

**MINUTES**  
**March 25, 2010**

The Jefferson County Board of Education met in regular session on Thursday, March 25, 2010, at 6:10 p.m. in the board's office, 2100 18<sup>th</sup> Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, Ms. Jacqueline A. Smith, Mrs. Karen Smith Nix, and Mr. Tommy L. Little. Members absent: None. Also present were Superintendent Phil Hammonds and Board Attorney Carl E. Johnson.

**MEETING CALLED TO ORDER** - President Parsons declared a quorum present, called the meeting to order, and recognized Mr. Ken Storie, director of athletics, physical education, recreation, health services and driver education, who presented the devotion.

Mr. Rhodes led in the Pledge of Allegiance.

**BOARD ADOPTS AGENDA** - The superintendent presented the agenda for the meeting. Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

**VISITORS WELCOMED** - President Parsons recognized the visitors and special guests present and expressed appreciation for their interest in the business of the school system.

**BOARD APPROVES MINUTES OF REGULAR SESSION OF FEBRUARY 25, 2010 AND SPECIAL BOARD MEETING OF MARCH 11, 2010** - The superintendent presented the minutes of the regular session of February 25, 2010, and special board meeting of March 11, 2010; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes.

Ms. Rhodes moved and Mrs. Nix seconded a motion that the minutes of the regular session of February 25, 2010, and special board meeting of March 11, 2010, be approved as presented. The motion was approved unanimously.

**GOOD THINGS ARE HAPPENING!** - The superintendent reported on the following good things that are happening in the school system:

Coach Billy Conner, Corner High School, was presented with a resolution recognizing his reaching the milestone of having coached 400 victories at Corner High School.

Coach Bill Grant, Pleasant Grove High School, was presented a resolution recognizing his reaching the milestone of having coached 500 winning basketball games.

The Erwin High School Lady Eagles along with Coach Ulysses Haynes and his assistant coaches Dionne Williams, Rodney Chapman, Charles Winters and Nathaniel Stanley were presented a resolution for their outstanding performance in the Alabama High School Athletic Association's Final Four 5A State Basketball Tournament for 2010.

**PRESENTATION OF FINANCIAL STATEMENT FOR MONTH OF FEBRUARY 2010** -The superintendent recognized Mrs. Sheila Jones, chief financial officer, to present the financial statement for the month of February 2010. Mrs. Jones reported that the month of January ended with the general fund balance being \$100,891,939.40, special revenues \$19,757,266.29, debt service, \$6,066,223.23, capital projects \$156,692,191.99, and fiduciary trust \$1,148,716.92. Ms. Jones noted that with 42 percent of the fiscal year complete, total budgeted revenues are at 57.61 percent, and total expenditures and transfers out are at 42.68 percent. As a reminder, she noted that the bulk of local revenues are received in January and February and

local revenues are currently at 90% and state revenues at 41.78%. Mr. Jones pointed out that in comparing revenues for February of 2009 and 2010, revenues are only off \$1.3 million from a year ago.

In giving an update on the budget for 2011, the superintendent reported that the legislature is considering a budget that fully funds all state earned teacher units, but in order to do that other items such as materials and supplies and technology will not be funded. He pointed out that the priority is to preserve jobs and protect the classroom. The superintendent went on to point out currently 154 teacher units are locally funded at an annual commitment of \$12.3 million and \$1.3 million provided material and supply money for the teachers in the classroom.

**SUPERINTENDENT PRESENTS PROPOSED TRAVEL RESTRICTION** - The superintendent presented the following proposed restriction on travel that will be disseminated for comment prior to its being recommended at the April 22 board meeting:

Effective July 1, 2010 through September 30, 2010, no reimbursements or payments shall be made for any out-of-county or out-of-state travel proposed to be taken as a function of the Jefferson County Board of Education regardless of the source of funding. Exceptions may be considered by the Superintendent only if such travel is deemed to be essential to the operations of the school district, i.e. technology upgrades training, State Department of Education required meetings, etc.

These restrictions do not apply to events sanctioned by the Alabama High School Athletic Association in which Jefferson County students participate or for student groups/organizations that have won a regional or area competition (academics, performing arts, career-technical, etc.) and have advanced to the next level of such competition.

