

MINUTES
May 6, 2010

The Jefferson County Board of Education met in regular session (as required by the *Code of Alabama* §16-8-3) on Thursday, May 6, 2010, at 10:11 a.m. in the board's office, 2100 18th Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, Ms. Jacqueline Smith, and Mrs. Karen Smith Nix. Members absent: Mr. Tommy L. Little. Also present were Superintendent Phil Hammonds and Board Attorney Carl Johnson.

MEETING CALLED TO ORDER - President Parsons declared a quorum present, called the meeting to order noting that anyone who wished to speak would be recognized at the end of the meeting. President Parsons recognized Dr. Jon Remley, supervisor of bands, who presented the devotion.

Mr. Rhodes led in the Pledge of Allegiance.

BOARD ADOPTS AGENDA, AS AMENDED - The superintendent presented the agenda for the meeting noting that *Good Things Are Happening!* would be moved to Other Matters since those who are to be recognized are help up in traffic. Upon recommendation of the superintendent, Ms. Smith moved and Mr. Rhodes seconded a motion to adopt the agenda as amended. The motion was approved unanimously.

VISITORS WELCOMED - President Parsons recognized the visitors present and expressed appreciation for their interest in the business of the school system.

BOARD APPROVES MINUTES OF REGULAR SESSION OF APRIL 22, 2010 - The superintendent presented the minutes of the Regular Session of April 22, 2010; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes.

Mr. Rhodes moved and Mrs. Nix seconded a motion that the minutes of the regular session of April 22, 2010, be approved as presented. The motion was approved unanimously.

BOARD APPROVES PAYING NEW CERTIFICATED EMPLOYEES WITH THIRTEEN CHECKS FOR 2010-2011 SCHOOL YEAR - The superintendent stated that a recommendation was being made to pay new nine-, nine and one-half, and ten-month regular full-time certificated employees in thirteen (13) equal monthly checks (August 2010 through August 2011) for their 2010-2011 employment contract under the following conditions:

- 1.) "New" refers to first-time employees with the Jefferson County School System as well as any certificated employee hired after January 1, 2010;
- 2.) Employment contract must be for a full term (nine, nine and one-half, or ten months);
- 3.) Effective date of employment must be on or before the first day of their contract (i.e. August 5, 2010 for nine-month teachers);
- 4.) Personnel actions must be approved by the Board no later than August 17, 2010;
- 5.) Thirteen checks applies only to the teacher assignment for those certificated personnel having dual jobs within the school system; and
- 6.) The thirteen check pay cycle is subject to Board approval on an annual basis and is not meant to be construed as a guaranteed procedure for future contract years.

The superintendent noted that the goal for the future continues to be expansion of the program.

Mr. Rhodes moved and Ms. Smith seconded a motion to approve the paying of new 9-, 9 ½ , and 10-month regular full-time certificated employees in 13 equal monthly checks for their 2010-2011 employment contract as recommended by the superintendent. The motion was approved unanimously.

BOARD APPROVES RENAMING OF E. B. ERWIN HIGH SCHOOL TO BECOME CENTER POINT HIGH SCHOOL EFFECTIVE WITH OPENING OF NEW FACILITY - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to rename E. B. Erwin High School to become Center Point High School (grades 9-12) effective with the opening of the new facility and campus for the 2011-12 school year with grades 6-8 remaining at the current school campus to become E B. Erwin Middle School. The superintendent pointed out the school colors and Eagle mascot will remain the same for both schools.

The superintendent noted that both the mayor and city council are very supportive of the schools in Center Point and passed a Resolution recommending this change. The superintendent recognized Mr. Tom Henderson, Mayor of Center Point. Mayor Henderson expressed appreciation for the new school and asked support for the name change for the new beginning for the students. Mayor Henderson also invited everyone to the groundbreaking for the new school on Tuesday, May 11, at 10:00 a.m.

The motion was approved unanimously.

OVERVIEW OF “RESPONSE TO INSTRUCTION” - The superintendent introduced Mrs. Lillian Hunsinger, director of curriculum and instruction, to present a brief overview of the plan “Response to Instruction”. Mrs. Hunsinger explained that “Response to Instruction” (RTI) provides core instruction and tools and on-going formative assessment, progress monitoring, and intervention/acceleration within a three-tiered system of support to maximize student achievement and reduce behavior problems. She noted that RTI provides avenues for improvement for students who have D’s and F’s. Mrs. Hunsinger noted that RTI does provide flexibility including forms for assessment, monitoring, etc., that can be customized by each school, and the documentation keeps the school administrators as well as the parents informed of the student’s status. The superintendent pointed out that RTI is user friendly and provides for intervention quickly rather than a student failing at the end of the term.

