

MINUTES
Required Session
November 18, 2010

The Jefferson County Board of Education met in regular session (as required by *Code of Alabama* §16-8-4) on Thursday, November 18, 2010, at 10:05 a.m. in the board's office, 2100 18th Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, Ms. Jacqueline A. Smith, Mrs. Karen Smith Nix, and Mr. Tommy L. Little. Members absent: None. Also present were Superintendent Phil Hammonds and Board Attorney Carl E. Johnson.

MEETING CALLED TO ORDER - President Parsons declared a quorum present, called the meeting to order, and recognized Ms. Tammy Coefield, supervisor of elementary education, who presented the devotion.

Mr. Rhodes led in the Pledge of Allegiance.

BOARD ADOPTS AGENDA - Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

VISITORS WELCOMED - President Parsons recognized the visitors present and expressed appreciation for their interest in the business of the school system.

BOARD APPROVES MINUTES OF REGULAR SESSION OF OCTOBER 28, 2010 - The superintendent presented the minutes of the Regular Session of October 28, 2010; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes:

Mr. Rhodes moved and Ms. Smith seconded a motion that the minutes of the regular session of October 28, 2010, be approved as presented. The motion was approved unanimously.

ELECTION OF OFFICERS - President Parsons called for the annual election of officers of the board and Mrs. Parsons appointed the secretary of the board (the superintendent) to act as presiding officer until the completion of the election, to provide all board members the opportunity to participate fully in the election process.

The secretary noted that section 16-8-4 of the *Code of Alabama*, 1975, as amended, calls for the selection of one of the board members to serve as president and one of the board members to serve as vice-president of the board. The secretary appointed Mrs. Nancy Spangler to serve as clerk for the election of officers.

MRS. JENNIFER H. PARSONS ELECTED PRESIDENT AND MR. RONALD A. RHODES ELECTED VICE-PRESIDENT OF THE BOARD - The secretary called for nominations for president of the board. Mr. Rhodes nominated Mrs. Jennifer H. Parsons. The secretary called for other nominations. Hearing no further nominations for president, the secretary declared the nominations closed. The vote for Mrs. Parsons as president of the board was unanimous. The secretary declared Mrs. Jennifer H. Parsons to have been elected president of the board for the 2010-2011 year.

The secretary called for the nominations for vice-president of the board. Mrs. Nix nominated Mr. Ronald A. Rhodes. The secretary called for other nominations. Hearing no further nominations for vice-president, the secretary declared nominations closed. The vote for Mr. Rhodes as vice-president of the board was unanimous. The secretary declared Mr. Ronald A. Rhodes to have been elected as vice-president of the board for the 2010-2011 year.

APPOINTMENT OF BOARD ADVISORY COMMITTEES - President Parsons stated that the board committees would be as follows:

Board Advisory Committee for Administrative Services

Mr. Ronald A. Rhodes, Chairman
Ms. Jacqueline A. Smith, Co-Chairman
Mrs. Jennifer H. Parsons, Ex-Officio
Dr. Yancy Morris, Secretary

Board Advisory Committee for Instructional Services

Mr. Tommy L. Little, Chairman
Mrs. Karen Smith Nix, Co-Chairman
Mrs. Jennifer H. Parsons, Ex-Officio
Secretary

GOOD THINGS ARE HAPPENING! - The superintendent reported on the following good things that are happening in the school system:

- Jennifer Edwards, third grade teacher at Hillview Elementary School, being named a Milken Educator Award winner.
- Claudia Freeman, a fifth grade teacher at Greenwood Elementary School, receiving \$1,000 from CBS-42 Television station through the "One Classroom at a Time" program.
- JefCoEd students earning 475 qualifying scores in Advanced Placement English, Math, and Science through the A+ College Ready initiative since 2008. For each qualifying score, the student as well as the teacher received \$100.
- Mr. Ron Johnson, RJR Mining Company, seeing the need and taking the initiative to provide Bryan Elementary School with a new expanded playground. There were nine donors.
- Tammy Dunn, science supervisor who is on loan to the State Department of Education, being named to the National Board of Professional Teaching Standards.
- The 61st Music Festival to be presented at Bountwell Municipal Auditorium tonight at 7:30 p.m.
- A letter received from a Demopolis High School supporter complimenting the Hueytown High School football players on their outstanding behavior following Hueytown's winner over Demopolis in the state playoff game.

BOARD MEMBERS JACQUELINE A. SMITH AND JENNIFER PARSONS RECOGNIZED FOR RE-ELECTION - The superintendent recognized and congratulated Ms. Jacqueline A. Smith and Mrs. Jennifer Parson upon their re-elections to the Jefferson County Board of Education.