The superintendent noted based on previous years expenses for July through September, approximately \$100,000 can be saved.

**BOARD APPROVES REDUCTIONS IN DEPARTMENTAL BUDGETS FOR FISCAL YEAR 2010** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve the reduction of Fiscal Year 2010 departmental budgets (non-personnel costs) by five percent (5%) with the exception of transportation, support operations, and information systems where budgets will be reduced by three percent (3%). The superintendent reported that the anticipated savings with these additional reductions will be approximately \$216,000 through the remainder of the fiscal year.

Mr. Little requested a report on the types of items that will be eliminated due to the cuts.

The motion was approved unanimously.

**BOARD APPROVES REVISION OF WEATHER DAYS AND TEACHER WORKDAY IN 2009-2010 SCHOOL CALENDAR** - Upon recommendation of the superintendent, Mrs. Nix moved and Ms. Smith seconded a motion to revise the 2009-2010 School Calendar to reflect the following changes:

	<b><u>Currently</u></b>	<b><u>Proposed Revision</u></b>
Thursday, May 27	Teacher Work Day	1 <sup>st</sup> Weather Day (Students attend)
Friday, May 28	Weather Day	2 <sup>nd</sup> Weather Day (Students attend)
Monday, May 31	Memorial Day, All Schools and Offices Closed	

Tuesday, June 1

Weather Day

Teacher Work Day  
(No students)

If any other days are lost to bad weather, the following Saturdays will be designated as makeup days in this order: May 1, 8, and 15.

The motion was approved unanimously.

**BOARD APPOINTS ALEXANDER AND COMPANY TO PROVIDE SCHOOL DISTRICT EMPLOYEES BENEFITS BROKERAGE SERVICES**

- Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to appoint the firm of Alexander and Company to provide employee benefits brokerage services for the Jefferson County School District at no cost to the board for the services provided by the company.

The superintendent reviewed the process used to arrive at the recommendation that included a Request for Proposals (RFP) being sent out and interviews being conducted with five different firms by an Insurance Advisory Committee comprised of JefCoEd employees and representatives of the Jefferson County Education Association, Jefferson Education Support Personnel Association, and Jefferson County American Federation of Teachers. He pointed out that following the presentation made at the February board meeting, a follow-up meeting was held and questions submitted by employees were answered.

The superintendent recognized Ms. Stacy Belle, account manager with Alexander and Company, to address some of the questions regarding current policies of employees. Ms. Belle reported that individual policies can be continued through payroll deductions or directly with the carrier. Regarding group benefits through new carriers, Ms. Belle explained that the RFP process will be used. Ms. Timerie Podell, client support services with Alexander and Company, reported that a design class comprised of members of the insurance committee will review the current products and determine what products to take to the market. The superintendent noted that the committee will provide guidance in what it thinks best for JefCoEd.

Upon inquiry by Mr. Little, the superintendent noted no 403(b) investment products will be offered through Alexander and Company's services and the services of Alexander and Company include ensuring the compliance of all applicable regulations regarding the district-owned cafeteria plan of benefits for employees. Mrs. Jones pointed out that any products an employee currently pays through payroll deduction and continues to pay through bank draft will not be tax sheltered.

Mr. Little requested that a brief progress report be presented at the Instructional Services Advisory Committee meetings as the process continues.

The motion was approved unanimously.

**BOARD APPROVES RESOLUTION AUTHORIZING SUPERINTENDENT TO PROCEED WITH CONTRACT NEGOTIATIONS WITH SOUTHWEST WATER COMPANY REGARDING OPERATION OF ON-SITE SEWAGE SYSTEMS AND TEMPORARY CONTRACT FOR NEW CORNER HIGH SCHOOL**

- Upon recommendation of the superintendent, Ms. Smith moved and Mr. Rhodes seconded a motion to approve the Resolution authorizing the superintendent to enter into contract negotiations with SouthWest Water Company for the operation and assumption of responsibility over all the board's on-site wastewater treatment systems and approve the Resolution authorizing the superintendent to solicit a professional services proposal from SouthWest Water Company to operate the new Corner High School on-site sewer plant as a temporary measure until such time as a comprehensive system wide on-site sewer contract is negotiated and entered into.

