

MINUTES
October 28, 2010

The Jefferson County Board of Education met in regular session on Thursday, October 28, 2010, at 6:05 p.m. in the board's office, 2100 18th Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, Ms. Jacqueline A. Smith. Members absent: Mrs. Karen Smith Nix and Mr. Tommy L. Little. Also present were Superintendent Phil Hammonds and Board Attorney Carl E. Johnson.

MEETING CALLED TO ORDER - President Parsons declared a quorum present, called the meeting to order, and recognized Miss Nez Calhoun, director of information and research services, who presented the devotion.

Mr. Rhodes led in the Pledge of Allegiance.

BOARD ADOPTS AGENDA - Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

VISITORS WELCOMED - President Parsons recognized the visitors and special guests present and expressed appreciation for their interest in the business of the school system.

BOARD APPROVES MINUTES OF SPECIAL BOARD MEETING OF SEPTEMBER 14, 2010, AND REGULAR SESSION OF SEPTEMBER 27, 2010 - The superintendent presented the minutes of the Special Board Meeting of September 14, 2010, and the Regular Session of September 24, 2009; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes:

Mr. Rhodes moved and Ms. Smith seconded a motion that the minutes of the special board meeting of September 14, 2010, and regular session of September 24, 2009, be approved as presented. The motion was approved unanimously.

PRESENTATION OF REPORT ON EVALUATION OF SUPERINTENDENT PHILLIP B. HAMMONDS - President Parsons reported that in 2008 the board began using the Professional Education Personnel Evaluation Program of Alabama (PEPE) for the evaluation of the superintendent and contracted with an evaluator, Dr. Stephen Nowlin, to conduct and coordinate the evaluation of Superintendent Phillip B. Hammonds. President Parsons recognized Dr. Nowlin to present the report on the superintendent's evaluation. Dr. Nowlin reviewed the evaluation process that began over two years ago and the documents and data that were collected. Dr. Nowlin noted that the area of improvement was technology and he noted Dr. Hammonds continues to use electronic devices including a Blackberry. Regarding technology and instructional management, Dr. Nowlin pointed out that progress continues to be made with the placement of interactive white boards in the classrooms; additional wireless network sites; participation of faculty members in technology based activities; expansion of the A+ College Ready program; the extensive Response to Instruction; as well as the Take One program in the Minor High School zone made possible with a grant from the Gates Foundation. Dr. Nowlin commended the superintendent and board for having a sizeable fund balance and the use of those funds to support programs traditionally supported with state funding. In summary, Dr. Nowlin noted that Dr. Hammonds is in the top ten of superintendents in Alabama. Dr. Nowlin thanked the board for the opportunity to work with them and Dr. Hammonds.

Dr. Hammonds stated that any success in the school district is not a result of his role, but that of his colleagues. He expressed appreciation to them and their work as a team for the students. Dr. Hammonds noted that a provision of his contract provides for a 3.5 percent raise (approximately \$6,700) on January 1 following a satisfactory evaluation. He stated that he is declining that raise. Dr. Hammonds also noted that another provision in his contract provides for the board to pay his monthly health insurance premium. Noting that the premium has increased by \$58.00 per month, Dr. Hammonds asked that the board pay that increase rather than the 3.5 percent raise. President Parsons noted that the board will continue to cover Dr. Hammonds' insurance premium.

GOOD THINGS ARE HAPPENING! - The superintendent recognized Ms. Sheila Jones, executive director Of business and financial affairs. Ms. Jones reviewed the use of the virtual credit card for the payment of bills

electronically and the use of a credit card for the electronic payment of utilities. She noted that use of the cards provides the board with a rebate. On behalf of Regions Bank, Wendy Boyen presented a check in the amount of \$186,478.14 representing the rebate for use of the cards during the 2009 fiscal year.

PRESENTATION OF ANNUAL FINANCIAL STATEMENT FOR FISCAL YEAR 2010 AND FINANCIAL STATEMENT FOR MONTH OF SEPTEMBER 2010

-The superintendent recognized Mrs. Sheila Jones, executive director of business and financial affairs, to present the financial statements for the month of September as well as fiscal year 2010. Mrs. Jones reviewed the financial statement for fiscal year 2010 that ended September 30, 2010. Mrs. Jones reported that fiscal year 2010 ended with the general fund balance being \$58,194,821.24, special revenues \$20,827,508.92, debt services \$4,137,529.64, capital projects \$91,506,176.30, and fiduciary trust \$1,159,356.17. Mrs. Jones pointed out that fiscal year 2010 ended with 2.71 months operating balance. Mrs. Jones presented a nine-year trend analysis of general fund ending balances reflecting an increase in the balance from FY 2002 through FY 2008 and then plummeting in FY 2009 and 2010 mainly due to proration of state funds. Upon further review of revenues and in planning for the current and future fiscal years, Ms. Jones noted that the possibility of proration for FY 2011 remains and in FY 2012 federal stimulus dollars will not be available. She also noted that the financial statement was sent to the state department of education and will be published in the October 30, 2009, issue of *The Birmingham News*.

BOARD APPROVES APPOINTMENT OF DIANNE JOHNSON, DIRECTOR OF ARTS EDUCATION DEPARTMENT, TO SICK LEAVE BANK COMMITTEE

- The superintendent explained that according to JCBE/Policy No. 562.13/652.12, Sick Leave Bank, the Sick Leave Bank Committee will include one member representing the board appointed by the superintendent and subject to board approval. Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to appoint Ms. Dianne Johnson, director of arts education, as the member of the Sick Leave Bank representing the board for the 2010-2011 year. The motion was approved unanimously.

BOARD APPROVES RELEASE OF NOVEMBER 2010 PAYROLL ON NOVEMBER 19 AND DECEMBER 2010 PAYROLL ON DECEMBER 17

- Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to approve the release of the November 2010 payroll on Friday, November 19, and the December 2010 payroll on Friday, December 17, 2010. The superintendent noted that this recommendation is limited to these particular monthly payrolls. The motion was approved unanimously.

BOARD APPROVES RESOLUTION AND LOAN DOCUMENTS FOR QUALIFIED SCHOOL CONSTRUCTION LOAN FROM ALABAMA PUBLIC SCHOOL AND COLLEGE AUTHORITY WITH PROCEEDS FROM LOAN TO BE USED FOR RENOVATIONS AT ERWIN ELEMENTARY SCHOOL

- The superintendent explained that Jefferson County Board of Education is one of a number of districts that applied for federal stimulus dollars for construction and the board has approved using its portion for renovations at Erwin Elementary School. The superintendent further explained that the loan in the amount of \$7,740,000.00 has a 16-year maturity schedule and due to the ASPCA sinking fund arrangement and an expected subsidy from the U.S. Treasury, the total amount to be paid at maturity is \$6,428,931.52 or approximately \$.83 on the dollar. He also noted that the funding source for the sinking fund payments will be local tax revenues and for interest payments will be PSF capital outlay.

Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to approve the Resolution and loan documents for the qualified school construction loan (QSBC) from the Alabama Public School and College Authority (ASPCA) for the loan in the amount of \$7,740,000.00 to be used for renovations at Erwin Elementary School. The motion was approved unanimously.