BOARD APPROVES GROUP SERVICES PLAN APPLICATION AND SERVICE LEVEL AGREEMENT WITH TOTAL ADMINISTRATIVE SERVICES CORPORATION FOR ADMINISTRATION OF CAFETERIA PLAN - The superintendent reported that as part of the services that will be provided by Alexander and Company is the administration of the Cafeteria Plan that is effective July . Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve the Group Services Plan Application and the Service Level Agreement with Total Administrative Corporation for administration of the Cafeteria Plan effective July 1, 2010.

BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND MS. BLACKWELL, SECRETARY;

OTHER MATTERS:

PERSONNEL ACTION C-0232 SET FOR CONSIDERATION LATER IN THE MEETING AND PERSONNEL ACTIONS PRESENTED FOR APPROVAL - Mrs. Nix reported that a recommendation was being made to approve the personnel actions for both certificated and classified employees in the areas of appointments, expirations of appointments, non-renewals, retirements, etc. President Parsons requested that personnel action No. C-0232 (Stevan T. Parsons) be set for consideration later in the meeting.

(Personnel actions here)

CONTRACTED SERVICES AGREEMENT WITH BILLY MAULDIN TO PROVIDE SOUND SERVICES FOR CLAY-CHALKVILLE MIDDLE SCHOOL

- Mrs. Nix noted that a recommendation was being made to approved the Contracted Services Agreement with Billy Ted Mauldin to provide sound services, including furnishing wireless microphones and operation of the sound system, for the Clay-Chalkville Middle School drama program to be held on May 5, 6, and 7, 2010, at Clay- Chalkville High School. Mrs. Nix pointed out that Mr. Mauldin will be compensated \$500.00 and the funding source is the local school drama account.

CONTRACTED SERVICES AGREEMENT WITH KAREN KREKELBERG TO PROVIDE ACCOMPANIMENT FOR CLAY-CHALKVILLE MIDDLE SCHOOL CHOIR

- Mrs. Nix stated that a recommendation was being made to approve the Contracted Services Agreement with Karen Krekelberg to provide piano accompaniment for the Clay-Chalkville Middle School choir rehearsal and concert on May 3-4, 2010. Mrs. Nix noted that compensation in the amount of \$50.00 for the rehearsal and \$100.00 for the concert will be provided with local school choir funds.

CONTRACTED SERVICES AGREEMENT WITH CHARLES GHIGNA TO PROVIDE GUEST AUTHOR SERVICE AT FULTONDALE ELEMENTARY SCHOOL

- Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Charles Ghigna to provide services as a guest author which shall include two large group assembly programs, student workshops and book signing at Fultondale Elementary School on May 11, 2010, from 9:00 a.m. until 3:00 p.m. Mrs. Nix pointed out that Mr. Ghigna will be compensated \$1,500.00 with local school library funds (50%) and PTA funds (50%).

CONTRACTED SERVICES AGREEMENT WITH JANET LONGENECKER TO PROVIDE STORYTELLING SERVICES AT FULTONDALE ELEMENTARY SCHOOL

- Mrs. Nix noted that a recommendation was being made to approve the Contracted Services Agreement with Janet Longenecker to provide storytelling services at the Young Author's Conference at Fultondale Elementary School on May 11, 2010, from 12:00-1:00 p.m. Mrs. Nix pointed out Ms. Longenecker will receive compensation in the amount of \$75.00 to be provided from the local school's Writing/Young Author's Conference account.

RESERVATION AGREEMENT FOR USE OF FACILITIES AT CAHABA GRAND CONFERENCE CENTER BY GARDENDALE HIGH SCHOOL

- Mrs. Nix stated that a recommendation was being made to approve the Reservation Agreement with Daniel Realty Services, LLC, for the use of the Cahaba Grand Conference Center by Gardendale High School for the school's prom on April 8, 2011, with a deposit in the amount of \$3,500.00 to be paid by May 10, 2010, from the local school prom account.

