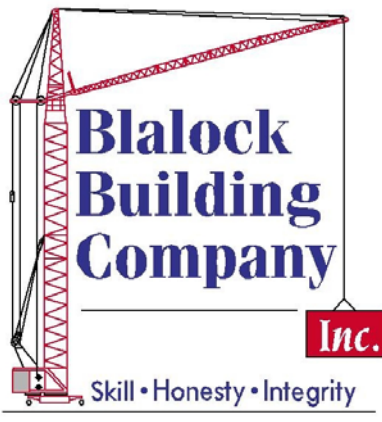


# IRONDALE COMMUNITY SCHOOL

## PROGRESS MEETING

### FEBRUARY 8, 2010



# ATTENDEES / DISTRIBUTION LIST

08FEB10

## MEETING ATTENDEES:

Dr. Rafael McDaniel	Jefferson County BOE	Keith Stewart	MSE
John Harris	Payne & Associates	Buster Matthews	Steel Tech
Brett Biel	Blalock Building Company	Daniel Ellison	Southern Oak
Gary Smith	Blalock Building Company	David Gobel	Victory
Jason Hardy	All South Subcontractors	George Horton	Southern Oak
Shane Dailey	Bright Future Electric	George Merchant	Victory
Josh Wood	Charter Fire Systems	Gerald Merchant	Victory
Joe Comer	Comer & Associates	Kevin Merchant	Victory
Paul Comer	Comer & Associates	Greg White	Victory
Stan Wiggins	ConArt Precast	A.J. Wolnski	Wolnski Scheduling
Sue Cole	Dixie Store Fixture	James McClanahan	Xcel Masonry
Len Blottin	J&L Mechanical	Tom Olive	Xcel Masonry
Clint Melvin	J&L Mechanical	Wade Slaten	Xcel Masonry
John Roberts	J&L Mechanical		

## EMAIL DISTRIBUTION:

Michele Best	Jefferson County BOE	Sue Cole	Dixie Store Fixtures
John Harris	Payne & Associates	Phillip Thompson	Floor Engineers
Barbara Abercrombie	Blalock Building Company	Tommy Humphries	G&S Glass Supply
Brett Biel	Blalock Building Company	John Roberts	J&L Mechanical
Steven Blalock	Blalock Building Company	Sean Knox	Knox Pest Control
Gary Smith	Blalock Building Company	Randy McDaniel	MSE Building Co.
Bo Willis	ABG Caulking Contractors	Joel Parrish	Meadowood Industries
Steven Walters	All South Subcontractors	Betty Jones	Southern Oak Construction
Billy Beardslee	B&B Painting	Kevin Merchant	Victory Plumbing
Mark Daniels	Bright Future Electric	Chris Rutherford	WAK Construction
Davey Pavey	Charter Fire Systems	A.J. Wolnski	Wolnski Scheduling
Stan Wiggins	ConArt Precast	Susan Richardson	Wolnski Scheduling
William Spade	ConArt Precast	Ricky Cleveland	Xcel Masonry
Richard Roden	Covington Floor Company	Tom Olive	Xcel Masonry

## HARD COPY DISTRIBUTION:

Brett Biel – 5 copies	Blalock Building Company		

### PROJECT TIMELINE

AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
				2009	2010						

START FINISH

NEXT MEETING: MONDAY, FEBRUARY 22<sup>ND</sup> AT 2:00PM

# PROGRESS MEETING SUMMARY

08FEB10

## JOB CONTACTS

Name	Title	Cell/Pager #	Nextel #	email
Gary Smith	Superintendent			gsmith@blalockbc.com
Brett Biel	Project Manager	205-281-9842	154*86951*11	bbiel@blalockbc.com

## JOBSITE ADDRESS

The jobsite address is 225 South 16<sup>th</sup> Street; Irondale, AL 35210. The jobsite phone number is (205) 956-8279 and the jobsite fax number is (205) 956-8280.

## MEETING ATTENDANCE

The following subcontractors did not have anyone in attendance at today's progress meeting:

- Southern Oaks

Anyone with ongoing work or work scheduled to begin within the next 6 weeks is required to attend progress meetings. Anyone that is unable to attend a progress meeting should be sure to call Gary Smith before the meeting begins to give them the opportunity to ask any questions that would have come up at the meeting.

## PARKING

Gary said that everyone is required to park on 18<sup>th</sup> Street until he is able to get some spaces designated for construction in the teacher's parking lot. Trucks can pull onto the jobsite to unload materials but everyone should park off site.