BOARD AUTHORIZES SUPERINTENDENT TO ENTER INTO AGREEMENT FOR PURCHASE OF PROPERTY OWNED BY BIRMINGHAM CITY BOARD OF EDUCATION ADJACENT TO SITE OF NEW ERWIN HIGH SCHOOL

- Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to authorize the superintendent to enter into a real estate purchase agreement with the Birmingham City Board of Education for an eighteen (18) acre parcel of land owned by the Birmingham City Board of Education

adjacent to the site of the new Erwin (Center Point) High School. The superintendent noted that the purchase agreement is to be in substantial conformity with the terms, conditions, and provisions of the draft agreement. The motion was approved unanimously.

BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; AND MRS. PARSONS EX-OFFICIO :

RECOMMENDATION AND REPORTS:

PERSONNEL ACTIONS PRESENTED FOR APPROVAL - Ms. Smith reported that a recommendation was being made to approve the following personnel actions for both certificated and classified employees in the areas of appointments, transfers, resignations, retirements, etc.:

(Personnel actions here)

SALARY SUPPLEMENTS FOR EMPLOYEES - Ms. Smith stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

REQUEST FROM RALPH GOLD, JR., TO CONDUCT STUDY FOR DOCTORAL DEGREE INVESTIGATING PHYSICAL EDUCATORS ON MOTIVATION OF STUDENTS TO BECOME MORE PHYSICALLY ACTIVE - Ms. Smith noted that a recommendation was being made to grant the request from Ralph Gold, Jr., a doctoral student at Samford University, to conduct a study to investigate the relationship of students' perceptions of physical educators on the motivation of seventh and eighth graders to become more physically active and lead healthier lifestyles. Ms. Smith explained that the survey will involve 800 seventh and eighth grade students in the metropolitan area and the survey have eight questions and will take a maximum of five minutes to complete.

CONTRACTED SERVICES AGREEMENT WITH TOMMY RAY'S PIANO COMPANY FOR RENTAL OF PIANOS FOR MUSIC FESTIVAL - Ms. Smith reported that a recommendation was being made to approve the Contracted Services Agreement with Tommy Ray's Piano Company for the rental, delivery, pick-up, and tuning of pianos which shall include two baby grand pianos and one studio piano for the 2010 Music Festival to be held at Boutwell Auditorium. Ms. Smith pointed out that the pianos will be delivered on November 16, 2010, and picked up on November 18, 2010, and the cost in the amount of \$1,900.00 will be provided through the arts education department.

RENTAL AGREEMENT FOR USE OF FACILITIES AT BIRMINGHAM BOTANICAL GARDENS FOR LEADERSHIP EVALUATION MEETING - Ms. Smith stated that a recommendation was being made to approve the Garden Center Use Contract with Birmingham Botanical Gardens for use of the east room by the professional learning department for the Tier III Leadership Evaluation meeting with Dr. Steven Edwards on April 27, 2011, from 8:30 a.m. until 3:30 p.m. at a cost of \$15.00 to be funded by the professional learning department.

RENTAL AGREEMENT FOR USE OF FACILITIES AT BIRMINGHAM BOTANICAL GARDENS FOR ELEMENTARY CILT MEETINGS - Ms. Smith noted that a recommendation was being made to approve the Garden Center Use Contract with Birmingham Botanical Gardens for use of the auditorium by the professional learning department for Elementary CILT meetings on January 13 and 27, 2011, from 8:30 a.m. until 3:30 p.m. at a cost of \$40.00 per day to be funded by the professional learning department.

CONTRACTED SERVICES AGREEMENTS WITH DR. JOHNNY JACOBS AND CAROL JACOBS TO PROVIDE BAND INSTRUCTION AT BRAGG MIDDLE SCHOOL - Ms. Smith reported that a recommendation was being made to approve the Contracted Services Agreements with Dr. Johnny Jacobs and Carol Jacobs to provide band instruction, including teaching sectionals and assisting the band directors with small groups and special needs students, at Bragg Middle School on an as-needed basis for the period of

October 1, 2010, through September 30, 2011, at a cost of \$30.00 per hour per contractor to be paid with funds from the local school's band account.

AGREEMENT WITH BETTER BASICS TO PROVIDE SCHOOL DAY PROGRAMS AT BRIGHTON MIDDLE SCHOOL - Ms. Smith stated that a recommendation was being made to approve an agreement with Better Basics to provide School Day Programs at Brighton Middle School for the period of October 1, 2010, through May 30, 2011, with the program to include the following:

Reading Intervention

One teacher to three students per session (four sessions per day, three days per week) for first through fifth grades small groups;

Schoolwide Enrichment

Arts, cultural and educational experience to enrich learning;

MORE

Motivational reading program for fourth grade classes; and

Ready 2 Read

Motivational reading program for second grade classes.

Ms. Smith pointed out that the cost break down is as follows and will be provided with the local school's Title I funds:

Reading Intervention (\$7,000.00 per teacher)	\$14,000.00
Schoolwide Enrichment	\$ 2,000.00
MORE (\$1,000.00 per classroom)	\$ 2,000.00
Ready 2 Read (\$500.00 per classroom)	<u>\$ 1,000.00</u>
	\$19,000.00

CONTRACTED SERVICES AGREEMENT WITH DR. STEPHEN K. BELL TO PROVIDE INFORMATION SESSION ON ADHD-PART ONE FOR PARENTS OF STUDENTS AT CENTER POINT ELEMENTARY SCHOOL - Ms. Smith reported that a recommendation was being made to approve the Contracted Services Agreement with Dr. Stephen K. Bell who will provide an "Information Session on ADHD - Part 1" for parents of students who attend Center Point Elementary School with the session to be held on September 28, 2010, from 8:00 -10:00 a.m. and 6:00-7:00 p.m. Ms. Smith explained that Dr. Bell will receive compensation in the amount of \$135.00 paid from the local school's professional development account.

CONTRACTED SERVICES AGREEMENT WITH DR. STEPHEN K. BELL TO PROVIDE INFORMATION SESSION ON ADHD-PART TWO FOR PARENTS OF STUDENTS AT CENTER POINT ELEMENTARY SCHOOL - Ms. Smith noted that a recommendation was being made to approve the Contracted Services Agreement with Dr. Stephen K. Bell who will provide an "Information Session on ADHD - Part 2" for parents of students who attend Center Point Elementary School to be held on November 4, 2010, from 8:00-10:00 a.m. and 6:00-7:00 p.m. Ms. Smith pointed out that Dr. Bell will receive compensation in the amount of \$135.00 per hour paid from the local school's professional development account.

CONTRACTED SERVICES AGREEMENT WITH CEDRICK THREATT TO BE GUEST AUTHOR AT CENTER POINT ELEMENTARY SCHOOL - Ms. Smith stated that a recommendation was being made to approve the Contracted Services Agreement with Cedrick L. Threatt who will be the guest author and read and discuss book(s) with parents and students at Center Point Elementary School on November 16, 2010, 6:30-7:30 p.m. Ms. Smith noted that Mr. Threatt will be paid \$170 per hour from the local school's library account.

AGREEMENT WITH BETTER BASICS TO PROVIDE SCHOOL DAY PROGRAMS AT GRESHAM ELEMENTARY SCHOOL - Ms. Smith stated that a recommendation was being made to approve an agreement with Better Basics to provide School Day Programs at Brighton Middle School for the period of October 1, 2010, through May 30, 2011, with the program to include the following:

Schoolwide Enrichment
Arts, cultural and educational experience to enrich learning;

MORE

Motivational reading program for fourth grade classes; and

After-School Program Option 2

Reading Intervention for grades 3-5, Tuesday and Thursday afternoons, 3:00-4:15 p.m., October 2010-March 2011.

