

CONCORD ELEMENTARY
PROGRESS MEETING
AUGUST 18, 2011



Wyatt

ATTENDEES / DISTRIBUTION LIST

18AUG11

MEETING ATTENDEES:

Kyle Abbey	Gary C. Wyatt	Patrick McLaughlin	T.E. Stevens Company
Wayne Latham	Gary C. Wyatt	Dale Hall	Victory Plumbing
Terry Ryan	Gary C. Wyatt	Allen Barnett	Victory Plumbing
Mitch McKell	Baird Contracting	George Merchant	Victory
Robert Benefield	Benefield Masonry	Mark Keene	Wayne J. Griffin Electric
Jim Hackel	Solid Concrete	Mike Boike	Wayne J. Griffin Electric
Cecil Smith	Solid Concrete	A.J. Wolnski	Wolnski Scheduling Services
Ronald C.	T.E. Stevens Company		

EMAIL DISTRIBUTION:

Michele Best	Jefferson County BOE	Mike Wade	Joshco, Inc.
Dr. Rafael McDaniel	Jefferson County BOE	Shane Underwood	Knox Pest Control
Edward Griffith	Krebs Architecture & Eng.	Stefan Graeber	LBYD, Inc.
Jennifer Hughes, Mark Love	Krebs Architecture & Eng.	Linda Wright	Locker Pro
Gary Wyatt, Corey Kennedy	Gary C. Wyatt	Chad Thompson	Magnolia Steel
Ginger Thompson	Gary C. Wyatt	Andrew Marlin, Brian Young	MBA Structural Engineers
Kyle Abbey, Terry Ryan	Gary C. Wyatt	*Brandon Samford	Metalon, LLC
Wayne Latham	Gary C. Wyatt	Kevin Pruett	Midstate Steel
Blake Turnham	Alabama Contract Sales	Michael Schafer	Overhead Door Company
Troy Sanderson	Alabama Power	Stewart Trowbridge	Owens Landscape Group
Judy Tramble	Alagasco	Michael Burch	Partitions of Gulfport
Helen Yarbrough	American Visual Display	Jerry Edmiston	PCI of Chelsea
Steve Howard	Apex Mechanical Services	Scott Phillips	Phillips Slipform
Robert Cassels	AT&T	Tony Albright	Pole Tech
Scott Burdette	Baird Contracting Company	Louise Howard	Restaurant Design Service
*Dawn Horn	Beacon Industries	J.J. Sajjadieh	Sajjadieh Engineering Group
Robert Benefield	Benefield's Masonry	Kevin Vernazza	Sherman/Superock Division
*Michael Levitt	Bessemer Utilities	Cecil Smith	Solid Concrete
Uday Bhate	Bhate Engineering	Brandon Streety	Southeastern Sealcoating
John English	Brawco	*Burke Wakefield	Southern Red Rock
Jeremy Hyde, Jim Caradine	Building Specialties	Fred Guarino, Scott Hassler	Spectrum Environmental
*Chief Robert Miller	Concord Fire District	*Denny Hagood	State of AL Bldg Commission
Cindy Oates	Construction Materials	Joe Steier	Stewart Signs
Jack Cornelius	Cornelius Energy	Trae Conner	Straitline Fence
Chris Ramsey	CR Management	Patrick McLaughlin	T.E. Stevens Company
Tom Champagne	Division 7 Construction	Mike Griggs	Tailored Foam
Eric Cloud	Division X Specialties	Fred Williamson	Tennessee Valley Metals
Sue Cole	Dixie Store Fixtures	Dale Layton	Terrell Enterprises
*Chris Champion	Druid Glass Construction	Mell Smith	The Mell Group, LLC
Sharon Hunter	Emack Slate Company	Angela Rainwater	United States Sprinkler
Tim Harbison	Engineers of the South	Kevin Merchant	Victory Plumbing & Pipefitting
Jason Greene	Greene Building Company	Greytan Glaze	Warrior River Water Authority
Dan Oldham, Jackie Keller	H2K Construction	Andrew Betts, Mike Boike	Wayne J. Griffin Electric
Ed Norton	Holcombe, Norton & Partners	Rufus Palmer	Wayne J. Griffin Electric
Jeanine Haefner	Interior Wood Specialties	Carol Johnson, John Meadows	Whitaker & Rawson
Carlos Lopez, John Adams	J&C Roofing Company	Jerry Eskew, Dan Whitaker	Whitaker & Rawson
*Frank Phillips	Jefferson County Health Dpt.	Leon Wink, Nathan Wolde	Wolde Flooring
Teresa Tucker	Jordan Sales	A.J. Wolnski	Wolnski Scheduling