PRESENTATION OF FINANCIAL STATEMENT FOR MONTH OF OCTOBER 2010 - The superintendent recognized Mrs. Sheila Jones, executive director of business and financial affairs, to present the financial statement for the month of October 2010. Mrs. Jones reviewed the October financial statement noting that the month of October ended with the general fund balance being \$55,105,109.72, special revenues \$18,966,617.69, debt service \$4,137,534.27 capital projects \$90,732,078.87, and fiduciary trust \$1,192,599.04. Mrs. Jones noted that with 8.33 percent of the fiscal year complete, total budgeted revenues are at 6.71 percent and total expenditures and transfers out are at 8.29 percent. Mrs. Jones further reported that revenues are a little low, but the bulk of local revenues are received December through January. She noted there is approximately a one-month lag from the time property taxes are received by the County and then distributed.

The superintendent reported that the general fund balance for FY 2011 represents two months reserve. He again noted that stimulus funds will not be available in FY 2012.

BOARD APPROVES MEETING DATES FOR 2010-2011 - Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to approve the board meeting calendar for 2010-2011. The motion was approved unanimously.

(List of dates here)

BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; AND MRS. PARSONS, EX-OFFICIO: RECOMMENDATIONS AND REPORTS:

PERSONNEL ACTIONS PRESENTED FOR APPROVAL - Mr. Little reported that a recommendation was being made to approve the following personnel actions for both certificated and classified employees in the areas of appointments, transfers, resignations, retirements, etc.:

(Personnel actions here)

SALARY SUPPLEMENTS FOR EMPLOYEES - Mr. Little stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

DUAL ENROLLMENT/DUAL CREDIT AGREEMENT AND ARTICULATION AGREEMENTS WITH BEVILL STATE COMMUNITY COLLEGE

- Mr. Little reported that a recommendation was being made to approve the Dual Enrollment/Dual Credit Agreement and Articulation Agreements with Beville State Community College to provide JefCoEd career technical education students the opportunity to participate in dual enrollment/dual credit programs at Beville State effective for the 2010-2011 academic year in the following programs:

Automotive Technology	Business Office Management & Technology
Child Development	Collision Repair Technology
Cosmetology	Drafting & Design Technology
Welding Technology	
Electrical Technology/Industrial Electronics Technology	

SUB-RECIPIENT AGREEMENT WITH UNIVERSITY OF ALABAMA AT BIRMINGHAM FOR KAREN WOOD TO WORK WITH UAB UNDER CONTRACT BY ALABAMA STATE DEPARTMENT OF EDUCATION TITLED “ALABAMA MATH, SCIENCE, AND TECHNOLOGY INITIATIVE” SITE GRANT

- Mr. Little noted that a recommendation was being made to approve the Subcontract with the University of Alabama at Birmingham (UAB) for Karen Wood, a JefCoEd employee, to work with UAB under the contract awarded to UAB by the Alabama State Department of Education titled “Alabama Math, Science, and Technology Initiative” Site Grant (AMSTI-UAB) for the period beginning October 1, 2010, and ending September 30, 2011, with UAB to reimburse the board for expenses not to exceed \$102,433.00.

AGREEMENT WITH BETTER BASICS TO PROVIDE SCHOOL DAY PROGRAMS AT HILLVIEW ELEMENTARY SCHOOL

- Mr. Little stated that a recommendation was being made to approve the agreement for Better Basics to provide School Day Programs (Schoolwide Enrichment) at Hillview Elementary School during the period of October 1, 2010 through May 30, 2011, at a cost of \$2,000.00 to be provided with the local school’s Title I funds. Mr. Little pointed out that the enrichment program includes the arts, cultural and educational experiences to enrich learning.

BUILDING CONTRACT (RENTAL AGREEMENT) FOR USE OF CATHEDRAL OF THE CROSS CHURCH BY PINSON VALLEY HIGH SCHOOL FOR GRADUATION CEREMONY

- Mr. Little reported that a recommendation was being made to approve the Building Contract for use of facilities, including the parking areas, sanctuary, main foyer, restrooms, youth auditorium, janitorial services and supplies, at Cathedral of the Cross (church) by Pinson Valley High School on May 26,

2011, for the school's graduation ceremony at a cost of \$3,000.00 to be paid from the local schools' senior class account. Mr. Little also reported that the church will provide media/sound services (equipment and personnel) as needed.

