



Oak Grove High School

9494 Oak Grove Parkway
Bessemer, AL 35023
(205) 379-5000



EDUCATION VERIFICATION

NAME: _____
(FIRST) (MIDDLE) (LAST) (MAIDEN)

D.O.B. _____ GRADUATED (YEAR): _____

NON-GRADUATE (LAST YEAR ATTENDED): _____

TELEPHONE NUMBER: (_____) _____

PLEASE CHOOSE OPTION BELOW:

I WILL PICK UP EDUCATION VERIFICATION IN PERSON.
IF PICKING UP, NAME OF PERSON OTHER THAN FORMER STUDENT WHO IS AUTHORIZED
TO PICK UP VERIFICATION: _____ (Please Print)

I WOULD LIKE THE EDUCATION VERIFICATION MAILED/EMAILED/FAXED.
PLEASE MAIL/EMAIL/FAX TO THE FOLLOWING NAME AND MAILING ADDRESS:
Name of Person/Business: _____
Mailing/EMAIL Address or FAX #: _____
City, State, Zip Code: _____

FEE: TRANSCRIPT FEE IS \$15.00 PER TRANSCRIPT/EDUCATION VERIFICATION

- Fee must be paid before transcript/education verification will be processed.
- Fee may be paid in cash, money order, or check. No credit cards are accepted.
- Checks can be made to: OAK GROVE HIGH SCHOOL

SIGNATURE: _____ DATE: _____

For Office Use Only:

Date Received: _____ Payment Received: Cash Money Order Check # _____

Date Transcript Processed: _____
Mailed - Date: _____
Picked Up - Date: _____

Initials: _____
Initials: _____
Signature: _____