

Clay-Chalkville High School National Honor Society Welcome Information

Membership in the National Honor Society is one of the highest honors that can be awarded to a high school student. NHS has worked hard to bring the accomplishments of outstanding students to the attention of parents, teachers, peers and the community. There are rules for membership that are based upon a student's outstanding performance in the areas of scholarship, service, leadership and character. These 4 criteria for selection form the foundation upon which the organization and its activities are built.

Membership in the National Honor Society is based upon outstanding *scholarship* (3.5 or greater weighted GPA), strong *leadership*, active school and/or community *service*, and exemplary *character* (to be recognized by the CCHS staff as an honest, trustworthy, dependable person). The first time eligibility is determined for NHS is after the fall semester of the sophomore year. There is not a set quota or percentage of members per class. Students who meet the criteria should and will be inducted regardless of the number of students seeking membership.

Junior Selection Process - At the beginning of the 2nd Semester, the NHS advisor will ask guidance for an updated report on student GPAs to determine if any juniors became eligible with the close of the last academic semester. Those newly eligible students will be sent a congratulatory letter at school indicating their eligibility based on scholarship alone. All eligible candidates interested in being considered for membership will need to fill out and submit the CCHS NHS application. Please note that eligibility does not guarantee membership. Students who do not turn in their application by the deadline will **NOT** be eligible to join NHS that current year. Students who follow all the directions and who are invited to join the NHS will be sent congratulatory letters with the date of the induction ceremony.

If you feel that you are eligible and **do not** receive a letter, please speak to the Mrs. Gaines. It is **your** responsibility to be aware of deadlines, reminders will not be sent.

Criteria for Selection

- Scholarship: Teacher Recommendation (0-4 points)
- Leadership: Parts 3-6 of Application (0-4 points)
- Service: Verification of service hours earned up to time of application (0-4 points)
- Character: Essay/Outside Recommendations (0-8 points)

A minimum of 15 points is required for selection.

Applicant TO DO checklist—The Application in on the CCHS Webpage:

- Complete Parts 1 – 7 of application. Hand Write.
- Complete Part 8 (the essay) on a separate sheet. Maximum of 150 words. Please TYPE.
- Print out and turn in Part 9 (along with a blank envelope) to the person in your community you are asking for a recommendation.
- Print out and turn in Part 10 (along with a blank envelope) to TWO of your current teachers.
- Fill out the top portion of the NHS Applicant Scoring Rubric.
- Retrieve all envelopes from your outside recommender and teachers and then place everything in an 8 ½ by 11 manila envelope. On the front of the envelope, you should put your name, my name (Mrs. Gaines) and NHS application.
- **Return to Mrs. Gaines (Room 119) by the February 19, 2020 deadline.**

CSHS National Honor Society Candidate Form (Max of 4 points)

Directions: Complete essay sections by typing. Completion of this form does NOT guarantee selection. All applicants should turn completed candidate applications to Mrs. Gaines in Room 119 by the posted deadline. No late submissions can be accepted for this honor. For any questions you may have regarding this application or the member selection process, please feel free to contact Mrs. Gaines.

PART 1: ADMINISTRATIVE INFORMATION

Full Name: _____

Home Phone Number: _____

Cell Phone Number: _____

E-mail: _____

*Please provide an email that gets checked at least daily.

Current Class Schedule

PART 2: REQUIRED SIGNATURES

We have reviewed this information packet and understand that completing this form does not guarantee selection into the National Honor Society and that the information presented here is accurate. We are aware of the requirements for application & recognize that failure to comply with these standards will disqualify this application. We understand that the NHS Advisory Committee will review each applicant. If we have questions about anything involving the selections, we will contact Mrs. Gaines, the NHS adviser. We also understand that students selected for the National Honor Society must attend meetings & functions as required. We recognize that NHS members will be required to (1) maintain the minimum cumulative GPA of a 3.5 or higher each semester, (2) pay yearly dues and (3) complete the yearly required community service hours. Failure to comply with any of the 3 requirements above may lead to member probation or dismissal.

Parent/Guardian Signature: _____

Date: _____

Student Signature: _____

Date: _____

*If any of the sections are blank, please type a one paragraph statement (for each section left blank) explaining why it is blank. Attach to your application.

PART 3: LEADERSHIP

Please list any leadership positions you have held, noting any major accomplishments in each. Leadership includes, but is not limited to, elected or appointed positions held in school and/or the community. This may include any positions for which you were directly responsible for directing or motivating others. Remember that leadership can be exhibited in a variety of ways, some of which can be done without an official office or title, but easily and appropriately recorded below.