CONTRACTED SERVICES AGREEMENT WITH DEVELOPING MINDS, INC., FOR PROFESSIONAL LEARNING SERVICES FOR SHADES VALLEY FEEDER PATTERN SCHOOLS

- Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Developing Minds, Inc., for professional learning services including a presentation on Brain-Based Learning, for the Shades Valley feeder pattern schools to be held at Irondale Community School on August 6, 2010, 8:00 a.m.-3:00 p.m. Mrs. Nix explained the compensation will be \$4,000.00 plus travel expenses from Atlanta, Georgia, and one night's lodging, for a total compensation not to exceed \$5,000.00. She further explained that the cost will be divided equally and provided with Title I funds from each of the following schools: Irondale Middle, Irondale Community, Gresham Elementary, and Grantswood Community.

AGREEMENTS WITH CULLMAN FOOTBALL OFFICIALS ASSOCIATION, INC., TO PROVIDE OFFICIALS FOR HOME GAME FOR CORNER HIGH AND HUEYTOWN HIGH SCHOOLS - Mrs. Nix noted that a recommendation was being made to approve the Agreements with Cullman Football Officials Association, Inc., to provide officials for each home football game for Corner High School and Hueytown High School as follows:

The compensation table listed below is for officials for regular season, jamborees and games or scrimmages where a gate fee is collected and will be provided with funds from the local school football account:

<u>Play Level</u>	<u>TOTAL Field Official's Fee</u>	<u>25-Second Clock Operator Fee</u>	<u>Travel Fee</u>	<u>Game Fee Discounted, If Prepaid</u>
Varsity	\$340.00	\$40.00	\$35.00/\$68.00	\$35.00
Junior Varsity/ Freshman	\$240.00	\$30.00	\$35.00/\$68.00	\$35.00

NOTE: Due to the distance, travel fees vary for each school. The above game fees and mileage can and will be adjusted to meet the Alabama High School Athletic Association guidelines. The term of the agreement is valid for the 2010-2011 school year/football season.

AGREEMENTS WITH BIRMINGHAM FOOTBALL OFFICIALS ASSOCIATION TO PROVIDE OFFICIALS FOR HOME FOOTBALL GAMES AT MIDDLE AND HIGH SCHOOLS - Mrs. Nix stated that a recommendation was being made to approve the Agreement with the Birmingham Football Officials Association to provide officials for each home game for the following schools: Fultondale High, Gardendale High, Mortimer Jordan High, North Jefferson Middle, Oak Grove High, Pinson Valley High, and Rudd Middle.

The compensation table listed below is for officials for regular season, jamborees and games or scrimmages where a gate fee is collected and will be provided with funds from the local school football account:

<u>Play Level</u>	<u>Field Official Fee</u>	<u>Clock Operator Fee</u>	<u>25-Second Operator Fee</u>	<u>Travel Fee (calculated from BFOS's meeting place at UAB Highlands)</u>
Varsity	\$60.00	\$40.00	\$40.00	\$.48 per mile - round trip for one vehicle
B-Team	\$43.00	\$30.00	\$30.00	\$.48 per mile- round trip for one vehicle
Jr. High/ Middle	\$40.00	\$25.00	\$25.00	\$.48 per mile - round trip for one vehicle

All game fees are equivalent to those published by the Alabama High School Athletic Association (AHSAA). If the AHSAA increases the game fees, the schools will be notified in writing. The term of the agreement is valid for the 2010-2011 school year/football season.

CONTRACTS WITH SHELBY FOOTBALL OFFICIALS ASSOCIATION TO PROVIDE OFFICIALS FOR HOME FOOTBALL GAMES AT MIDDLE AND HIGH SCHOOLS - Mrs. Nix reported that a recommendation was being made to approve the Contracts with the Shelby Football Officials Association to provide officials for each home game for the following schools: Minor High, Pleasant Grove Middle, and Pleasant Grove High.

The compensation table listed below is for officials for regular season, jamborees and games or scrimmages where a gate fee is collected and will be provided with funds from the local school football account:

Play Level	Number of Field Officials	Field Official Fee	Electric Clock Operator Fee	25-Second Clock Operator Fee	Travel Fee
Varsity	5	\$60.00	\$40.00	\$40.00	\$11.00 / \$17.00
Junior Varsity	5	\$43.00	\$30.00	\$30.00	\$11.00 / \$17.00
7th-8th Grade	5	\$40.00	\$25.00	\$25.00	\$11.00 / \$17.00

Note: Due to the distance, travel fees for the Pleasant Grove schools are \$11.00 and Minor High is \$17.00.