Ms. Smith pointed out that the cost break down is as follows and will be provided with the local school's Title I funds:

Schoolwide Enrichment	\$ 2,000.00
MORE (\$1,000.00 per classroom)	\$ 3,000.00
After-School Program Option 2	<u>\$ 7,200.00</u>
	\$12,200.00

RENEWAL OF AGREEMENT WITH STAR PROGRAMS, INC. (STUDENT TRANSITION AND RECOVERY) - Ms. Smith noted that a recommendation was being made to approve renewal of the agreement with STAR Programs, Inc., (Student Transition and Recovery) for the disciplinary/academic program administered by personnel from STAR, Inc., and the Jefferson County Counseling and Learning Center for one year beginning October 1, 2010, at a total cost of \$212,359.66 to be paid from the Alabama Student Assistance Plan (ASAP) Grant.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Ms. Smith noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Robin Brower, a teacher at Bryan Elementary School, to take twenty (20) students and eighteen (18) chaperones to Nauvoo, Alabama, to participate in an environmental science camp at McDowell Environmental Center. The dates of the trip are October 27-29, 2010, and transportation will be the responsibility of the parents.
2. Shea Smith, a teacher at Clay-Chalkville Middle School, to take seventeen (17) students and twenty-two (22) chaperones to Gatlinburg, Tennessee, to participate in the Jamfest National Dance Competition. The dates of the trip are December 3-6, 2010, and transportation will be the responsibility of the parents.
3. Shea Smith, a teacher at Clay-Chalkville Middle School, to take seventeen (17) students and twenty-five (25) chaperones to Orlando, Florida to participate in the Universal Dance Association National Competition at Disney's Wide World of Sports and visit other tourist attractions. The dates of the trip are February 3-7, 2011, and transportation will be provided by Southwest Airlines, a commercial carrier.
4. Meredith DeVore, a teacher at Clay-Chalkville Middle School, to take forty-five (45) students and ten (10) chaperones to Atlanta, Georgia, to participate in the Southern Star Music Festival and visit tourist attractions. The dates of the trip are April 29-30, 2011, and transportation will be provided by Thrasher Brothers Trailways, a commercial carrier.
5. Karen Orr and Karen Smith, teachers at Clay-Chalkville High School, to take forty (40) students and four (4) chaperones to Atlanta, Georgia, to visit the High Museum of Art and Lenox Square Mall. The

date for the trip is November 18, 2010, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.

6. Sonya Sherer, a teacher at Clay-Chalkville High School, to take six (6) students and four (4) chaperones to New York City, New York, to participate in the DECA New York Experience Conference and visit several a tourist attractions. The dates of the trip are November 17-21, 2010, and transportation will be by commercial airlines.
7. Linda Bailey, Julie Smith, and Karen Douglas, teachers at Clay-Chalkville High School, to take forty-eight (48) students and seven (7) chaperones to Atlanta, Georgia, to view two exhibits at Atlantic Station, *Dialog in the Dar* and *Bodies*. The date of the trip is December 1, 2010, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
8. Randell Wallace, Nic Williams, Kim Carlisle, and Larry Hardin, teachers at Clay-Chalkville High School, to take one hundred-twenty (120) students and forty (40) chaperones to New York City, New York, to perform in an outdoor concert at the Statue of Liberty, participate in a workshop, and visit several attractions. The dates of the trip are April 26-May 1, 2011, and transportation will be provided by Capital Motor Lines, a commercial carrier.
9. Dionne Williams, a teacher at Erwin High School, to take eleven (11) students and two (2) chaperones to Washington, DC, to participate in the FBLA National Fall Leadership Conference and visit several historical sites. The dates of the trip are November 17-21, 2010, and transportation will be provided by Excursions Unlimited, a commercial carrier.
10. Carmen Simmons and Vicki Starnes, teachers at Gardendale High School, to take eight (8) students and four (4) chaperones to New Orleans, Louisiana, to participate in the FBLA National Fall Leadership Conference and visit several attractions. The dates of the trip are November 11-14, 2010, and transportation will be the responsibility of the parents.
11. Mark Cornelius, a teacher at Gardendale High School, to take twelve (12) students and five (5) chaperones to Gulf Shores, Alabama, to participate in a basketball tournament at Gulf Shores High School. The dates of the trip are December 21-23, 2010, and transportation will be the responsibility of the parents.
12. Tracey Starnes, Vickie Starnes, and Rachel McCoy, teachers at Gardendale High School, to take seventy-five (75) students and ten (10) chaperones to Virginia Beach, Virginia, to perform at Busch Gardens and visit other attractions. The dates of the trip are April 27-May 1, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
13. Alfreda Brown, Erin Ball, Neely Clayton, Brian Parsons, Kelly Koch, Melissa Pierce, Leslie Walker-Brockett, and Sharon Jackson, teachers at Hueytown Elementary School, to take one hundred-fifty (150) students and forty-five (45) chaperones to Alpine, Alabama, to participate in an outdoor environmental education camp at Camp Cosby. The dates of the trip are April 20-22, 2011, and transportation will be by school bus.
14. Jason Lipscomb, a teacher at Hueytown High School, to take seventy-eight (78) students and twenty-five (25) chaperones to Orlando, Florida, to perform at Universal Studios "Stars", visit Islands of Adventure and Sea World. The dates of the trip are 27-May 1, 2011, and transportation will be provided by Capital Motor Lines, a commercial carrier.
15. James Poindexter, a teacher at McAdory High School, to take twenty-four (24) students and five (5) chaperones to Kingston Springs, Tennessee, to participate in a basketball tournament at Harpeth High School. The date of the trip is November 20, 2010, and transportation will be provided by the parents.
16. Cotrena Moseley, Cheryl Battle and Craig Rackley, teachers at Minor High School, to take one hundred fifty (150) students and nineteen (19) chaperones to Atlanta, Georgia, to visit the Georgia Aquarium, High Museum, CNN, and Dave and Busters. The date of the trip is November 3, 2010 and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
17. Margaret Heron, a teacher at Mortimer Jordan High School, to take thirty (30) students and eleven (11) chaperones to Anaheim, California, to participate in the Heritage National Music Festival and visit several attractions. The dates of the trip are April 14-17, 2011, and transportation will be provided by Continental Air and Transportation Charter Services, commercial carriers.
18. Brian Wilson, a teacher at North Jefferson Middle School, to take twenty-five (25) students and twelve (12) chaperones to Gadsden, Alabama, to participate in the Gadsden State Community College Honor

Band. The dates of the trip are November 19-20, 2010, and transportation will be the responsibility of the parents.

19. Jason Ford, a teacher at Pleasant Grove High School, to take sixteen (16) students and three (3) chaperones to Cleveland, Tennessee, to participate in a basketball tournament at Cleveland High School. The dates of the trip are November 26-27, 2010, and transportation will be the responsibility of the parents.
20. Britani Mason, a teacher at Pleasant Grove High School, to take fifty (50) students and ten (10) chaperones to Florence, Alabama, to compete in State Trumbauer Festival on the campus of the University of North Alabama. The dates of the trip are December 2-4, 2010, and transportation will be the responsibility of the parents.
21. Gia Graddy, a teacher Shades Valley High School, to take fifty (50) students and ten (10) chaperones to Washington, D.C., to compete in the Heritage Music Festival and visit several attractions. The dates of the trip are April 14-17, 2011, and transportation will be by Delta Airlines, a commercial carrier.

