



# Oak Grove High School

9494 Oak Grove Parkway  
Bessemer, AL 35023  
(205) 379-5000



## ALUMNI TRANSCRIPT REQUEST FORM

I give permission to Oak Grove High School to release an official transcript for the following:

**Student Name:** \_\_\_\_\_  
(Please provide name under which student was enrolled.)

**Birth Date:** \_\_\_\_\_ **Date Last Attended:** \_\_\_\_\_

**Please send my transcript to:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have enclosed the \$5.00 transcript fee in the form of (please check one):

- Money Order
- Cash
- Check made payable to OGHS  
(Check must contain name, address, driver's license number, and 2 phone numbers)

\_\_\_\_\_  
**Signature of Student or Parent/Guardian** **Date**  
(Student may sign if 18 years of age or older; parent/guardian signature required if student is under 18 years of age.)

How may we reach you by phone? \_\_\_\_\_

How may we reach you by email? \_\_\_\_\_