

North Jefferson Middle School

PHONE: (205) 379-4000

Terry Henderson, Principal

Whitney Stewart, Assistant Principal

DAILY ROUTINE	ATTENDANCE
<ul style="list-style-type: none"> ● Car riders will be dropped off and picked up in the BACK of the building. NO cars are allowed to drive through the bus circle in the front of the building. ● Doors will be unlocked at 7:20 am ● All students will report to the Gym. Students who eat breakfast will go to the cafeteria first, then the gym. ● Students must be in class by 7:55 am. Students not in class by 7:55 am will be considered tardy. Students arriving after 8:05 must be checked-in at the front office by an adult. ● Requested afternoon transportation changes must be submitted to the office in the morning in writing and signed by a parent. Typically speaking, students are never allowed to ride a bus home that is not their regular bus. Administrator must approve changes. 	<ul style="list-style-type: none"> ● A note of explanation is required following ALL absences from school and must be submitted to the main office within 3 days of the absence. ● Absences to attend a funeral must be accompanied by an obituary or a funeral home program in order for the absence to be excused. ● Students are allowed 7 parent excuse days for the year. After that, absences are only excused from a doctor, court, or the Principal. ● Students tardy to class will receive a mark in accordance with our District Tardy Policy. ● Only adults authorized on the student's enrollment form will be allowed to check-out a student. Any changes must be submitted in writing to the office. ID must be shown ● A person must be at least 18 years old (and on contact list) to check a student out.
DRESS CODE	MEDICATIONS
<ul style="list-style-type: none"> ● No shirts which expose the skin in front or back of a student's torso. ● Students cannot wear revealing necklines, spaghetti or thin strapped shirts. (Shirt straps must be at least 3 adult fingers in width.) Undergarment straps, including bra and sports bra straps, must not be showing. ● Skirts, dresses and shorts must be longer than mid-thigh. ● No leggings or jeggings without a shirt or dress of the proper length, which is no shorter than 3" below the student's rear end. This includes athletic leggings w/athletic tops. ● No clothing advertising tobacco, alcohol, or suggestive, inappropriate subjects. ● No non-conventional body jewelry. ● All pants must be worn at the waistline. ● Hoods, hats, bandanas, or head covering cannot be worn. ● Pants may have no open holes/shreds above the knee where skin may be seen. 	<ul style="list-style-type: none"> ● All medication must be delivered to the nurse by the parent/guardian, not by the student. ● All medication must be kept in the Nurse's office. A Medication Authorization Form must be on file for any type of medication. All prescription medication and over-the-counter medication must be given to the nurse in the original, unopened container and be clearly labeled with the student's name on it. ● Any medication in the possession of a student, except those expressly authorized by a physician, and on file with the nurse, (those with inhalers, for example) will be considered in violation of JefCoEd policy and disciplinary action will be taken. This is listed as a Class III offense in the JefCoEd Code of Conduct. ● Students are NOT allowed to carry over-the-counter meds (Tylenol, for example).
CELL PHONES & OTHER DEVICES	Other
<ul style="list-style-type: none"> ● Student cell phones MUST be turned off and put away during the school day. (NOT in pocket or waistline) ● All communication with students should be made via the office phone. ● Consequences will be enforced should a student not follow the cell phone policy. ● Chromebooks are issued for academic purposes. Using them to access games and/or inappropriate sites will not be permitted. It is a violation of the acceptable use agreement. ● Smart watches (such as an Apple Watch) are not permitted to be used as anything other than the wristwatch purpose, as it is considered an unauthorized communication device. 	<ul style="list-style-type: none"> ● Only clear water is allowed to be brought to school. Not allowed: Powerade, soft drinks, flavor powders for water, anything else that is flavored. ● Food is only to be consumed in the lunchroom, unless specifically directed by a teacher. ● No gum. ● Please review with your child appropriate bathroom behavior. This includes appropriate toileting procedures specific to girls and those specific to boys. ● No personal water bottles, unless the student has a medical exception on file with the school nurse.