The superintendent explained that currently four schools utilize on-site wastewater treatment systems and as new schools are built, some of those will have on-site wastewater treatment systems. He noted it is felt the schools will be better served with a professional company operating those systems. The superintendent noted that the new Corner High School is near completion and in order to allow the use of portions of the new facility, the wastewater treatment system needs to be operational.

The motion was approved unanimously.

**BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND MS. BLACKWELL, SECRETARY:**

**RECOMMENDATIONS AND REPORTS:**

**PERSONNEL ACTIONS PRESENTED FOR APPROVAL** - Mr. Little reported that a recommendation was being made to approve the personnel actions for both certificated and classified employees in the areas of appointments, leaves of absence, resignations, etc.:

(Personnel actions here)

**SALARY SUPPLEMENTS FOR EMPLOYEES** - Mr. Little stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

**AGREEMENT FOR USE OF FACILITIES AT GARDENDALE'S FIRST BAPTIST CHURCH BY PROFESSIONAL LEARNING DEPARTMENT**

- Mr. Little noted that a recommendation was being made to approve the agreement with Gardendale's First Baptist Church for rental of it's Family Life Center for Leadership Matters 2010 Workshop to be held June 22-23, 2010, from 8:00 a.m.-3:30 p.m. at a cost of \$125.00 per day for a total of \$250.00 to be paid by the department of professional learning.

**AGREEMENT FOR USE OF FACILITIES AT BIRMINGHAM BOTANICAL GARDENS BY PROFESSIONAL LEARNING DEPARTMENT**

- Mr. Little reported a recommendation was being made to approve the Garden Center Use Contract with the Birmingham Botanical Gardens for rental of the east room for the Tier III Leadership Professional Development Training with Dr. Steven Edwards to be held April 28, 2010, 8:30 a.m.-4:30 p.m. at a cost of \$15.00 per day to be paid by the department of professional learning.

**AGREEMENT WITH ALABAMA UMPIRES ASSOCIATION TO PROVIDE BASEBALL OFFICIALS FOR BOTTENFIELD MIDDLE SCHOOL HOME GAMES**

- Mr. Little stated a recommendation was being made to approve the agreement with Alabama Umpires Association to provide two officials to officiate each home baseball game for Bottenfield Middle School for the 2010 season, February 22-April 5, 2010, played at Graysville Baseball Stadium. Mr. Little pointed out compensation in the amount of \$37.00 plus \$11.00 travel fee for a total of \$48.00 per official per game will be paid from the local school athletic activity account.

**CONTRACT WITH GREATER BIRMINGHAM SOCCER OFFICIALS ASSOCIATION TO PROVIDE OFFICIALS FOR BRAGG MIDDLE SCHOOL**

- Mr. Little noted a recommendation was being made to approve the contract with the Greater Birmingham Soccer Officials Association (GBSOA) to provide officials to officiate each home soccer game for Bragg Middle school for the 2010 season, March 8-April 9, 2010, played at the Gardendale Soccer Complex with compensation to be as follows:

\$35.00 per official and \$25.00 per assistant for match fees  
\$70.00 for middle school duals  
Mileage for all games - \$ .585 per mile/one car for all events that are ten (10) or more miles from UAB (GBSOA meeting site)

Mr. Little further noted the local school soccer account will pay the costs and will fund an additional \$35.00 surcharge as required for each member school for processing IRS tax documents.

**CONTRACT WITH MARVEL CITY BASEBALL OFFICIALS ASSOCIATION TO PROVIDE OFFICIALS FOR BRAGG MIDDLE SCHOOL** - Mr. Little reported a recommendation was being made to approve the contract with Marvel City Baseball Officials Association to provide officials to officiate home baseball games for Bragg Middle School for the 2010 season, February 15-April 13, 2010, played at Rudd Middle School with compensation in the amount of \$37.00 plus \$9.00 travel free for a total of \$46.00 per official per game to be paid from the local school baseball account.