If the Alabama High School Athletic Association increases the maximum fees allowed, all parties agree to the increase. The term of this agreement is valid for the 2010-2011 school/calendar year.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Mrs. Nix noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Meredith Latimer, a teacher at Clay-Chalkville High School, to take fourteen (14) students and two (2) chaperones to Auburn, Alabama, to participate in a Universal Dance Association Dance Camp at Auburn University. The dates of the trip are June 2-5, 2010, and transportation will be the responsibility of the parents.
2. Shea Smith, a teacher at Clay-Chalkville Middle School, to take eighteen (18) students and twenty two (22) chaperones to Auburn, Alabama, to participate in a Universal Dance Association Dance Camp at Auburn University. The dates of the trip are July 15-18, 2010, and transportation will be the responsibility of the parents.
3. Stella Robbins, a teacher at Corner High School, to take seventeen (17) students and three (3) chaperones to Birmingham, Alabama, to participate in UCA Cheerleader Camp at the University of Alabama at Birmingham. The dates of the trip are June 1-4, 2010, and transportation will be the responsibility of the parents.
4. Michele Chandler, a teacher at Mortimer Jordan High School, to take fourteen (14) students and two (2) chaperones to Memphis, Tennessee, to participate in a Universal Dance Association Summer Dance Camp at the University of Memphis. The dates of the trip are June 26-29, 2010 and transportation will be the responsibility of the parents.

BOARD APPROVES OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES - Upon recommendation of the superintendent, Mrs. Nix moved and Mr. Rhodes seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for instructional services:

- Personnel Action C-0232 Set for Consideration Later in the Meeting and Personnel Actions Presented for Approval
- Contracted Services Agreement with Billy Mauldin to Provide Sound Services for Clay-Chalkville Middle School
- Contracted Services Agreement with Karen Krekelberg to Provide Accompaniment for Clay-Chalkville Middle School Choir
- Contracted Services Agreement with Charles Ghigna to Provide Guest Author Services at Fultondale Elementary School
- Contracted Services Agreement with Janet Longenecker to Provide Storytelling Services at Fultondale Elementary School
- Reservation Agreement for Use of Facilities at Cahaba Grand Conference Center by Gardendale High School

- Contracted Services Agreement with Developing Minds, Inc., for Professional Learning Services for Shades Valley Feeder Pattern Schools
- Agreement with Cullman Football Officials Association, Inc., to Provide Officials for Home Games for Corner High and Hueytown High Schools
- Agreements with Birmingham Football Officials Association to Provide Officials for Home Football Games at Middle and High Schools
- Contracts with Shelby Football Officials Association to Provide Officials for Home Football Games at Middle and High Schools
- Overnight/Out-of-State Field Trip Requests

The motion was approved unanimously.

BOARD APPROVES PERSONNEL ACTION NO. C-0232 (STEVAN T. PARSONS) - Upon recommendation of the superintendent, Mrs. Nix moved and Mr. Rhodes seconded a motion to approve personnel action no. C-0232 (Stevan T. Parsons). Upon request for a roll call vote, the vote was: AYES: Mrs. Nix, Mr. Rhodes, and Ms. Smith. NAYS: None. ABSTENTIONS: Mrs. Parsons. The motion was approved.

BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:

OTHER MATTERS:

ACCEPTANCE OF BID FOR REPAIR OF FOOTBALL FIELD AT MINOR HIGH SCHOOL -

Mr. Rhodes stated that a recommendation was being made to accept the bid (number 37-10) submitted by Blalock Building Company, Inc., in the amount of \$269,011.00 for the repair of the football field at Minor High School as follows:

Certified Total Base Bid	\$315,911.00
Alternate No. One (Irrigation Booster Pump	\$ 5,000.00
Total Base Bid Plus Alternate No. One	\$320,911.00

In an effort to reduce the total cost on this project, value engineering items have reduced the overall project cost by \$51,900.00. The new ***total bid amount is \$269,011.00***. There remains a \$5,000.00 owner contingency in this new total bid amount for the board's use if an issue should arise during construction.

Mr. Rhodes noted that this is a one-time purchase and the funding source is State Capital Outlay.

DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY - Mr. Rhodes reported that a recommendation was being made to declare equipment located in the following schools and departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of equipment here)

LOCK LEASE AND LOCKER MAINTENANCE SERVICE AGREEMENT WITH LOCKER PRO FOR HUEYTOWN MIDDLE SCHOOL - Mr. Rhodes stated a recommendation was being made to approve the Lock Lease & Locker Maintenance Service agreement with Locker Pro for the maintenance and service of each student locker at Hueytown Middle School with the services to include:

1. Inspect, tighten, align, lubricate each locker, replace missing nuts and bolts.
2. Inspect each built-in lock and set a new combination.