CONTRACTED SERVICES AGREEMENT WITH MARCUS BROWN-ADAMS TO PROVIDE SERVICES TO THE COLORGUARD TEAM AT SHADES VALLEY HIGH SCHOOL - Mr.

Little noted that a recommendation was being made to approve the Contracted Services Agreement with Marcus Brown-Adams who will provide colorguard choreography, including teaching dance and equipment, for Shades Valley High School during the period of November 1, 2010, through September 30, 2011, at a cost of \$20.00 per hour to be provided with funds from the local school's visual ensemble account.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Mr. Little stated that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Debbie Gray, a teacher at Bragg Middle School, to take seventy (70) students and forty (40) chaperones to Orlando, Florida, to perform at Universal Studios "Stars" and visit other attractions. The dates of the trip are April 28-May 1, 2011, and transportation will be provided by Capital Trailways, a commercial carrier.
2. Cynthia Bonner, Felisha Johnson, Kimberly Johnson, Anthony Payne, Karen Rowell, Dave McGlown, Misty Westover, Gina Williams, and Stacy Washington, teachers at Chalkville Elementary School, to take two hundred twelve (212) students and fifty (50) chaperones to Chattanooga, Tennessee, to visit the Tennessee Aquarium, IMax Theater and take a lunch cruise on the Southern Belle River Boat. The date of the trip is April 22, 2011, and transportation will be provided by Thrasher Brothers Trailways, a commercial carrier.
3. Rodney Chatman and Ulysses Haynes, teachers at Erwin High School, to take thirty-six (36) students and seven (7) chaperones to Riverdale, Georgia, to compete in a basketball tournament to be held at Charles Drew High School. The dates of the trip are December 10-11, 2010, and transportation will be provided by Windham's Tours, Inc., a commercial carrier.
4. Ulysses Haynes, a teacher at Erwin High School, to take twelve (12) students and four (4) chaperones to Huntsville, Alabama, to compete in the Huntsville Times Classic Basketball Tournament to be held at Bob Jones High School. The dates of the trip are December 20-23, 2010, and transportation will be the responsibility of the parents.
5. Rodney Chatman, a teacher at Erwin High School, to take fifteen (15) students and three (3) chaperones to Fort Payne, Alabama, to compete in a basketball tournament to be held at Fort Payne High School. The dates of the trip are December 21-23, 2010, and transportation will be by school bus.
6. Rodney Chatman and Ulysses Haynes, teachers at Erwin High School, to take thirty (30) students and five (5) chaperones to Memphis, Tennessee, to compete in a basketball tournament to be held at Lausanne Collegiate School. The dates of the trip are December 26-30, 2010, and transportation will be provided by Windham's Tours, Inc., a commercial carrier.
7. Christine Cubelic, a teacher at Irondale Middle School, to take one hundred fifty (150) students and twenty (20) chaperones to Columbiana, Alabama, to participate in the science programs at the Coosa River Science School located at the Alabama 4-H Center. The dates of the trip are April 20-21, 2011, and transportation will be by school bus.
8. Hope Key and Cynthia Densmore, teachers at North Jefferson Middle School, to take seventeen (17) students and twelve (12) chaperones to Sevierville, Tennessee, to participate in the UCA Smokey Mountain Christmas Championship Cheer Camp. The dates of the trip are December 2-5, 2010, and transportation will be the responsibility of the parents.
9. Chuck Eady and Corey Pompey, teachers at Pleasant Grove High School, to take sixty-five (65) band students and twelve (12) chaperones to Orlando and Tampa, Florida, to perform at Sea

- World and visit Universal Studios, and Busch Gardens. The dates of the trip are April 27-May 1, 2011, and transportation will be provided by Capital Trailways, a commercial carrier.
10. Janice Sanders, Dustin Helmer, and Julia Simpson, teachers at Shades Valley High School, to take forty (40) students and five (5) chaperones to Florence, Alabama, to participate in the State Trumbauer Festival to be held at the University of North Alabama. The dates of the trip are December 2-4, 2010, and transportation will be by school bus.

OTHER MATTERS:

CONTRACTED SERVICES AGREEMENT WITH UNIVERSITY OF ALABAMA AT BIRMINGHAM FOR “KIDS ON THE BLOCK” PROGRAM AT ADAMSVILLE ELEMENTARY SCHOOL

- Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreement with the University of Alabama at Birmingham (UAB) to present the “Kids on the Block” program at Adamsville Elementary School as follows:

Dealing with Bullies designed to raise questions and offer solutions to the problem of bullying, November 12, 2010, at 1:00 p.m.

What’s It Like explores living with a disability and how we should celebrate differences in each other, February 18, 2011, at 1:00 p.m.