***NEED EMAIL ADDRESS**

HARD COPY DISTRIBUTION:

5 ea	Kyle Abbey		
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PROJECT TIMELINE

JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG
2011 2012

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START

FINISH

NEXT MEETING: THURSDAY, SEPTEMBER 1ST AT 1:00PM

PROGRESS MEETING SUMMARY

18AUG11

JOB CONTACTS

Name	Title	Cell/Pager #	email
Kyle Abbey	Project Manager	(205) 616-1638	kabbey@gcwyatt.com
Terry Ryan	Superintendent	(205) 229-7832	tryan@gcwyatt.com
Wayne Latham	Superintendent	(205) 365-0939	wlatham@gcwyatt.com

JOBSITE MAILING ADDRESS

1886 Learning Lane Bessemer, AL 35023.

MEETING ATTENDANCE

The following subcontractors failed to have anyone in attendance at today's meeting:

- Baird

Anyone with ongoing work or work scheduled to begin within the next 6 weeks is required to attend progress meetings. Anyone that is unable to attend a progress meeting should be sure to call Kyle Abbey before the meeting begins to give him the opportunity to ask any questions that would have come up at the meeting.

Following is a list of future meeting dates:

01SEP11 15SEP11 29SEP11 13OCT11 27OCT11 10NOV11 24NOV11

PARKING

Wayne said that a construction parking lot is complete. Everyone should park as close as possible to the trailer to leave room for concrete block. A water hose is in place at the end of the trailer. Everyone must wash tires off before they re-enter the street.

SAFETY

Wyatt will be holding regular safety meetings every Tuesday at 9:00AM. Foremens meetings are held immediately thereafter. All subcontractors will be required to attend. Below is a list of current safety requirements:

- Hard hats and high visibility vests or t-shirts are required
- Daily equipment inspections are required
- Seat belts and backup alarms are required on all equipment
- MSDS sheets are in Wyatt trailer
- All subcontractors must hold their own safety meetings and provide documentation to Wayne Latham
- Backup alarms must be operational on all equipment
- Rebar caps must be replaced if removed

LOST TIME

Below is a log of all lost days to date:

Month	Dates	Total	Cumulative
May	1,2,3	3	3
June	17, 23, 28, 29	4	7
July	5, 6, 11, 12, 14, 15, 21 ,22	8	15
August	4	1	16

PROGRESS MEETING SUMMARY (CONT.)

18AUG11

CLEAN UP

Every subcontractor is responsible for their own clean up on a daily basis. A dumpster is now on site.

DAILY REPORTS

Daily reports must be turned in by 9:00AM the following day. Forms will be provided to subcontractors as needed.

SUBMITTALS

Architect

Following is a list of the most critical submittals currently out for approval:

- Precast shop drawings
- Casework
- Chain Link fence
- Athletic flooring
- Media Center shelving
- Flooring
-

Subcontractors

Following is a list of the most critical submittals needed from subcontractors:

- Arch Woodwork
- Landscaping
- Precast product date

REQUESTS FOR INFORMATION

45 RFI's have been issued to date. Numbers 3, 21 and 26 are the most critical outstanding RFI's.

SUBCONTRACTS

Kyle said that all subcontractors have returned their signed subcontract to Wyatt.

SCHEDULE

A.J. reviewed and updated the Near Term schedule. A revised copy is included in this report.







ACTION LIST

18AUG11

	#	DESCRIPTION	RESP	TO BE DONE BY
<input checked="" type="checkbox"/>	7	ASI #2 Pricing – Solid & IWS	Wyatt	01AUG11
<input type="checkbox"/>	8	Prepare Change Order #1	Krebs	01AUG11
<input checked="" type="checkbox"/>	10	Provide new APCO pole location	Terry / APCO	08AUG11
<input checked="" type="checkbox"/>	11	ASI #4 pricing – Griffin	Griffin	08AUG11
<input type="checkbox"/>	12	RFI #17 pricing – Victory	Victory	08AUG11
<input type="checkbox"/>	13	Respond to RFI #3 – need generator enclosure design	Krebs	08AUG11
<input type="checkbox"/>	14	Equal substitution paint data letter	PCI	19AUG11
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Items denoted by an were reported to be complete at this meeting. They will be removed from the Action List at the next meeting