**CONTRACT WITH ALABAMA UMPIRE ASSOCIATION TO PROVIDE OFFICIALS FOR CLAY-CHALKVILLE HIGH SCHOOL VARSITY AND JUNIOR VARSITY BASEBALL GAMES** - Mr. Little stated a recommendation was being made to approve the contract with Alabama Umpires Association to provide two officials to officiate home baseball varsity and junior varsity baseball games for Clay-Chalkville High School for the 2010 season, February 15-May 15, 2010, with compensation as follows:

Varsity - \$47.00 plus \$ .58 per mile (if games are 10 miles or more from the Morris Café)  
Junior Varsity - \$42.00 plus \$ .58 per mile

Mr. Little further stated the costs for the officials will be paid from the local school baseball account.

**CONTRACT WITH GREATER BIRMINGHAM SOCCER OFFICIALS ASSOCIATION TO PROVIDE OFFICIALS FOR GARDENDALE HIGH SCHOOL VARSITY AND JUNIOR VARSITY SOCCER GAMES** - Mr. Little noted a recommendation was being made to approve the contract with Greater Birmingham Soccer Officials Association (GBSOA) to provide officials for the varsity and junior varsity home soccer games for Gardendale High School for the 2010 season, February 1-June 30, 2010, with compensation as follows:

Varsity - \$45.00 per official and \$35.00 per assistant for match fees  
Junior Varsity - \$40.00 per official and \$30.00 per assistant for match fees  
Varsity - \$90.00 for duals  
Junior Varsity - \$80.00 for duals  
Mileage for all games - \$ .585 per mile/one car for all events that are 10 or more miles from UAB (GBSOA meeting site)

Mr. Little further noted the compensation will be provided through the local school soccer account and will fund an additional \$35.00 surcharge as required from each member school for processing IRS tax documents.

**CONTRACT WITH SHELBY COUNTY BASEBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR GARDENDALE HIGH SCHOOL VARSITY AND JUNIOR VARSITY HOME BASEBALL GAMES** - Mr. Little stated a recommendation was being made to approve the contract with Shelby County Baseball Umpires Association to provide two officials for the varsity and junior varsity home baseball games for Gardendale High School for the 2010 season, February 1-June 30, 2010, with compensation as follows:

Varsity - \$47.00 plus \$8.00 travel  
Junior Varsity - \$42.00 plus \$8.00 travel fee

Mr. Little pointed out the local school baseball account will be the funding source.

**CONTRACT FOR USE OF FRANK HOUSE GOLF COURSE BY HUEYTOWN MIDDLE SCHOOL** - Mr. Little noted a recommendation was being made to approve the contract for use of the Frank House Golf Course by Hueytown Middle School's golf team to practice and play matches February through August 2010 with scheduled times being 3:3-8:00 p.m. for match play and 3:30-6:30 p.m. for practice during the school year and summer hours to be determined. Mr. Little further noted the cost is \$150.00 per student and will be paid from the local school golf account.

**CONTRACT FOR USE OF FACILITIES AT FIRST UNITED METHODIST CHURCH OF HUEYTOWN BY HUEYTOWN MIDDLE SCHOOL** - Mr. Little reported a recommendation was being made to approve the contract for use of the Fellowship Hall at First Methodist Church of Hueytown by Hueytown Middle School for the girls and boys basketball banquet on March 12, 2010, 6:00-11:00 p.m. at a rental fee of \$100.00 to be provided from the local school non-public basketball booster account.

**CONTRACT WITH SHELBY COUNTY BASEBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR HUEYTOWN MIDDLE SCHOOL VARSITY AND JUNIOR VARSITY BASEBALL GAMES** - Mr. Little stated a recommendation was being made to approve the contract with Shelby County Baseball Umpires Association to provide two officials for the varsity and junior varsity home baseball games for Hueytown Middle School for the 2010 season, February 16-April 14, 2010, with compensation being \$42.00 plus \$4.00 travel fee per official from the local school baseball account.