OTHER MATTERS:

REQUEST FROM JUANITA INMAN-VANN TO CONDUCT RESEARCH FOR DOCTORAL DEGREE INVESTIGATING PERFORMANCE OF STUDENTS ON ADVANCED PLACEMENT EXAMS

- Ms. Smith noted that a recommendation was being made to grant the request from Juanita Inman-Vann, a doctoral student at the University of Alabama, to conduct a study on the performance of students on the advanced placement exam as a part of the A+ College Ready grant, specifically, how performance changes with the use of incentives for both students and teachers. Ms. Smith pointed out that two years of data from eight program schools will be compared, the year prior to grant implementation (2007-2008) and the first year of implementation (2008-2009).

REQUEST FROM MELISSA BROOKS TO CONDUCT RESEARCH FOR DOCTORAL DEGREE “THE RELATIONSHIP BETWEEN HIGH SCHOOL STUDENTS’ SELF-EFFICACY IN WRITING AND THE EXTENT OF WRITING INSTRUCTION IN CORE ACADEMIC SUBJECTS”

- Ms. Smith stated that a recommendation was being made to grant the request from Melissa Brooks, a doctoral student at Samford University, to conduct a study entitled “The Relationship Between High School Students’ Self-Efficacy in Writing and the Extent of Writing Instruction in Core Academic Subjects.” Ms. Smith explained that the research will be conducted with a random sampling of eleventh grade students and teachers from Clay-Chalkville High, Corner High, Gardendale High, Erwin High, McAdory, High, Minor High, and Shades Valley High Schools; students will complete a ten item survey and teachers a fifteen item survey; names are not required; and written parental permission is required for student participation.

CONTINUOUS IMPROVEMENT PLANS FOR 2010-2011 - Ms. Smith reported that a recommendation was being made to approve the 2010-2011 Continuous Improvement Plans for the following schools, as submitted:

Elementary

Center Point
Chalkville
Erwin
Fultondale
Johnson
McAdory
Pinson

Middle

Bottenfield
Hueytown
North Jefferson
Rudd

High

Clay-Chalkville
Corner
Erwin
Fultondale
Gardendale
Hueytown
McAdory
Minor
Oak Grove
Pinson Valley
Pleasant Grove

Ms. Smith noted that these plans will be submitted to the State Department of Education in accordance with the *Rewards and Interventions Plan*.

LOCAL EDUCATION AGENCY IMPROVEMENT PLAN FOR 2010-2011 - Ms. Smith stated that a recommendation was being made to approve the LEA Improvement Plan for 2010-2011, as submitted. Ms. Smith pointed out that the Plan will be submitted to the State Department of Education as required for school systems that are identified for improvement.

JEFFERSON COUNTY PRIVATE SCHOOL PLAN FOR EXCEPTIONAL EDUCATION SERVICES FOR 2010-2011 - Ms. Smith reported that a recommendation was being made to approve the Jefferson County Private School Plan for 2010-2011, as submitted, that addresses Jefferson County unilaterally placed private school students who are eligible for exceptional education services according to IDEA 2004. Ms. Smith pointed out that the total cost is \$8,792.80 (\$1,758.56 per student identified on the 2009-2010 child count) will be provided with IDEA Part B federal funds through the exceptional education department.

SERVICE AGREEMENT WITH CRISIS ASSESSMENT AND PREVENTION SYSTEMS FOR HUMAN EMPOWERMENT AND LEADERSHIP PRINCIPLES (HELP) TRAINING AND INSTRUCTOR RE-CERTIFICATION - Ms. Smith noted that a recommendation was being made to approve the Service Agreement with Crisis Assessment and Prevention Systems (CAPS) to provide training and re-certification for instructors in Human Empowerment and Leadership Principals (HELP). Ms. Smith explained educators are trained to help crisis situations which have the potential for violence and the total cost of \$2,970.00 for six (6) participants will be paid from the ARRA Exceptional Education federal carryover budget.

CONTRACTS WITH METRO BIRMINGHAM BASKETBALL OFFICIALS ASSOCIATION, JEFFCO BASKETBALL OFFICIALS ASSOCIATION, AND BIRMINGHAM BASKETBALL OFFICIALS ASSOCIATION TO PROVIDE OFFICIALS FOR HIGH SCHOOL AND MIDDLE SCHOOL BASKETBALL GAMES DURING 2010-2011 SCHOOL YEAR - Ms. Smith stated that a recommendation was being made to approve the contracts with Metro Birmingham Basketball Officials Association, JeffCo Basketball Officials Association, and Birmingham Basketball Officials to provide officials and/or electronic clock operators for all regular season basketball games as well as any tournament games hosted at the high and middle schools during the 2010-2011 school year.

Metro Birmingham Basketball Officials Association

McAdory High School
McAdory Middle School

JeffCo Basketball Officials Association

Erwin High School
Hueytown High School

Birmingham Basketball Officials Association

Clay-Chalkville High School
Corner High School
Fultondale High School
Gardendale High School
Hueytown High School
Minor High School
Mortimer Jordan High School
Oak Grove High School
Pinson Valley High School
Pleasant Grove High School
Shades Valley High School

Bagley Junior High School
Bottenfield Middle School
Bragg Middle School
Brighton Middle School
Clay-Chalkville High School
Corner School
Irondale High School
North Jefferson Middle School
Pleasant Grove Middle School
Rudd Middle School

Compensation, as follows, will be provided with funds from the local school's basketball account:

- Junior High (ninth grade and below) - \$30.00 per official
- Junior Varsity - \$80.00 per game, \$40.00 per official
- Varsity - \$120.00 per game, \$40.00 per official
- Clock Operator - \$25.00 per game
- Travel - \$.50 per mile round trip

CONTRACT WITH BIRMINGHAM WRESTLING OFFICIALS ASSOCIATION TO PROVIDE CERTIFIED OFFICIALS FOR 2010-2011 SCHOOL YEAR - Ms. Smith reported that a recommendation

was being made to approve the 2010-2011 High School/Middle School Wrestling Contract with the Birmingham Wrestling Officials Association to provide certified officials for all wrestling matches and tournaments hosted by the high and middle school schools during the 2010-2011 school year.

Fees are per official/per match and will be provided with funds from the local school's wrestling account:

	<u>Matches</u>	
	<u>Dual</u>	<u>Tri</u>
Varsity	\$45.00	\$85.00
Junior Varsity	\$40.00	\$60.00
Junior High - Grades 7-9	\$35.00	\$55.00

		<u>Tournaments</u>			
<u>8-Team Tournament</u>	<u>16-Team Tournament</u>	<u>Section Tournament</u>	<u>State Tournament</u>		
		<u>Brackets</u>		<u>Brackets</u>	
\$130.00	\$180.00	8-Team	\$140.00	8-Team	\$160.00
		16-Team	\$190.00	16-Team	\$210.00

FEE-FOR-SERVICE AGREEMENT WITH UNIVERSITY OF ALABAMA AT BIRMINGHAM REGIONAL INSERVICE CENTER TO PROVIDE SUBSTITUTE PAY FOR NEW TEACHERS TO ATTEND PROFESSIONAL DEVELOPMENT ON CLASSROOM ORGANIZATION AND MANAGEMENT PROGRAM - Ms. Smith noted that a recommendation was being made to approve the

Fee-for-Service Agreement with the University of Alabama at Birmingham (UAB) Regional Inservice Center to provide substitute pay for new teachers to attend professional development on Classroom Organization and Management Program (COMP) strategies for three days with the proposed dates being October 22, 2010, and November 3 and 17, 2010, at a cost that will not exceed \$6,000.00.