Mr. Little noted that the cost of each performance is \$125.00 and will be paid from the local school’s Title I account.

AGREEMENT WITH BETTER BASICS TO PROVIDE SCHOOL DAY PROGRAMS AT CRUMLY CHAPEL ELEMENTARY SCHOOL

- Mr. Little stated that a recommendation was being made to approve the agreement for Better Basics to provide School Day Programs (MORE) at Crumly Chapel Elementary School during the period of October 1, 2010 through May 30, 2011, at a cost of \$3,000.00 to be provided with the local school’s Title I funds. Mr. Little pointed out that MORE is a motivational reading program for fourth grade classes.

CONTRACTED SERVICES AGREEMENT WITH PAULA BROWN TO BE A JUDGE FOR MISS TORCH PAGEANT AT MORTIMER JORDAN HIGH SCHOOL

- Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Paula Brown to provide judging duties for the Mortimer Jordan High School Miss Torch Pageant on November 13, 2010, from 1:00 until 11:00 p.m. at a cost of \$15.00 per hour (total of \$150.00) to be provided with funds from the local school’s pageant account.

CONTRACTED SERVICES AGREEMENT WITH LAURA MCGUIRK TO BE A JUDGE FOR MISS TORCH PAGEANT AT MORTIMER JORDAN HIGH SCHOOL

- Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Laura McGuirk to provide judging duties for the Mortimer Jordan High School Miss Torch Pageant on November 13, 2010, from 1:00 until 11:00 p.m. at a cost of \$15.00 per hour (total of \$150.00) to be provided with funds from the local school’s pageant account.

CONTRACTED SERVICES AGREEMENT WITH GLENWOOD MENTAL HEALTH FOR ROBERT HUDSON TO PROVIDE PROFESSIONAL DEVELOPMENT SESSIONS AT NORTH HIGHLAND ELEMENTARY SCHOOL

- Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreement with Glenwood Mental Health for Robert Hudson to provide three (3) professional development sessions for teachers and a parental counseling presentation at North Highland Elementary School as follows:

“Motivational Strategies for Teacher Performance” on November 12, 2010, January 21, 2011, and April 15, 2011, at a cost of \$850.00 per day (total of \$2,550.00)

“Helping Your Child Succeed” on the evening of March 1, 2011, \$450.00

Mr. Little noted that the funds will be provided from the local school’s Title I account.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Mr. Little noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Phil Min, a teacher at Bragg Middle School, to take one hundred fifteen (115) students and fifteen (15) chaperones to Atlanta, Georgia, to participate in the Southern Star Music Festival with the award ceremonies to be held at Six Flags Over Georgia. The date of the trip is March 26, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
2. Marie Feagins, a teacher at Erwin High School, to take one hundred (100) students and eleven (11) chaperones to Columbus, Georgia, to participate in the F.A.M.E. Shadowing Day to be held at Columbus State University. The date of the trip is December 2, 2010, and transportation will be provided by Southeastern Motor Coach, a commercial carrier.
3. Elizabeth McCurry, a teacher at Gardendale High School, to take twenty (20) students and three (3) chaperones to Florence, Alabama, to participate in the State Trumbauer Theatre Competition to be held at the University of North Alabama. The dates of the trip are December 2-4, 2010, and transportation will be the responsibility of the parents.
4. Mary Hughes, a teacher at Gardendale High School, to take eighty (80) students and ten (10) chaperones, to New Orleans, Louisiana, to participate in the Heritage Music Festival Choral Competition. The dates of the trip are April 28-May 1, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.

REPORT ON JOB DESCRIPTION FOR LIBRARY TECHNICAL SUPPORT - Mr. Little presented for review and comment the Job Description for Library Technical Support.

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES - Upon recommendation of the superintendent, Mr. Rhodes moved and Mr. Little seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for instructional services:

- Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Dual Enrollment/Dual Credit Agreement with Beville State Community College
- Sub-recipient Agreement with University of Alabama at Birmingham for Karen Wood to Work with UAB Under Contract by Alabama State Department of Education Titled “Alabama Math, Science, and Technology Initiative” Site Grant
- Agreement with Better Basics to Provide School Day Programs at Hillview Elementary School
- Building Contract (Rental Agreement) for Use of Cathedral of the Cross Church by Pinson Valley High School for Graduation Ceremony
- Contracted Services Agreement with Marcus Brown-Adams to Provide Services to Colorguard Team at Shades Valley High School
- Overnight/Out-of-State Field Trip Requests
- Contracted Services Agreement with University of Alabama at Birmingham for “Kids On the Block” Program at Adamsville Elementary School

- Agreement with Better Basics to Provide School Day Programs at Crumly Chapel Elementary School
- Contracted Services Agreement with Paula Brown to be a Judge for the Miss Torch Pageant at Mortimer Jordan High School
- Contracted Services Agreement with Laura McGuirk to be a Judge for Miss torch Pageant at Mortimer Jordan High School
- Contracted Services Agreement with Glenwood Mental Health for Robert Hudson to Provide Professional Development Sessions at North Highland Elementary School
- Overnight/Out-of-State Field Trip Requests

The motion was approved unanimously.

BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. LITTLE, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:

RECOMMENDATIONS AND REPORTS:

CHANGE ORDER NUMBER FIVE FOR NEW CORNER HIGH SCHOOL - Mr. Rhodes reported that a recommendation was being made to approve Change Order Number Five for the new Corner High School that will include the following transactions of credits and deductions from allowances in the contract:

COR #057	Rock and Lean Concrete as of July 30, 2010 - owner's contingency allowance	\$115,761.00
COR #061	Change railing attachments at retaining wall per RFI #161	\$ 2,072.00
COR #64	Revise grading west of Sector C per RFI #169 - owner's contingency allowance	\$ 10,419.00
COR #076	Add bulkheads to hide slot diffusers per RFI #183	\$ 2,143.00
COR #078	Exterior steps at Sector E West	\$ 770.00
COR #080	Add bulkheads at Room #1202 curtain wall per RFI #194	\$ 800.00
COR #082	Extend barbed wire fencing up new west property line and delete at north property line per JefCoEd	(\$ 8,072.00)
COR #083/089	Landscaping changes per ASI #8 - owner's contingency allowance	\$17,060.00
COR #085	Plumbing connections for washing machine in costume storage	\$ 3,188.00
COR #086	Add light beam at canopy to hide conduit and support fixture	\$ 3,377.00
COR #087	Paint accent colors at classroom wing	\$ 3,514.00
COR #090	Paint microwave vents in food/sewing	\$ 651.00
COR #093	Add two sinks at concession area per RFI #196	\$ 958.00
COR #095	Pavement patching of access road - owner's contingency allowance	\$ 2,639.00
COR #096	Add exterior directional sign	\$ 1,595.00
COR #097	Change glazing at attendance office	\$ 172.00
COR #098	Change cubbies in choral and band room	\$ 5,175.00
COR #099	Sweeping and cleaning of asphalt paving at access road before final paving - owner's contingency allowance	\$ 2,383.00
COR #100	Deduct sales tax on materials for Astro Interior Construction	(\$10,672.00)
COR #102	Frame opening for track lighting at vestibule 2200A	\$ 945.00
COR #103	Temporary protection of mechanical areas at classroom wing	\$ 775.00
COR #104	Low temp buffet table modification	\$ 2,475.00
COR #105	Add light beam at level 1 to bridge to hide conduit and support fixture	\$ 2,778.00
COR #106R	Grading and erosion control at secondary site access - owner's contingency allowance	\$ 17,373.00
COR #107	Add blocking and break metal at floor of level 2 bridge between steel tube and storefront to fill in trough created	\$ 3,882.00

COR #109	Deduct sales tax on material for Bartimaeus, Inc.	(\$ 610.00)
COR #110	Spread topsoil pile - owner's contingency allowance	\$16,266.00
COR #111	Add three handrails at exterior steps per Denny Hagood	\$ 3,205.00
COR #114	Add horn-strobe at sector C level 0	\$ 3,817.00
COR #117	Remobilization and material escalation changes for asphalt paving at east ring road - owner's contingency allowance	\$ 7,949.00
COR #119	Add ductwork to ERU at GLOK in sector C level 0 and seasonal cover at louver	\$ 4,418.00
COR #120	Add CMU caps at knee walls in serving area	\$ 1,942.00
COR #121	Asphalt patching allowance at east ring road - owner's contingency allowance	\$11,058.00
COR #123	Add chain link fence with gate at fire access lane and extend fence on ease and west of main gate	\$ 2,313.00
COR #125	Add condensate drain pump to icemaker in sickroom	\$ 578.00
COR #127	Add safety screens to ventilization fans in greenhouse	\$ 2,070.00
COR #130	Provide mobile book cart at media center	<u>\$ 1,547.00</u>
	TOTAL	\$236,714.00

Total cost will be deducted from the Owner's Contingency Allocation with no increase in cost of the contract. Revised Contingency Allowance Balance is \$1,227,639.00.

DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY - Mr. Rhodes noted that a recommendation was being made to declare the following equipment located at various schools and in various departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of equipment here)

CHANGE ORDER NUMBER ONE FOR NEW ERWIN HIGH SCHOOL - Mr. Rhodes reported that a recommendation was being made to approve Change Order Number One for the new Erwin High School that includes the following transactions of credits and deductions from allowances in the contract:

COR 001	Water main extension - water main extension allowance	\$387,750.00
	Tap fee allowance	\$ 16,450.00
	Birmingham erosion control permit - erosion bond allowance	\$ 558.00
	Erosion control bond - erosion bond allowance	\$ 361.00
COR 002	Delete construction fence	(\$ 18,478.00)
	Delete brick pavers and add sidewalk	(\$ 12,000.00)
	Delete prime coat on asphalt	(\$ 15,681.00)
	Change catwalk grating to 1"	(\$ 7,463.00)
	Credits to the contingency allowance	
COR 003	Sewer impact permit - sewer impact fee allowance	\$111,262.00
COR 004	Costs to extend power for temporary needs - add to construction allowance	\$ 13,480.00
COR 005	Concrete mix redesign to minimize cracks - owner's contingency allowance	\$100,497.00
COR 006	Alabama Power charges for add to construction - add to construction and owner's contingency allowance	\$ 41,508.00
COR 008	Install islands per ASI 2, delete paving - owner's contingency allowance	\$ 5,950.00
	Delete 316 SY of standard duty paving - owner's contingency allowance	(\$ 5,773.32)
COR 009	Install additional gas piping, beams, ductwork, etc - owner contingency allowance	\$ 8,756.00

COR 015	Sanitary sewer collars as specified by Jefferson County sewer department - owner's contingency allowance	\$ 5,100.00
COR 016	Add 9 days for rain delay in March, April & May	Add 9 days
COR 017	Add concrete at turndown - owner's contingency allowance	\$ 168.00
COR 020	Wall panel thickness credit - owner's contingency allowance	(\$ 12,460.00)
COR 022	110 loads of top soil - emergency change order - owner's contingency allowance	\$ 5,400.00
COR 024	Darkroom door changes - darkroom door allowance	\$ 6,315.00
COR 030	Credit from COR 6 - owner's contingency allowance	(\$ 13,480.00)
	Totals	Add 9 Days (\$262,401.32)

Change order will not increase or decrease the contract sum. The revised contract sum, including this change order, remains \$32,576,000.00. Change Order No. 1 adds \$262,401.32 to the Owner's Contingency Allowance for a total of \$1,062,401.32.

CHANGE ORDER NUMBER ONE FOR ADDITION TO IRONDALE COMMUNITY SCHOOL

- Mr. Rhodes reported that a recommendation was being made to approve Change Order Number One for the addition to Irondale Community School that includes the following:

	Credit for the Owner's Contingency Allowance	(\$150,000.00)
COR 1 R2	Value engineering and upgrades	(\$ 19,510.00)
COR 3	Furnish labor and materials necessary to remove 794 square feet of asbestos containing transite panels	\$ 4,158.00
COR 4	Alabama Power Company service charges for setting temporary power service	\$ 13,162.00
COR 5	Furnish and install temporary gas service to existing buildings until final meter and piping is complete	\$ 3,357.00
COR 6	Furnish temporary water service to existing kitchen	\$ 5,503.00
COR 8	Provide exploration and removal of foundations of an existing foundation	\$ 58,721.00
COR 9	Provide asbestos abatement at gym and lunchroom	\$ 13,860.00
COR 10	Provide added drain, grease trap and curb at dumpster	\$ 8,843.00
COR 11	Change the floor mounted urinals to wall mounted urinals	(\$ 350.00)
COR 13	Modify the finishes of certain areas in the existing building	\$ 96,628.00
COR 15	Provide exit lights	\$ 4,930.00
COR 17	Modify the projector "niche"	\$ 1,570.00
COR 18	Modify the intercom system and intrusion detection	\$ 4,049.00
COR 19	Spray fire proofing at steel beams above ceiling, fire caulk top of rated walls, fire caulk existing penetrations, patch and fire tape barrier	\$ 17,133.00
COR 20R	Provide work at the existing school's 1 st and 2 nd floor above ceiling per the State Building Inspector	<u>\$ 54,672.00</u>
	TOTAL	\$ 116,726.00

This change order will increase the contract sum by \$116,726.00 resulting in a revised contract sum, including this change order, of \$7,023,981.00.