**CONTRACT WITH CENTRAL ALABAMA SOFTBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR HUEYTOWN HIGH SCHOOL VARSITY AND JUNIOR VARSITY HOME SOFTBALL GAMES** - Mr. Little noted a recommendation was being made to approve the contract with Central Alabama Softball Umpires Association to provide officials for each varsity and junior varsity home softball game for Hueytown High School for the 2010 season, February 20-April 27, 2010, with compensation as follows:

Varsity - \$37.00 plus \$10.50 travel fee or \$21.00 per date per official (A minimum of two umpires per contest.)  
Junior Varsity - \$32.00 plus \$10.50 travel fee or \$21.00 per date per official (A minimum of one umpire per contest.)

Mr. Little further noted the local school softball account will be the funding source and will also fund an administrative fee of \$35.00 authorized by the Alabama High School Athletic Association will be paid.

**CONTRACT WITH SHELBY COUNTY BASEBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR HUEYTOWN HIGH SCHOOL VARSITY AND JUNIOR VARSITY BASEBALL GAMES** - Mr. Little reported a recommendation was being made to approve the contract with Shelby County Baseball Umpires Association to provide two officials for varsity and junior varsity home baseball games for Hueytown High School for the 2010 season, February 15-April 12, 2010, with compensation as follows:

Varsity - \$47.00 plus \$4.00 travel fee per umpire per game  
Junior Varsity - \$42.00 plus \$4.00 travel fee per umpire per game

Mr. Little further reported the local school baseball account will be the funding source.

**CONTRACT WITH ALABAMA UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR MORTIMER JORDAN HIGH SCHOOL VARSITY AND JUNIOR VARSITY BASEBALL GAMES** - Mr. Little stated a recommendation was being made to approve the contract with Alabama Umpires Association to two officials for varsity and junior varsity home baseball games for Mortimer Jordan High School for the 2010 season, February 15-May16, 2010, with compensation as follows:

Varsity - \$47.00 plus \$.58 per mile (if games are 10 miles or more from the Jefferson County Courthouse) per official  
Junior Varsity - \$42.00 plus \$.58 per mile per official.

Mr. Little further stated the local school baseball account will be the funding source.

**CONTRACT WITH CENTRAL ALABAMA SOFTBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR MORTIMER JORDAN HIGH SCHOOL VARSITY AND JUNIOR VARSITY SOFTBALL GAMES** - Mr. Little noted a recommendation was being made to approve the contract with Central Alabama Softball Umpires Association to provide officials for varsity and junior varsity home softball games for Mortimer Jordan High School for the 2010 season, February 19-May 14, 2010 with compensation as follows:

Varsity - \$37.00 plus \$13.00 travel fee or \$26.00 per date per official (A minimum of two umpires per contest.)  
Junior Varsity - \$32.00 plus \$13.00 travel fee or \$26.00 per date per official (A minimum of one umpire per contest.)

Mr. Little further noted the local school softball account will be the funding source and will also fund an administrative fee of \$35.00 authorized by the Alabama High School Athletic Association.

**CONTRACT WITH CENTRAL ALABAMA SOFTBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR RUDD MIDDLE SCHOOL SOFTBALL GAMES** - Mr. Little noted a recommendation was being made to approve the contract with Central Alabama Softball Umpires Association to provide officials for home softball games for Rudd Middle School for the 2010 season, February 23-April 10, 2010, with compensation as follows:

Middle School - \$30.00 plus \$11.50 travel fee or \$23.00 per date per official (A minimum of one umpire per contest.)

Mr. Little further noted the local school softball account will be the funding source and will also fund an administrative fee of \$35.00 authorized by the Alabama High School Athletic Association.

**CONTRACT WITH NORTH CENTRAL UMPIRE ASSOCIATION TO PROVIDE OFFICIALS FOR RUDD MIDDLE SCHOOL BASEBALL GAMES** - Mr. Little reported a recommendation was being made to approve the contract with North Central Umpire Association to provide officials for home baseball games for Rudd Middle School for the 2010 season, February 15-April 15, 2010, with compensation being \$37.00 plus \$8.00 per umpire per game to be paid from the local school baseball account.