FEE-FOR-SERVICE AGREEMENTS WITH UNIVERSITY OF ALABAMA AT BIRMINGHAM REGIONAL INSERVICE CENTER TO PROVIDE SUBSTITUTE PAY FOR TEACHERS TO ATTEND PROFESSIONAL DEVELOPMENT: MATH PROFESSIONAL DEVELOPMENT FOR EXCEPTIONAL EDUCATION ELEMENTARY TEACHERS; NATIONAL BOARD FOR PROFESSIONAL TEACHING STANDARDS CANDIDATES; ADVANCED PLACEMENT MATH AND ENGLISH; AND SHELTERED INSTRUCTION OBSERVATION PROTOCOL VIRTUAL TRAINING - Ms. Smith stated that a recommendation was being made to approve the Fee-for-Service

Agreements with the University of Alabama at Birmingham (UAB) Regional Inservice Center to provide substitute pay for teachers to attend professional development as follows:

1. Elementary exceptional education teachers to attend professional development on mathematics for two days with the proposed dates being November 15, 2010, and January 28, 2011, at a cost not to exceed \$4,900.00;
2. National Board for Professional Teaching Standards candidates to attend professional development for preparation of portfolio and/or assessment center with the proposed dates being as requested by

individual candidates (October, 2010-May 2011) at a cost not to exceed \$6,000.00 (approximately 80 substitutes x \$75 each);

3. Advanced Placement teachers in areas of math and English to attend professional development on November 5, 2010, at a cost of \$4,000.00 (50 teachers x \$80 each); and
4. Teachers to attend Sheltered Instruction Observation Protocol (SIOP) virtual training and face-to-face training to help educators enhance instruction for middle and high school English Language Learners (ELL) to be held during the winter of 2010 and spring of 2011 at a total cost of \$5,300.00 with registration for ten (10) participants being \$2,500.00 (\$250.00 each) and substitutes being \$2,800.00 (4 days for 10 teachers at \$70.00 per day).

CONTRACTED SERVICES AGREEMENT WITH JONATHAN MCNEIL TO PROVIDE PIANO ACCOMPANIMENT FOR CHOIR AT ERWIN HIGH SCHOOL - Ms. Smith reported that a recommendation was being made to approve the Contracted Services Agreement with Jonathan McNeil to provide services to the choir, including piano accompaniment and assisting the choir director, at Erwin High School on October 20, 2010, from 8:30-9:00 a.m. at the rate of \$50.00 per day to be paid from the local school's choral account.

LEASE AGREEMENT WITH CITY OF BIRMINGHAM FOR USE OF FACILITIES AT BOUTWELL MUNICIPAL AUDITORIUM BY HUEYTOWN HIGH SCHOOL - Ms. Smith noted that a recommendation was being made to approve the Lease Agreement with the City of Birmingham for use of the auditorium at Boutwell Municipal Auditorium by Hueytown High School on May 26, 2011, for graduation exercises at a cost of \$2,000.00 to be paid by the school from the senior banquet account.

CONTRACTED SERVICES AGREEMENT WITH JOY LETSON TO JUDGE PAGEANT AT MCADORY MIDDLE SCHOOL - Ms. Smith stated that a recommendation was being made to approve the Contracted Services Agreement with Joy Letson who will serve as a judge for McAdory Middle School's pageant on November 2, 2010, from 6:00-10:00 p.m. at the Bessemer Civic Center. Ms. Smith pointed out that Ms. Letson will be paid \$100.00 from the local school's yearbook account.

CONTRACTED SERVICES AGREEMENT WITH MESCHELLE STRINGER TO JUDGE PAGEANT AT MORTIMER JORDAN HIGH SCHOOL - Mr. Smith reported that a recommendation was being made to approve the Contracted Services Agreement with Meschelle Stringer who will serve as a judge for the Mortimer Jordan High School Miss Torch Pageant on November 13, 2010, from 1:00-11:00 p.m. Ms. Smith explained that Ms. Stringer will be paid \$15.00 per hour for a total of \$150.00 to be paid from the local school's pageant account.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Ms. Smith noted that a recommendation was being made to approve the following requests for overnight/out-of-state field trips:

1. Mike Putman, Debra Reeser, and Pat Putman, teachers at Corner High School, to take twenty (20) students and thirteen (13) chaperones to Florence, Alabama, to participate in the State Trumbauer competition to be held at the University of North Alabama. The dates of the trip are December 2-4, 2010, and transportation will be the responsibility of the parents.
2. Mike Putman, Debra Reeser, and Pat Putman, teachers at Corner High School, to take twenty-five (25) students and thirteen (13) chaperones to Florence, Alabama, to participate in the State Trumbauer competition to be held at the University of Alabama. The dates of the trip are December 3-4, 2010, and transportation will be by school bus.
3. Craig Cagle, a teacher at Mortimer Jordan High School, to take fifty-five (55) students and twenty-five (25) chaperones to Orlando, Florida, to perform at *Festival Disney*. The dates of the trip are April 13-17, 2011, and transportation will be provided by Cline Tours, a commercial carrier.
4. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take thirty-one (31) students and fifteen (15) chaperones to Nashville, Tennessee, to see the Radio City Rockettes perform

at the Grand Ole Opry. The date of the trip is December 16, 2010, and transportation will be provided by Cline Tours, a commercial carrier.

5. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take eighteen (18) students and six (6) chaperones to Nashville, Tennessee, to participate in the Southeastern Color Guard Circuit Winter Guard competition at Page High School. The dates of the trip are January 22-23, 2011, and transportation will be the responsibility of the parents.
6. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take eighteen (18) students and six (6) chaperones to Nashville, Tennessee, to participate in the Southeastern Color Guard Circuit competition at Independence High School. The dates of the trip are February 19-20, 2011, and transportation will be the responsibility of the parents.
7. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take eighteen (18) students and six (6) chaperones to Pensacola, Florida, to participate in the Winter Guard Invitational competition at Tate High School. The dates of the trip are March 11-13, 2011, and transportation will be the responsibility of the parents.
8. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take eighteen (18) students and six (6) chaperones to Nashville, Tennessee, to participate in the Winter Guard Invitational competition at Lipscomb University. The dates of the trip are March 25-27, 2011, and transportation will be the responsibility of the parents.
9. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take eighteen (18) students and six (6) chaperones to Nashville, Tennessee, to participate in the Southeastern Color Guard Circuit Championships at Lipscomb University. The dates of the trip are April 1-3, 2011, and transportation will be the responsibility of the parents.
10. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take eighteen (18) students and six (6) chaperones to Dayton, Ohio, to participate in the Winter Guard Invitational World Championships at E. J. Walter Center. The dates of the trip are April 6-10, 2011, and transportation will be provided by Cline Tours, a commercial carrier.
11. Tiffany Payne, a teacher at Pleasant Grove Elementary School, to take fifty-five (55) students and twelve (12) chaperones to Elberta, Alabama, to participate in the Estuary Life Environmental Education Program at Camp Baldwin. The dates of the trip are May 11-13, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
12. Joan Patrick, a teacher at Rudd Middle School to take one hundred-eighty (180) students and twenty-five (25) chaperones to Gulf Shores, Alabama, Pensacola, Florida, and Mobile, Alabama, to visit the National Naval Aviation Museum and tour the USS Battleship Alabama at Battleship Park. The dates of the trip are May 3-6, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
13. David Allinder, Greg Gumina, Merri Smith, and Molly Cook, to take one hundred twenty-five (125) students and twenty-five (25) chaperones to Atlanta, Georgia, to participate in the Bands of America Super Regional Championship. The dates of the trip are October 29-30, 2010, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS SUBMITTED BY BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES - Upon

recommendation of the superintendent, Ms. Smith moved and Mr. Rhodes seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for instructional services:

- Personnel actions presented for approval
- Salary supplements for employees
- Request from Ralph Gold, Jr., to Conduct Study for Doctoral Degree Investigating Physical Educators on Motivation of Students to Become More Physically Active
- Contracted Services Agreement with Tommy Ray's Piano Company for Rental of Pianos for Music Festival

- Rental Agreement for Use of Facilities at Birmingham Botanical Gardens for Leadership Evaluation Meeting
- Rental Agreement for Use of Facilities at Birmingham Botanical Gardens for Elementary CILT Meetings
- Contracted Services Agreements with Dr. Johnny Jacobs and Carol Jacobs to Provide Band Instruction at Bragg Middle School
- Agreement with Better Basics to Provide School Day Programs at Brighton Middle School
- Contracted Services Agreement with Dr. Stephen K. Bell to Provide Information Session on ADHD-Part One for Parents of Students at Center Point Elementary School
- Contracted Services Agreement with Dr. Stephen K. Bell to Provide Information Session on ADHD-Part Two for Parents of Students at Center Point Elementary School
- Contracted Services Agreement with Cedrick Threatt to be Guest Author at Center Point Elementary School
- Agreement with Better Basics to Provide School Day Programs at Gresham Elementary School
- Renewal of Agreement with STAR Programs, Inc. (Student Transition and Recovery)
- Overnight/Out-of-State Field Trip Requests
- Request from Juanita Inman-Vann to Conduct Research for Doctoral Degree Investigating Performance of Students on Advanced Placement Exams
- Request from Melissa Brooks to Conduct Research for Doctoral Degree “The Relationship Between High School Students’ Self-Efficacy in Writing and the Extent of Writing Instruction in Core Academic Subjects”
- Continuous Improvement Plans for 2010-2011
- Local Education Agency Improvement Plan for 2010-2011
- Jefferson County Private School Plan for Exceptional Education Services for 2010-2011
- Service Agreement with Crisis Assessment and Prevention Systems for Human Empowerment and Leadership Principles (HELP) Training and Instructor Re-Certification
- Contracts with Metro Birmingham Basketball Officials Association, JeffCo Basketball Officials Association, and Birmingham Basketball Officials Association to Provide Officials for High School and Middle School Basketball Games During 2010-2011 School Year
- Contract with Birmingham Wrestling Officials Association to Provide Certified Officials for 2010-2011 School Year
- Fee-for-Service Agreement with University of Alabama at Birmingham Regional Inservice Center to Provide Substitute Pay for New Teachers to Attend Professional Development on Classroom Organization and Management Program
- Fee-for-Service Agreements with University of Alabama at Birmingham Regional Inservice Center to Provide Substitute Pay for Teachers to Attend Professional Development: Math Professional Development for Exceptional Education Elementary Teachers; National Board for Professional Teaching Standards Candidates; Advanced Placement Math and English; and Sheltered Instruction Observation Protocol Virtual Training
- Contracted Services Agreement with Jonathan McNeil to Provide Piano Accompaniment for Choir at Erwin High
- Lease Agreement with City of Birmingham for Use of Facilities at Boutwell Municipal Auditorium at Hueytown High School
- Contracted Services Agreement with Joy Letson to Judge Pageant at McAdory Middle School
- Contracted Services Agreement with Meschelle Stringer to Judge Pageant at Mortimer Jordan High School
- Overnight/Out-of-State Field Trip Requests

The motion was approved unanimously.

BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:

RECOMMENDATIONS AND REPORTS:

ARTISTIC DECORATIONS CONTRACT WITH THEME CRAFTERS TO DECORATE FOR PINSON VALLEY HIGH SCHOOL PROM - Mr. Rhodes stated that a recommendation was being made to approve the Artistic Decorations Contract with Theme Crafters to decorate the Zamora Temple on April 8, 2011, for the Pinson Valley High School prom at a cost of \$3,000.00 to be paid with local school funds.

DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY - Mr. Rhodes noted that a recommendation was being made to declare equipment located in the following schools and departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of schools here)

CHANGE ORDER NUMBER TWO FOR NEW MORTIMER JORDAN HIGH SCHOOL - Mr. Rhodes reported that a recommendation was being made to approve Change Order Number Two for the new Mortimer Jordan High School as follows:

COR 05	Install spring drains to control groundwater seepage near North corner of future gymnasium	\$ 6,900.00
COR 09R	Bone Dry Road/Morris Majestic Road improvements	\$ 63,380.00
COR 10R	Cost to coordinate keying and final key locksets	\$ 35,850.00
COR 14	Add additional spring underdrains along the East side of the gym due to below grade groundwater seepage	\$ 2,751.00
COR 19	Modifications to the wastewater system required by Health Department comments	\$ 10,633.00
COR 20	Cost for cutting of CMU block around frames on second level D, E, & F due to masonry coursing issues and four inch door heads	\$ 916.00
COR 21	Revisions re-route piping and duct work due to changes in structure height in Areas C, D, & E	-0-
COR 24	Up charge for flasher alternative on Bone Dry Road as indicated on drawing SF-1	\$ 1,919.00
COR 25	Cost to relocate power poles along Bone Dry Road due to road widening	\$ 44,086.00
COR 26	Cost estimates from Alabama Power to provide permanent power service to school and waste water treatment facility	\$ 93,623.00
COR 27	Deduct for mechanically fastened roof insulation and dens deck board in lieu of fully adhered insulation	(\$ 30,700.00)
COR 30	Birmingham Water Works to install fire hydrant	\$ 1,200.00
COR 31	Furnish and install a manually operated operable partition (Hufcor 632) in lieu of specified motorized	(\$ 2,050.00)
COR 33	Undercut and replacement of coal at loading dock on 3/17/10	\$ 540.00
COR 34	Add a continuous footing to support load bearing CUM wall in Area C as outlined in RFI 52	\$ 1,484.00
COR 37	Install spandrel glazing at Lower E windows under the stairs in enclosed stairways at the classroom wing of Areas D, E, and F	\$ 1,194.00
COR 38	Seal concrete in the receiving/maintenance equipment Room 2133 in lieu of quarry tile as outlined in RFI #73	(\$ 3,361.00)
COR 39	Changes associated with the media center furnishings per media center layout and finishes memorandum dated 3/30/10	(\$22,894.00)
COR 41	Estimated cost to Birmingham Water Works to perform PRV station upgrades	\$ 65,000.00
COR 42	Modify front classroom gable entrance per RFI #74	\$ 5,065.00
COR 43	Revisions to pipe bollard locations and louvered gates per SD #13	\$ 516.00

COR 44R	Install piping to AC-14 and AC-15 in competition gym per RFI #79	\$ 12,680.00
COR 45	Reduction in scope of ductwork and structural coordination in entrance lobby per RFI #37	(\$ 2,191.00)
COR 47	Install an additional wireless microphone in lecture hall	\$ 1,208.00
COR48	Install steel supports for time capsule per RFI #80	\$ 867.00
	TOTAL	\$288,616.00

The total cost of Change Order Number Two will be deducted from the Owner's Contingency Allowance. There is no increase in the cost of the contract and the revised Contingency Allowance balance is \$1,333,029.00.