Activity	Grade				Supervisor's Name	Accomplishments/Duties
	9	10	11	12		

PART 4: SERVICE

Please list community activities in which you have participated, noting any major accomplishments in each. Do not include any activities that you were required to do by any other group. All community service should be affiliated with some charitable or non-profit organization. Community service must be verifiable. (That means we must have access either in person or by phone to someone who can verify your hours.)

Activity	Grade				Supervisor's Name	Accomplishments/Duties
	9	10	11	12		

PART 5: EXTRA-CURRICULAR ACTIVITIES

List all activities, inside and outside of school, in which you have participated during high school. For example, clubs, teams and musical groups. Include a few details about your accomplishments in those activities.

Activity	Grade				Supervisor's Name	Accomplishments/Duties
	9	10	11	12		

PART 6: WORK EXPERIENCE, RECOGNITION AND AWARDS

List all (paid or volunteer) job experiences, honors and/or recognitions that you have received which support your bid to be selected for membership into the National Honor Society.

Activity/Award	Grade				Supervisor's Name	Accomplishments/Duties
	9	10	11	12		

PART 7: DISCIPLINE

STATEMENT	YES	NO
Have you ever been subjected to disciplinary action by CCHS?		
Have you ever been convicted of a violation of any state or federal law, other than a traffic violation?		

*If you answered “yes” to either of the above questions, please type a one paragraph statement explaining fully. Also, please note that an answer of “yes” does not preclude you from membership. Also note that your name will be submitted to the administrative staff to verify your discipline records.

PART 8: CHARACTER STATEMENT & THE ESSAY (MAX OF 4 POINTS)

Perhaps the most difficult area to evaluate for selection of members is that of character. The last section of your application is a personal statement which should contain no more than **150 words**. Use your personal statement as an opportunity to express your core values and beliefs describing how you display character. Explain how those values support your academic success and service to others. Spelling, grammar and neatness along with quality of response will be part of the evaluation process. **This is to be written only by the applicant.**

PART 9:

OUTSIDE RECOMMENDATION (MAX OF 4 POINTS)

Please fill out the top portion and then give this form along with a blank envelope to someone of your choosing in your community that can attest to your leadership and/or service. Once it is completed, please retrieve it from your selected person and place the sealed envelope in your NHS applicant envelope with your application.

Candidate Name _____ ID Number _____

_____ I agree that this recommendation will be confidential and consists of 3 sections in the selection matrix, each being a **maximum of 4 points**.

Recommendation (please choose one below)

_____ I recommend this applicant without reservation (4 points)

_____ I recommend this application with reservation (2 points)

_____ I do not recommend this application (0 points)

*Please explain how this student has shown leadership or service.

*If you do not recommend this applicant please give a brief explanation below.

Recommender's Name _____

Recommender's Signature _____

Date _____

PART 10:

TEACHER RECOMMENDATION (MAX OF 4 POINTS)

Please fill out the top portion and then give this form along with a blank envelope to your teacher. Once it is completed, please retrieve it from your teacher and put sealed envelope in your NHS applicant envelope with your application. You will need to complete one of these for each of your current teachers.

Candidate Name _____ ID Number _____

_____ I agree that this recommendation will be confidential and will be a **maximum of 4 points** in the selection process.

Recommendation (please choose one below)

_____ I recommend this applicant without reservation (4 points)

_____ I recommend this application with reservation (2 points)

_____ I do not recommend this application (0 points)

*If you do not recommend this applicant please give a brief explanation below. (Examples: tardy, frequently absent, does not do work, etc.)

Teacher's Signature _____

Date _____

NHS APPLICANT SCORING RUBRIC

NAME _____ Grade _____

Please leave blank for advisor to fill in.

Scholarship		Leadership		Service		Character	
96+	4 points	Exceeds	4 points	50+	4 points	<u>Teacher Rec</u>	
95 – 95.9	3 points	Meets	3 points	40 – 49	3 points	Rec w/o	4 points
94 – 94.9	2 points	Below	2 points	30 – 39	2 points	with	2 points
93 – 93.9	1 point	None	0 points	20 – 29	1 point	no	0 points
				<20	0 points		
						<u>Essay</u>	
						Outstanding	4 points
						Exceeds	3 points
						Meets	2 points
						Below	1 point
						None	0 points
Total =		Total =		Total =		Total =	

Points Total _____

(minimum of 15 points is required)

Faculty Council Recommendation

_____ Yes

_____ No