

CONCORD ELEMENTARY
PROGRESS MEETING
OCTOBER 27, 2011



Wyatt

ATTENDEES / DISTRIBUTION LIST

27OCT11

MEETING ATTENDEES:

Kyle Abbey	Gary C. Wyatt	Dale Hall	Victory Plumbing
Terry Ryan	Gary C. Wyatt	Allen Barnett	Victory Plumbing
Chris Mason	Apex Mechanical Services	Paul Fisher	Victory Plumbing
Mitch McKell	Baird Contracting	George Merchant	Victory Plumbing
Jamie Bice	Bice Building Company	Mark Keene	Wayne J. Griffin Electric
Jorge Sanchez	Sanchez Construction	Mike Boike	Wayne J. Griffin Electric
Ronald C.	T.E. Stevens Company	A.J. Wolnski	Wolnski Scheduling Services
Patrick McLaughlin	T.E. Stevens Company		

EMAIL DISTRIBUTION:

Michele Best	Jefferson County BOE	Mike Wade	Joshco, Inc.
Dr. Rafael McDaniel	Jefferson County BOE	Shane Underwood	Knox Pest Control
Edward Griffith	Krebs Architecture & Eng.	Stefan Graeber	LBYD, Inc.
Jennifer Hughes, Mark Love	Krebs Architecture & Eng.	Linda Wright	Locker Pro
Gary Wyatt, Corey Kennedy	Gary C. Wyatt	Chad Thompson	Magnolia Steel
Ginger Thompson	Gary C. Wyatt	Andrew Marlin, Brian Young	MBA Structural Engineers
Kyle Abbey	Gary C. Wyatt	Kevin Pruett	Midstate Steel
Terry Ryan	Gary C. Wyatt	Michael Schafer	Overhead Door Company
Blake Turnham	Alabama Contract Sales	Stewart Trowbridge	Owens Landscape Group
Troy Sanderson	Alabama Power	Michael Burch	Partitions of Gulfport
Judy Tramble	Alagasco	Jerry Edmiston	PCI of Chelsea
Helen Yarbrough	American Visual Display	Scott Phillips	Phillips Slipform
Steve Howard	Apex Mechanical Services	Tony Albright	Pole Tech
Robert Cassels	AT&T	Louise Howard	Restaurant Design Service
Scott Burdette	Baird Contracting Company	J.J. Sajjadieh	Sajjadieh Engineering Group
Uday Bhate	Bhate Engineering	Kevin Vernazza	Sherman/Superock Division
John English	Brawco	Brandon Streety	Southeastern Sealcoating
Jeremy Hyde, Jim Caradine	Building Specialties	Fred Guarino, Scott Hassler	Spectrum Environmental
Cindy Oates	Construction Materials	Joe Steier	Stewart Signs
Jack Cornelius	Cornelius Energy	Trae Conner	Straitline Fence
Chris Ramsey	CR Management	Patrick McLaughlin	T.E. Stevens Company
Tom Champagne	Division 7 Construction	Mike Griggs	Tailored Foam
Eric Cloud	Division X Specialties	Fred Williamson	Tennessee Valley Metals
Sue Cole	Dixie Store Fixtures	Dale Layton	Terrell Enterprises
Chris Champion	Druid Glass Construction	Mell Smith	The Mell Group, LLC
Adam Easterling	E&E Acoustic	Angela Rainwater	United States Sprinkler
Sharon Hunter	Emack Slate Company	Kevin Merchant	Victory Plumbing & Pipefitting
Tim Harbison	Engineers of the South	Greytan Glaze	Warrior River Water Authority
Jason Greene	Greene Building Company	Andrew Betts, Mike Boike	Wayne J. Griffin Electric
Dan Oldham, Jackie Keller	H2K Construction	Rufus Palmer	Wayne J. Griffin Electric
Ed Norton	Holcombe, Norton & Partners	Carol Johnson, John Meadows	Whitaker & Rawson
Jeanine Haefner	Interior Wood Specialties	Jerry Eskew, Dan Whitaker	Whitaker & Rawson
Carlos Lopez, John Adams	J&C Roofing Company	Leon Wink, Nathan Wolde	Wolde Flooring
Rants Brooks	Jeffco Concrete	A.J. Wolnski	Wolnski Scheduling
Teresa Tucker	Jordan Sales		

***NEED EMAIL ADDRESS**

HARD COPY DISTRIBUTION:

5 ea	Kyle Abbey		
------	------------	--	--

PROJECT TIMELINE

JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG
2011 2012



START

FINISH

NEXT MEETING: THURSDAY, NOVEMBER 10TH AT 1:00PM

PROGRESS MEETING SUMMARY

27OCT11

JOB CONTACTS

Name	Title	Cell/Pager #	email
Kyle Abbey	Project Manager	(205) 616-1638	kabbey@gcwyatt.com
Terry Ryan	Superintendent	(205) 229-7832	tryan@gcwyatt.com

JOBSITE MAILING ADDRESS

1886 Learning Lane Bessemer, AL 35023.

MEETING ATTENDANCE

All subcontractors that were required to attend today's meeting did so except the following:

- H2K

Anyone with ongoing work or work scheduled to begin within the next 4 weeks is required to attend progress meetings. Anyone that is unable to attend a progress meeting should be sure to call Kyle Abbey before the meeting begins to give him the opportunity to ask any questions that would have come up at the meeting.

Following is a list of future meeting dates:

10NOV11 ~~24NOV11~~ 08DEC11 22DEC11 05JAN12 19JAN12

PARKING

Everyone should park in the large E parking lot.

SAFETY

Wyatt will be holding regular safety meetings every Tuesday at 9:00AM. Foremen's meetings are held immediately thereafter. All subcontractors will be required to attend. Below is a list of current safety requirements:

- Hard hats and high visibility vests or t-shirts are required
- Daily equipment inspections are required (turn in with daily reports)
- Seat belts and backup alarms are required on all equipment
- MSDS sheets are in Wyatt trailer
- All subcontractors must hold their own safety meetings and provide documentation to Terry
- Backup alarms must be operational on all equipment
- Rebar caps must be replaced if removed

LOST TIME

Below is a log of all lost days to date:

Month	Dates	Total	Cumulative
May	1,2,3	3	3
June	17, 23, 28, 29	4	7
July	5, 6, 11, 12, 14, 15, 21 ,22	8	15
August	4	1	16
September	5, 6, 7, 8, 9, 20, 21, 26	8	24

PROGRESS MEETING SUMMARY (CONT.)

27OCT11

CLEAN UP

Every subcontractor is responsible for their own clean up on a daily basis. A dumpster is now on site.

All concrete floors have been changed to stained concrete. The concrete floors should be protected. Sand should be spread under any areas where masonry work is ongoing. Electrical lifts should be used on all interior work and tires on lifts must be checked for screws or nails. All pipe threading or other messy work must be done outside.

DAILY REPORTS

Daily reports must be turned in by 9:00AM the following day. Forms will be provided to subcontractors as needed. Sanchez is 2 weeks behind on their daily reports. They need to catch up as soon as possible.

SUBMITTALS

Architect

Following is a list of the most critical submittals currently out for approval:

- Revised FRP submittal
- Flooring
- Casework drawings 69 through 72
- Signage
- Ceiling tile samples

Subcontractors

Following is a list of the most critical submittals needed from subcontractors:

- Revised Precast Shop Drawings
- Masonry mockup panel

REQUESTS FOR INFORMATION

87 RFI's have been issued to date. RFI's 52 and 80 are the only two outstanding.

SCHEDULE

A.J. reviewed and updated the Near Term schedule. A revised copy is included in this report.







ACTION LIST

27OCT11

	#	DESCRIPTION	RESP	TO BE DONE BY
<input type="checkbox"/>	8	Prepare Change Order #1	Krebs	01AUG11 16SEP11
<input type="checkbox"/>	23	Coordinate generator enclosure with Krebs	Kyle	30SEP11
<input type="checkbox"/>	24	Sports floor decision	Architect	15OCT11
<input type="checkbox"/>	25	ASI #7 pricing	BSCO	28OCT11
<input type="checkbox"/>	26	ASI #8 pricing	Griffin	27OCT11
<input type="checkbox"/>	27	Coordinate RFI #77	Kyle / Jordan Sales	01NOV11
<input type="checkbox"/>	28			
<input type="checkbox"/>	29			
<input type="checkbox"/>	30			
<input type="checkbox"/>	31			
<input type="checkbox"/>	32			
<input type="checkbox"/>	33			
<input type="checkbox"/>	34			
<input type="checkbox"/>	35			
<input type="checkbox"/>	36			
<input type="checkbox"/>	37			
<input type="checkbox"/>	38			
<input type="checkbox"/>	39			
<input type="checkbox"/>	40			
<input type="checkbox"/>	41			
<input type="checkbox"/>	42			
<input type="checkbox"/>	43			
<input type="checkbox"/>	44			
<input type="checkbox"/>	45			
<input type="checkbox"/>	46			
<input type="checkbox"/>	47			

Items denoted by an were reported to be complete at this meeting. They will be removed from the Action List at the next meeting