## SAFETY

Blalock Building Company will be holding regular weekly safety meetings every Monday. Following is a list of key safety concerns:

- **Rebar caps must be kept in place at all times.**
- Hard hats are required full time for everyone.
- Emergency phone numbers must be provided to all foremen.
- Fire extinguishers must be kept in place.
- All subcontractors must attend safety meetings.

## CLEAN UP

Clean up is required on a daily basis for all subcontractors. Gary said that everyone needs to improve their cleanup efforts.

## DAILY REPORTS

Daily reports are required to be turned in on a daily basis, not weekly. Gary said that everyone is doing a good job turning in daily reports on time.

## MEP COORDINATION

John Harris stressed the importance of the MEP trades coordinating their work with one-another. Gary said that an MEP coordination meeting has been scheduled to immediately follow this meeting today.

## REQUESTS FOR INFORMATION

19 RFI's have been issued to date. All of them have been answered.

# PROGRESS MEETING SUMMARY (CONT.)

08FEB10

## SUBMITTALS

### **Architect**

Following is a list of colors that need to be confirmed by the architect once the mockup is complete:

- Precast color (larger pieces coming)
- Roof resubmittal

### **Subcontractors**

Following is a list of the most critical submittals needed from subcontractors:

- Precast shop drawings resubmittal
- Stucco submittals & 12x12 samples (G&E)
- All building "skin" package colors & submittals
- HVAC boiler permit confirmation
- Gym equipment resubmittal
- Joint sealants
- MEP coordination drawings – J&L
- Duct shop drawings – J&L
- Brick mockup
- Steel stair resubmittal
- Hard tile resubmittal
- Drywall & acoustical
- Overhead doors
- Marker boards
- Pebblex resubmittal
- Cabinet shop drawing resubmittal
- Display case resubmittal
- Sports floor surface color
- Storefront resubmittal

## LOST TIME

Following is a log of days lost to date due to inclement weather:

Month	Dates	Total	Cumulative
July	13 <sup>th</sup> , 16 <sup>th</sup>	2	2
August	12 <sup>th</sup> , 17 <sup>th</sup> (1/2 day), 18 <sup>th</sup> , 20 <sup>th</sup> (1/2 day), 21 <sup>st</sup>	4	6
September	7 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> (1/2 day), 16 <sup>th</sup> , 17 <sup>th</sup> , 18 <sup>th</sup> , 21 <sup>st</sup> , 22 <sup>nd</sup>	7 ½	13 ½
October	4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup> , 16 <sup>th</sup> , 17 <sup>th</sup> , 23 <sup>rd</sup> , 27 <sup>th</sup>	16	29 ½
November	10 <sup>th</sup> , 11 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup>	4	33 ½
December	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup> , 18 <sup>th</sup> , 24 <sup>th</sup> , 26 <sup>th</sup> , 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup>	16	48 ½
January	3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> , 25 <sup>th</sup>	10	58 ½
February	4 <sup>th</sup> , 5 <sup>th</sup> ,	2	60 ½

## PAYMENT APPLICATIONS

Payment applications for the entire month's work are to be sent to Blalock's main office by the 20<sup>th</sup> of each month. The faxed copy must be sent by the 20<sup>th</sup> in order to process the request on time. Daily Reports and Sub Safety Meeting Minutes must also be up to date in order to receive payment.

## SUBCONTRACTS

A signed subcontract is still needed back from ABG. All subcontractors are required to read and then sign each spec section that they are affected by. John Harris will be checking to make sure this is done prior to the approval of each payment request.

## SCHEDULE

A.J. reviewed and updated the Near Term Schedule. A revised copy is included in this report.



























# ACTION LIST

08FEB10

	#	DESCRIPTION	RESP	TO BE DONE BY
<input checked="" type="checkbox"/>	6	Brick color approval (after mockup is completed) (Still need approval of yellow brick)	Xcel	47NOV09
<input type="checkbox"/>	8	Provide all resubmittals ASAP	All Subs	15JAN10
<input type="checkbox"/>	9	Read and sign off applicable spec sections	All Subs	15JAN10
<input type="checkbox"/>	10	Cords for curb & fire hydrant	LBYD	ASAP
<input type="checkbox"/>	11	Curb layout	Gary	
<input type="checkbox"/>	12			
<input type="checkbox"/>	13			
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Items denoted by an  were reported to be complete at this meeting. They will be removed from the Action List at the next meeting