3. Replace free (option "A" only) of additional charge any non-repairable locks. Lock damages due to student abuse or misuse are billable to school.
4. Provide labor to install locker maintenance parts (handles, doors, hinges, etc.) to be furnished as billable items by Locker Pro, LLC. Listing of replacement parts, if any, will be itemized.
5. Furnish student assignment cards and numerical master listing of lockers indicating locker number and current combination for each student locker.
6. Leave locker system checked and ready for student assignment and use.

Mr. Rhodes noted that the term of the agreement is in effect for three consecutive school years beginning with the 2010-2011 school year.

850 at \$3.95 per locker opening	\$3,357.50
388 at \$1.00 per locker opening	<u>\$ 388.00</u>
Total	\$3,745.50

Mr. Rhodes also stated that a recommendation was being made to approve the Lock Lease & Locker Maintenance Service agreement with Locker Pro for the girls' physical education lockers at Hueytown Middle School for two years beginning with the 2010-2011 school year at the following costs:

548 at \$2.00 per locker opening	\$1,096.00
----------------------------------	------------

Mr. Rhodes pointed out that the local school locker account will be the funding source.

ACCEPTANCE OF BID FOR PLAYGROUND FOR MINOR COMMUNITY SCHOOL - Mr. Rhodes reported that a recommendation was being made to accept the bid (number 15-10) submitted by Giffen Recreation Company for the play ground at Minor Community School as follows:

Base Bid	\$31,358.00
Alternate No. 1 - Kid Timbers ADA Ramp	<u>\$ 538.00</u>
Total Base Bid Plus Alternate No. 1	\$31,896.00

Mr. Rhodes pointed out that the contract period for the project is six months from the date of award and the funding source will be State Capital Outlay.

BOARD APPROVES OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES - Upon recommendation of the superintendent, Mr. Little moved and Mr. Rhodes seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for administrative services:

- Acceptance of Bid for Repair of Football Field at Minor High School
- Declaration of Equipment at Various Schools and Departments as Surplus Property
- Lock Lease and Locker Maintenance Service Agreement with Locker Pro for Hueytown Middle School
- Acceptance of Bid for Playground for Minor Community School

The motion was approved unanimously.

GOOD THINGS ARE HAPPENING! - On behalf of the board, the superintendent recognized Gary Kenneth Gray, a senior at Jefferson County International Baccalaureate School, for being selected as a U.S. Presidential Scholar and being named a National Merit Scholar as well as his many academic accomplishments

The superintendent also recognized Ms. Linda Jones, coordinator of Jefferson County International Baccalaureate School, for her many years of services to the students of Jefferson County as she retires at the end of June.

MS. VI PARRAMORE, AMERICAN FEDERAL OF TEACHERS, ADDRESSES BOARD - In accordance with the *Code of Alabama* §16-8-3 that provides the opportunity for interested citizens to address the board, President Parsons recognized Ms. Vi Parramore.

Ms. Vi Parramore, American Federation of Teachers, thanked the board for the 13 checks for new certified employees and urged their consideration of including classified employees as well. Ms. Parramore requested permission for everyone to wear pink heart pins being provided by AFT in support of the (federal) jobs bill that is projected to provide \$23 billion for education jobs across the country. She also expressed concerns over the proposed major increases in PEEHIP (Public Education Employees Health Insurance Program) that the PEEHIP board is considering. She expressed appreciation to the board and superintendent for their continued support.

President Parsons asked if there was anyone else who would like to address the board. There was no response.

SUPERINTENDENT REPORTS ON 2010-11 BUDGET PREPARATIONS - The superintendent reported that on April 13 a letter was sent to every employee regarding the 2010-11 budget with various scenarios to confront another year of decreased revenues. He noted that he has received questions and concerns and welcomes additional concerns and questions. The superintendent pointed out that one- month's payroll is \$22,000,000.00 and the financial reserve prevented the blanket non-renewal of all non-tenured employees. He issued an invitation to the next finance committee meeting to be held on May 18 for continued discussion of how to meet the financial challenges that lie ahead while continuing to preserve the instructional program for the students.

MEETING ADJOURNED - Noting that the next board meeting is May 27, 2010, at 10:00 a.m., and there being no further business, President Parsons adjourned the meeting at 10:50 a.m.