GROUP SALES AGREEMENT FOR USE OF FACILITY AT THE WYNFREY HOTEL BY MINOR HIGH SCHOOL FOR ITS PROM

- Mr. Rhodes stated that a recommendation was being made to approve the Group Sales Agreement for Minor High School to use the Ballroom at The Wynfrey Hotel for its prom on April 9, 2011, at a cost of \$6,500.00 to be paid by the local school.

OTHER MATTERS:

CHANGE ORDER NUMBER NINE FOR MCADORY MIDDLE SCHOOL/CULINARY ARTS

BUILDING - Mr. Rhodes noted that a recommendation was being made to approve Change Order Number Nine for McAdory Middle School/Culinary Arts Building to include the following transactions of credits and deductions from allowances in the contract:

COR 102	Culinary sanitary sewer changes	Add 2 Days	\$ 2,183.85
COR 104	Culinary intercom, voice data connection to McAdory High	Add 10 Days	\$ 24,409.00
COR 105	Culinary storm sewer changes		\$ 1,356.00
COR 106	Culinary VE 3 M film on Type H frames		(\$ 890.00)
COR 107	Culinary/McAdory High School water and sewer tie-in	Add 10 Days	\$ 25,571.91
COR 110	Culinary VE overhead coiling door		(\$ 1,045.00)
COR 111	Culinary VE bituminous coating on HM frames		(\$ 609.00)
COR 112	Culinary VE ½” gypsum roof board		(\$ 2,144.00)
COR 113	Reconnect power to existing classrooms	Add 3 Days	\$ 4,350.94
COR 114	Culinary fire alarm & CCTV connection to McAdory High	Add 15 Days	\$ 37,041.00
COR 115	Culinary changes in VCT		\$ 436.00
	Sub Total		\$ 90,660.70
	General Contingency Credit		(\$ 24,859.76)
	TOTALS		

The revised contract sum, including this change order, is increased to \$26,457,245.32 and the General Contingency Balance is \$140.24.

BILLS AND PAYROLL FOR MONTH OF OCTOBER 2010 - Mr. Rhodes noted that a recommendation was being made to accept the bills in the amount of \$6,291,397.88, county commission grant bills in the amount of \$5,241,324.26, and payroll in the amount of \$22,444,653.41 for the month of October 2010. Mr. Rhodes pointed out that as of November 15, 2010, all board and local school bank statements for October were reconciled.

REVISION OF FINANCE DEPARTMENT ACCOUNTING POLICIES AND PROCEDURES MANUAL - Mr. Rhodes noted that a recommendation was being made to approve the revision of the *Finance Department Accounting Policies and Procedures* manual as submitted.

CHANGE ORDER NUMBER TWO FOR ADDITION AT CLAY-CHALKVILLE MIDDLE SCHOOL - Mr. Rhodes noted that a recommendation was being made to approve Change Order Number Two for the addition to Clay-Chalkville Middle School that includes credit to the owner for sales tax savings in the amount of \$158,609.49 resulting in a revised contract sum of \$4,454,022.66.

CHANGE ORDER NUMBER ONE FOR VENTILATION HOODS AT BRYAN AND CLAY ELEMENTARY SCHOOLS - Mr. Rhodes reported that a recommendation was being made to approve Change Order Number One for the ventilation hoods at Bryan Elementary and Clay Elementary Schools that provides credit for the sales tax and unused contingency allowance for a total credit in the amount of \$20,985.58 and will decrease the contract sum resulting in a revised contract sum of \$299,684.42.

CHANGE ORDER NUMBER TWO FOR VENTILATION HOODS AT BRYAN AND CLAY ELEMENTARY SCHOOLS - Mr. Rhodes reported that a recommendation was being made to approve Change Order Number Two for the ventilation hoods at Bryan Elementary and Clay Elementary Schools that provides for circuits for future compressors and provide heavy-duty visible-blade NEMA 3R disconnect switches for each new roof mounted unit at a cost in the amount of 2,000.00 and will decrease the contract sum resulting in a revised contract sum of \$297,684.42.

CHANGE ORDER NUMBER ONE FOR VENTILATION HOODS AT LIPSCOMB AND WEST JEFFERSON ELEMENTARY SCHOOLS - Mr. Rhodes reported that a recommendation was being made to approve Change Order Number One for the ventilation hoods at Lipscomb Elementary and West Jefferson Elementary Schools that provides credit for the sales tax and unused contingency allowance for a total credit in the amount of \$22,094.00 and will decrease the contract sum resulting in a revised contract sum of \$316,325.00.

