REQUISITION

OFFICE USE ONLY
CCTR-_____

Enter School Name

Enter School Street Address

Enter City, State and Zip Code

Phone (000) 000-0000 Fax (000) 000-0000

***** THIS FORM IS NOT A VALID PURCHASE ORDER AND SHOULD NOT BE USED AS SUCH*****

VENDOR _____ TEACHER _____

ADDRESS _____ ACTIVITY _____

CITY/STATE/ZIP _____ Date Requested: _____

QUANTITY	DESCRIPTION (CATALOG # - MODEL-AUTHOR)	UNIT PRICE	TOTAL
		SUB-TOTAL	
		SHIPPING	
		TOTAL	

The Jefferson County Board of Education is exempt from certain sales and use taxes on materials used in the classroom under Alabama Regulations 810-6-3-.47 .04/810-6-3-.47 .06

_____

REQUESTED BY

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APPROVED BY