

Registration for Returning Students in Power School for the 2020-2021 School Year

Returning Students

1. Corner Middle School will mail “snapcodes” required for online registration the week of June 30th to the address we have on file.
2. The PowerSchool Enrollment online registration portal will go live on Monday, July 6, 2020.
3. Parents of **returning students and newly enrolled students** will complete all areas of registration in the portal, including residence verification.
4. Click the link below to access Power School registration, and use the “snapcode” that was mailed to you to begin. If you misplace the “snapcode,” you will need to come to the school to get a printout of the information.

<https://secure.infosnap.com/family/message?code=actionprivate>

5. You will be required to upload Residence Verification Materials (below). They should include the following:

Residence Verification Materials
<ol style="list-style-type: none">1. A complete current lease (must include the custodial parent’s name as tenant or occupant OR current mortgage in the name of the custodial parent OR deed OR current year tax card in the name of the custodial parent2. TWO other proofs. One must be current gas, electric, or water bill; a car or property tax notice; any governmental documentation (IRS, taxes, Medicare, WIC, etc.); or a combination of any of the above.3. A copy of the custodial parent’s driver’s license (or valid legal picture ID)

Students who are new to the district and Corner Middle School for the 2020-2021 school year did this when you enrolled. You will not have to do it again.

6. If the lease or mortgage does not have the custodial parent’s name on it, you must complete the Second Party Residence Verification process. For Second Party Residence Verification, **BOTH PARTIES MUST BE PRESENT TO COMPLETE THE VERIFICATION.**
7. If a family needs access to a computer or needs assistance to complete the enrollment process, please call us at 205-379-3230, and we will make an appointment for you to come to the school where we will make a device available and help to you.
8. Once you have completed the online registration and uploaded your documents, the school will verify completion.