CHANGE ORDER NUMBER TWO FOR VENTILATION HOODS AT LIPSCOMB AND WEST JEFFERSON ELEMENTARY SCHOOLS - Mr. Rhodes reported that a recommendation was being made to approve Change Order Number Two for the ventilation hoods at Lipscomb Elementary and West Jefferson Schools that provides for circuits for future compressors and provide heavy-duty visible-blade NEMA 3R disconnect switches for each new roof mounted unit for at a cost in the amount of \$2,000.00 and will decrease the contract sum resulting in a revised contract sum of \$314,325.00.

ACCEPTANCE OF BIDS FOR EQUIPMENT FOR CHILD NUTRITION PROGRAM - Mr. Rhodes stated that a recommendation was being made to accept the following bids submitted by Birmingham Restaurant Supply, Inc., as follows:

<u>Bid Number</u>	<u>Item</u>	<u>Cost</u>
78-10	20 Quart Mixer	\$3,596.00 per unit
78-10	Utility Cart	\$ 299.00 per unit
80-10	Mobile Dunnage Racks for Pleasant Grove Elementary	\$ 265.00 per unit

Mr. Rhodes pointed out that the contract period is one year from the date of awards and the child nutrition department will be the funding source for these items.

ACCEPTANCE OF BID FOR PASS THRU COOLER FOR CHILD NUTRITION PROGRAM - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 81-10) submitted by Dixie Store Fixtures and Sales Company, Inc., in the amount of \$9,369.00 per unit for a pass thru cooler for the child nutrition department. Mr. Rhodes explained that the contract period is for one year from the date of award and the child nutrition department will be the funding source.

ACCEPTANCE OF BID FOR OFFICE AND CLASSROOM SUPPLIES, FURNISHINGS, MATERIALS, EQUIPMENT, ETC. - Mr. Rhodes reported that a recommendation was being made to accept the bid (number 70-10) as submitted by Office Depot for office and classroom supplies, furnishings, materials, machines, printer cartridges and accessories with the following discounts from suggested manufacturer's published list price applying to other non-specified similar catalog items:

Copy/colored paper	60%
Printer cartridges	30%
Basic office supplies	65%
Office machines	28%
Office furnishings and accessories	40%
Other catalog items	retail price (on-self daily price)

Mr. Rhodes further reported that the items identified and the quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases of the items. He also pointed out that the contract period is for one year beginning January 1, 2011, with the possibility to renew for one year and six months and the individual schools/department will be the funding source for the items it purchases. Mr. Rhodes explained that this bid replaces the existing U.S. Communities Bid that expires December 31, 2010.

REJECTION OF BID FOR DIGITAL VIDEO RECORDING SYSTEMS FOR SCHOOL BUSES

- Mr. Rhodes reported that a recommendation was being made to *reject* the bid (71-10) for digital video recording systems for schools buses due to confusion with the specifications in the Invitation to Bid.

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES

- Upon recommendation of the superintendent, Mr. Little moved and Mr. Rhodes seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for administrative services:

- Change Order Number Five for New Corner High School
- Declaration of Equipment at Various Schools and Departments as Surplus Property
- Change Order Number One for New Erwin High School
- Change Order Number One for Addition to Irondale Community School
- Group Sales Agreement for Use of Facility at The Wynfrey Hotel by Minor High School for Its Prom
- Change Order Number Nine for McAdory Middle School/Culinary Arts Building
- Bills and Payroll for Month of October 2010
- Revision of *Finance Department Accounting Policies and Procedures*
- Change Order Number Two for Addition at Clay-Chalkville Middle School
- Change Order Number One for Ventilation Hoods at Bryan and Clay Elementary Schools
- Change Order Number Two for Ventilation Hoods at Bryan and Clay Elementary Schools
- Change Order Number One for Ventilation Hoods at Lipscomb and West Jefferson Elementary Schools
- Change Order Number Two for Ventilation Hoods at Lipscomb and West Jefferson Elementary Schools
- Acceptance of Bid for Equipment for Child Nutrition Program
- Acceptance of Bid for Pass Thru Cooler for Child Nutrition Program
- Acceptance of Bid for Office and Classroom Supplies, Furnishings, Materials, Equipment, Etc.
- *Rejection* of Bid for Digital Video Recording Systems for School Buses

The motion was approved unanimously.

INVITATION TO MUSIC FESTIVAL - President Parsons and the superintendent extended an invitation to the public to the 60th Annual Music Festival to be held at 7:30 p.m. at Boutwell Auditorium.

MEETING ADJOURNED - There being no further business, President Parsons adjourned the meeting at 10:30 a.m.