ACCEPTANCE OF BID FOR WALK-IN FREEZER FOR KERMIT JOHNSON ELEMENTARY SCHOOL - Mr. Rhodes stated that a recommendation was being made to accept the bid (number 67-10) submitted by Birmingham Restaurant Supply Company, Inc., for the walk-in freezer at Kermit Johnson Elementary School at a total project cost of \$65,521.00. Mr. Rhodes noted that the contract period is six months from the date of award and the child nutrition department will be the funding source.

CHANGE ODER NUMBER ONE FOR FIELD HOUSE AT BRAGG MIDDLE SCHOOL - Mr Rhodes reported that a recommendation was being made to approve Change Order Number One for the field house at Bragg Middle School as follows:

COR 001	Install Durorock and ceramic tile for east walls of shower in men's and women's restroom No. 112 & 113	\$ 845.00
COR 002	Make janitor's closet 109A a rated enclosure	\$ 3,050.00
COR 003	Building color change	\$ 1,962.00
COR 004	Remove existing toilet dispensers and install school dispensers	\$ 210.75
COR 005	Furnish and install one key box	\$ 492.79
	Total	\$ 6,560.54
	Credit for Owner's Sales and Use Tax Savings	(\$16,075.66)
	Credit for Unused Contingency Allowance	(\$30,000.00)
	Credit of Unused Trench Rock Removal Allowance	<u>(\$12,500.00)</u>
	Total Credits	(\$58,575.66)
	TOTAL for Change Order No. 1	(\$52,015.12)
	Previous Contract Sum	\$451,500.00
	This Change Order will Decrease the Sum by	<u>(\$ 52,015.12)</u>
	Revised Contract Sum, including this Change Order	\$399,484.88

CHANGE ORDER NUMBER ONE FOR ROOFING PROJECT AT WARRIOR ELEMENTARY, HUEYTOWN ELEMENTARY, AND HUEYTOWN MIDDLE SCHOOLS - Mr. Rhodes stated that a recommendation was being made to approve Change Order Number One for the roofing project at Warrior Elementary School, Hueytown Elementary School, and Hueytown Middle School to decrease the contract sum by \$1.67, a credit to the owner for unused contingency and tax savings resulting in a revised contract sum of \$238,363.33.

RENEWAL OF PROPERTY INSURANCE COVERAGE THROUGH ALABAMA DIVISION OF RISK MANAGEMENT - Mr. Rhodes reported that a recommendation was being made to approve the renewal of the property insurance coverage through the Alabama Division of Risk Management (ARMS) at an annual premium of \$601,243.00 based on a deductible of \$2,500.00 effective October 1, 2010 through September 30, 2011.

REQUEST FROM JEFFERSON COUNTY EMERGENCY MANAGEMENT AGENCY TO INSTALL OUTDOOR WARNING SIREN AT ADAMSVILLE ELEMENTARY SCHOOL - Mr. Rhodes noted that a recommendation was being made to approve the request from Jefferson County Emergency Management Agency for the installation of an outdoor warning siren at Adamsville Elementary School. Mr. Rhodes explained that personnel from the Jefferson County Signal Shop will inspect the location and, if the site is suitable, the installation process will begin.

ENTERTAINMENT AGREEMENT WITH FEEL THE BEAT ENTERTAINMENT FOR DISK JOCKEY FOR GARDENDALE HIGH SCHOOL PROM - Mr. Rhodes stated that a recommendation was being made to approve the Entertainment Agreement with Feel the Beat entertainment for a disk jockey and equipment for the Gardendale High School prom to be held on April 8, 2011, at the Cahaba Grand Conference Center, at a cost of \$2,250.00 to be paid by the local school.

CONTRACTED SERVICES AGREEMENT WITH ALABAMA CARD SYSTEMS TO PROVIDE MAINTENANCE OF THE TRACKING SYSTEM AT HUEYTOWN HIGH SCHOOL - Mr. Rhodes reported that a recommendation was being made to approve the Contracted Services Agreement with Alabama Card Systems to provide maintenance for the School Tracking System at Hueytown High School at an annual cost of \$1,500.00 to be paid from the local school's communications fund.

ACCEPTANCE OF BID FOR KITCHEN EQUIPMENT FOR CULINARY ARTS BUILDING AT MCADORY HIGH SCHOOL - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 68-10) submitted by Birmingham Restaurant Supply Company, Inc., for the kitchen equipment for the culinary arts building at McAdory High School as follows:

Base Bid		\$170,825.00
Alternate - Additional Equipment		
19A	Work Table	\$2,486.00
25A	Tilt Skillet	\$5,832.00
29A	Six-eye Range with Convection Oven	\$3,685.00
71A	Demo Table	\$2,085.00
Total for Alternate Equipment (Items will be purchased)		<u>\$ 14,088.00</u>
TOTAL Base Bid Plus Alternates		\$184,913.00

Mr. Rhodes explained that the board will not necessarily spend the amount of money or purchase all indicated items in the Alternate; the items in the Alternate are additional equipment for consideration should the budget allow; the contract for the items will be a one-time purchase; and PSCA will be the funding source.

CONTRACTED SERVICES AGREEMENT WITH BRANDON LEE TO PROVIDE FUNDRAISING ITEMS FOR MINOR HIGH SCHOOL - Mr. Rhodes stated that a recommendation was being made to approve the Contracted Services Agreement with Brandon Lee who will provide fundraising items (sports bands) to various groups at Minor High School. Mr. Rhodes explained that the Mr. Lee will be compensated \$20.00 to \$40.00 per unit based on the number of units sold and the term of the agreement is effective October 1, 2010, through September 30, 2011.

ACCEPTANCE OF BID FOR BUS TIRES FOR TRANSPORTATION DEPARTMENT - Mr. Rhodes stated that a recommendation was being made to accept the bid (number 72-10) submitted by Wilkes Tire and Battery, Inc., for new bus tires for the transportation department. Mr. Rhodes pointed out that the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases of the items and other non-specified items. He further pointed out that the contract period is for one year beginning January 1, 2011, with the possibility of up to two additional one-year extensions and the transportation department will be the funding source.

ACCEPTANCE OF BID FOR LAWN CARE SERVICES AT MCADORY MIDDLE SCHOOL - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 64-10) submitted by Lee and Son Lawn Care, LLC, to provide lawn care services at McAdory Middle School with the bid including a \$35.00 per man hour and cost plus ten percent (10%) for other non-specified services and materials:

Description: Ground maintenance for McAdory Middle School - The hours and work must be coordinated with the school principal:

Item #1 Main Campus - April-September (26 weekly visits); October-March (10 visits)
Mowing to a height of 2½” to 3½” with clippings to be mulched. Any excess will be removed from site
Edging all turf areas each visit
Trimming (weed eating) - areas inaccessible to mowing machinery, around irrigation heads to permit unobstructed watering
Debris removal - turf areas to have debris removed each visit, all non-turf areas littered during mowing will be power blown, collected and removed from site.
Ornamental bed area will be monitored for weeds each visit. Weeds will be hand pulled and/or sprayed with a herbicide.

