Jefferson County Dual Enrollment/Early College
Parent/Student Agreement
Please read carefully and sign and return to counselor.

Student Name:

Base School: Pinson Valley High School

School Year: 2019-2020

Jefferson County Schools is pleased to offer a variety of dual enrollment and early college opportunities for students. Signing below indicates understanding and agreement of the following:

Admission to Dual Enrollment Programs:
- Permission to enroll in a college/university is determined by the college/university and occurs on a per semester/term basis only.
- Students must not enroll in a dual enrollment program or course without getting prior permission from the high school guidance counselor. Courses taken without prior permission may not be used for dual credit with the high school.
- For students taking courses at Alabama community colleges, they must enroll in the community college that serves the area in which they live and go to high school. Students who wish to take community college courses from institutions outside of their service area need to get permission from their home community college. The institution they wish to attend initiates this request to the home institution.
- Students may not enroll in coursework with any institution that does not have an Articulation Agreement with Jefferson County Schools. Currently, Jefferson County Schools has agreements with the following institutions:

Attendance and Transportation:
- Jefferson County Schools is not responsible or liable for the student during the hours he/she is released from the high school campus to participate in the dual enrollment/early college program, including days and times that the college/university class does not meet.
- Jefferson County Schools is not responsible for transportation and/or any other expenses incurred in this program, unless specified by the school or program. **Transportation may be provided by PVHS if enough students are interested.**
- Jefferson County Schools is not responsible for attendance records, sanctions, or discipline imposed by the college/university.
- The college/university class schedule is subordinate to the high school schedule. If the college/university schedules meetings during times the high school student should be at the high school, students should report to the high school and seek guidance from the counselor and/or administrator regarding attendance. Any absence that occurs for this reason without consultation will be considered unexcused.

Withdrawal Policies:
- Students who withdraw from dual enrollment coursework may be subject to academic probation from the postsecondary institution and may be prohibited from taking further dual enrollment courses and receiving financial aid. Students should avoid dropping courses unless absolutely necessary.
- A student wishing to drop a college/university class before a term is completed is subject to the drop/add procedures in effect at the college, university, and high school. Prior to withdrawing from a college/university class, a student must notify his/her parent/guardian AND a high school counselor.
• A student who drops a college/university course after the 3rd week during the Fall or Spring semester will receive a grade of “0” on the student’s high school transcript for the college/university course.
• Any scholarship the withdrawing student may have received to take the dual enrollment course may be subject to repayment by the student and/or his/her parent(s)/guardian(s) to the institution providing the scholarship.

Other Academic Policies:
• Students must complete all appropriate paperwork needed by the postsecondary institution in order to be considered an official dual enrollment student.
• Some students may be eligible for scholarships from the postsecondary institution or ALSDE. Scholarship eligibility and disbursement are the sole discretion of the postsecondary institution. Jefferson County Schools does not determine eligibility or receipt of scholarship funds.
• Jefferson County Schools has no control over the transferability of coursework earned in this program to other colleges/universities. Students and parents are advised to check with institutions for which they are seeking admission to ensure dual enrollment/early college courses will be accepted for credit.
• The grade earned at the college/university will become part of the student’s overall cumulative high school record AND the college/university transcript. Students should be aware that their collegiate GPA will be affected by grades earned in dual enrollment/early college programs.
• A student may not change from one college/university class to another without first discussing such a change with the high school counselor. If such a change occurs, it is the responsibility of the student to discuss it with the parent before the change occurs.

I understand and agree to the policies and procedures set forth above for the Jefferson County Schools’ Dual Enrollment/Early College program.

__________________________________________
Student Signature/Date

__________________________________________
Parent Signature/Date

__________________________________________
Counselor Signature/Date