

# Mortimer Jordan High School

Registration 2020 - 2021 School Year

## New Students to Jefferson County Schools

1. Parents will complete the “New Student to JEFCOED Pre-Registration form” electronically. Click on this link [New Student to JEFCOED Pre-Registration Form](#)
2. Parents will turn in residence verification documents to the local school.
  - a. Parents will turn in all new student documents- see below
  - b. Items may be turned in on Tuesdays and Wednesdays from 8:00-3:00

The following documents are requested for NEW students to our school:

- 1) current original immunization card for the student
- 2) student birth certificate
- 3) student social security card
- 4) withdrawal papers from the previous school

**AND**

## Residence Verification Requirements

1. All students must provide residence verification each school year.
2. REQUIRED - A complete current lease (must include custodial parent name as tenant or occupant) or current month mortgage in the name of the custodial parent or Deed or Current Year Tax Card in the name of the custodial parent

**AND**

3. Two utility bills (current gas, electric bill, water bill)

**AND**

4. A copy of the custodial parent’s driver’s license (or valid legal picture ID)  
(lease or mortgage must have guardian name or must complete 2<sup>nd</sup> party)

**(For 2<sup>nd</sup> party residence, both parties must be present for verification. Please call our school office at 379-4850 to make an appointment if you must complete 2<sup>nd</sup> party residence verification.)**

- Once you have successfully completed this step you will become a **Returning Student** and will need to follow the steps for **Returning Students**. You will not have to upload Residency Information again.

*“It’s a great day to be a Blue Devil”*

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### **Returning Students**

- Snapcodes have been emailed Mortimer Jordan High School students/parents.
- The PowerSchool Enrollment online registration portal will go live on Wednesday, **July 22nd, 2020**.
- Parents will login into PowerSchool and complete the registration process.
- Click this link and use your snapcode to login. [PowerSchool Login](#)
- Complete the online registration process and upload your documents. See below for documents.

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**AND**

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- Once registration is completed and documents are uploaded, the school will verify completion, residency, and enroll the student.

**School Begins**

August 25th, 2020