Per Visit Cost: \$325.00 per visit x 36 visits = \$11,700.00

Item #2 Fertilization/Weed Control of Turf Areas - 243,000 sq. ft. of sod
A quality environmentally friendly fertilizer to be applied in fall and spring to all turf areas
Pre-emergence herbicide to be applied to all turf areas in spring, summer and fall
A quality herbicide for broadleaf weed control will be applied spring, summer and fall to all turf areas
Basic insect control

Per Visit Cost: \$325.00 per visit x 6 visits = \$ 1,950.00

Item #3 Pruning, Weed Control, Fertilization of bed plants, shrubs, woody ornamentals, groundcovers, all other trees less than 12' in height
Pruning to be performed to remove dead wood with disease or insect infestation and promote planned growth patterns and natural shapes of plants
Removal of any plant material obstructing foot or automobile traffic
All pruned material is to be removal from site
Ornamental bed areas will be monitored for weeds each visit. Weeds will be hand pulled and/or sprayed with a herbicide
Ornamental bed areas will receive 4 pre-emergent weed control applications per contract cycle (spring and fall)
Ornamental trees and shrubs will be fertilized twice per contract cycle (spring and fall)
Time and schedule must be approved by principal

Per Visit Cost: \$325.00 per visit x 2 visits = \$ 650.00

Item #5 Aeration of turf areas \$ 200.00

Item #6A Spread Wood Mulch 2" thick in area within beds, around ornamental trees and other areas where pine straw has been placed Per
Visit Cost: \$ 650.00

Item #6B Spread Pine Straw 2" thick in area within beds (front of school) and around ornamental trees and other areas where pine straw has been placed Per Visit Cost: \$ 200.00

Item #7 Lime and gypsum treatment to be applied during winter months (twice)
Per Visit Cost: \$ 310.00

Item #8 Other Related Services - It is generally accepted the additional yet unforeseen related services may be required during the term of this contract. Bidder must initial in agreement of the rate of \$35.00 per man hour for additional labor for other non-identified services. All services must be pre-approved and coordinated with principal. In addition, any additional supplies or materials needed shall be provided at cost plus 10%.

Mr. Rhodes pointed out that the services and supplies identified in the bid were for bidding purposes only and were used in the evaluation of the bid and to establish pricing for the services and materials. He also noted that the contract period for the services will be for one year from the date of award with the possibility of up to two additional one-year extensions and the funding will be from both the custodial hour allocations and local school funds.

OTHER MATTERS:

REPORT ON REVISION OF LOCAL SCHOOL FINANCE MANUAL - Mr. Rhodes presented for review and comment the revision of the *Local School Finance Manual*.

APPOINTMENT OF DAVIS ARCHITECTS TO PROVIDE ARCHITECTURAL SERVICES FOR RENOVATIONS TO MORTIMER JORDAN HIGH SCHOOL TO ACCOMMODATE BURKETT CENTER - Mr. Rhodes stated that a recommendation was being made to appointment the firm of Davis Architects to provide architectural services for the renovation of the current Mortimer Jordan High School to accommodate the Burkett Center and preschool students.

RETAIL ADVERTISING CONTRACT WITH THE BIRMINGHAM NEWS FOR ADVERTISING - Mr. Rhodes noted that a recommendation was being made to approve the Retail Advertising Contract with *The Birmingham News* for advertising services. Mr. Rhodes explained that the contract will provide reduced advertising rates and the funding source will be those department that use these services.

APPLICATION FOR CONSTRUCTION SUBMITTED BY MCADORY HIGH SCHOOL - Mr. Rhodes reported that a recommendation was being made to approve the Application for Construction submitted by McAdory High School to add brick to a current block wall (not structural) to address erosion problems and enhance the appearance of the stadium with the wall being three feet high and 120 feet long at a projected cost of \$5,000.00 to be paid from the local school and a grant from the Jefferson County Commission. Mr. Rhodes noted that the project will comply with all local and state building regulations.

CONTRACTED SERVICES AGREEMENT WITH MARY BETH PUGH TO SERVE AS A JUDGE FOR THE MISS CLAY-CHALKVILLE MIDDLE SCHOOL PAGEANT - Mr. Rhodes stated that a recommendation was being made to approve the Contracted Services Agreement with Mary Beth Pugh who will serve as a judge for the Miss Clay-Chalkville Middle School pageant on October 30, 2010, from 11:15 a.m. until 4:00 p.m. at ClearBranch United Methodist Church. Mr. Rhodes noted that Ms. Pugh will be paid \$100.00 and the local school Cougar pageant account.

BILLS AND PAYROLL FOR MONTH OF SEPTEMBER 2010 - Mr. Rhodes noted that a recommendation was being made to accept the bills in the amount of \$8,598,769.39, county commission grant bills in the amount of \$7,277,387.12, and payroll in the amount of \$22,311,705.07 for the month of September 2010. Mr. Rhodes pointed out that as of October 13, 2010, all board and local school bank statements for September were reconciled.

AGREEMENT FOR USE OF FACILITIES AT NORTHPARK BAPTIST CHURCH FOR FIFTH GRADE SCHOLARS PROGRAM - Mr. Rhodes reported that a recommendation was being made to approve the

Agreement with Northpark Baptist Church for use of the church's facilities, including the sound system, for the Fifth Grade Scholars Program to be held on November 2, 2010. Mr. Rhodes further reported that the cost for use of the sound system is \$100.00 and will be funded by the curriculum and instruction department.

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES - Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for administrative services:

- Artistic Decorations Contract with Theme Crafters to Decorate for Pinson Valley High School Prom
- Declaration of Equipment at Various Schools and Departments as Surplus Property
- Change Order Number Two for New Mortimer Jordan High School
- Acceptance of Bid for Walk-In Freezer for Kermit Johnson Elementary School
- Change Order Number One for Field House at Bragg Middle School
- Change Order Number One for Roofing Project at Warrior Elementary, Hueytown Elementary, and Hueytown Middle Schools
- Renewal of Property Insurance Coverage through Alabama Division of Risk Management
- Request from Jefferson County Emergency Management Agency to Install Outdoor Warning Siren at Adamsville Elementary School
- Entertainment Agreement with Feel the Beat Entertainment for Disk Jockey for Gardendale High School Prom
- Contracted Services Agreement with Alabama Card Systems to Provide Maintenance of Tracking System at Hueytown High School
- Acceptance of Bid for Kitchen Equipment for Culinary Arts Building at McAdory High School
- Contracted Services Agreement with Brandon Lee to Provide Fundraising Items for Minor High School
- Acceptance of Bid for Bus Tires for Transportation Department
- Acceptance of Bid for Lawn Care Services at McAdory Middle School
- Appointment of Davis Architects to Provide Architectural Services for Renovations to Mortimer Jordan High School to Accommodate Burkett Center
- Retail Advertising Contract with *The Birmingham News* for Advertising
- Application for Construction submitted by McAdory High School
- Contracted Services Agreement with Mary Beth Pugh to Serve as Judge for Miss Clay-Chalkville Middle School Pageant
- Bills and Payroll for Month of September 2010
- Agreement for Use of Facilities at Northpark Baptist Church for Fifth Grade Scholars Programs

The motion was approved unanimously.

MEETING ADJOURNED - Noting that the next board meeting is to held on November 18, 2010, at 10:00 a.m., and there being no further business, President Parsons adjourned the meeting at 6:48 p.m.