**LOCK LEASE AND LOCKER MAINTENANCE SERVICE AGREEMENT WITH LOCKER PRO FOR RUDD MIDDLE SCHOOL** - Mr. Little stated a recommendation was being made to approve the Lock Lease & Locker Maintenance Service agreement with Locker Pro for the maintenance and service of each student locker at Rudd Middle School with the services to include:

1. Inspect, tighten, align, lubricate each locker, replace missing nuts and bolts.
2. Inspect each built-in lock and set a new combination.
3. Replace free (option "A" only) of additional charge any non-repairable locks. Lock damages due to student abuse or misuse are billable to school.
4. Provide labor to install locker maintenance parts (handles, doors, hinges, etc.) to be furnished as billable items by Locker Pro, LLC. Listing of replacement parts, if any, will be itemized.
5. Furnish student assignment cards and numerical master listing of lockers indicating locker number and current combination for each student locker.
6. Leave locker system checked and ready for student assignment and use.

Mr. Little noted that the term of the agreement is in effect for three years beginning April 1, 2010, and terminating May 31, 2013, and includes option B for a total cost of \$6,806.75 to be paid from the local school locker account.

1,052 at \$2.95 per locker opening	\$3,103.40
903 at \$3.95 per locker opening	\$3,566.85
79 at \$1.95 per locker opening	\$ 136.50

**OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS** - Mrs Little noted a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Jennifer Negrón, a teacher at Hueytown High School, to take ten (10) students and six (6) chaperones to Nashville, Tennessee, to participate in a Southeastern Color Guard Circuit championship competition to be held at Lipscomb University. The dates of the trip are March 26-28, 2010, and transportation will be the responsibility of the parents.
2. Dell Paradise, Anthony Cooper, and Lydia Stult, teachers at McAdory High School, to take eight (8) students and three (3) chaperones to Atlanta, Georgia, to visit the Georgia Aquarium, Coca Cola Museum, and Six Flags Over Georgia amusement park and attend a baseball game at Turner Field. The dates of the trip are April 30-May 2, 2010, and transportation will be the responsibility of the parents.
3. Shelley Pewitt, a teacher at McAdory High School, to take two (2) students and one (1) chaperone to Louisville, Kentucky, to attend the DECA International Career Development Conference. The dates of the trip are April 23-28, 2010, and transportation will be on a commercial airline.
4. Missy Presley and Leslie Chatta, teachers at Pinson Elementary School, to take sixteen (16) students and ten (10) chaperones to the McWane Center in Birmingham, Alabama, to participate in an overnight science camp. The dates of the trip are April 23-24, 2010, and transportation will be the responsibility of the parents.
5. Janice Sanders, Roy Hudson, and Julia Simpson, teachers at Shades Valley Theatre Academy, to take twenty (20) theatre arts students and five (5) chaperones to Lexington, Kentucky, to participate in the Southeastern Theatre Conference. The dates of the trip are March 3-6, 2010, and transportation will be by charter bus provided by *Adventure Bus Charters and Tours* (originally approved for Southern Charter).

**OTHER MATTERS:**

**2010 SUMMER AND NIGHT SCHOOL SITES, DATES AND TUITION** - Mr. Little stated a recommendation was being made to approve the following school sites, dates, and tuition costs for summer and night school 2010:

**Dates:**

First Session: June 7-24, 2010

Second Session: July 6-22, 2010

**Tuition Costs:**

Jefferson County Students

\$160.00 per session per for three weeks

\$320.00 for both sessions for six weeks

Out-of-District Students

\$185.00 per session for three weeks

\$370.00 for both sessions for six weeks

**School Sites**

**Grades**

**Sessions**

Shades Valley High

7-12

First and Second Sessions

Clay Elementary

4-6

First and Second Sessions

Pinson Valley High

7-12

First and Second Sessions

Erwin High (Night School)

7-12

First and Second Sessions

McAdory High

6-12

First Session

Hueytown High

6-12

Second Session

North Highland Elementary

4-5

First and Second Sessions

Minor High (Night School)

7-12

First Session

Minor High (Day classes)

7-12

Second Session

Gardendale High

7-12

First Session

Mortimer Jordan High

7-12

Second Session

Snow Rogers Elementary

4-6

Second Session

**REVISED CHEERLEADER ADVISOR HANDBOOKS** - Mr. Little noted a recommendation was being made to approve, as submitted, the revised Cheerleader Advisor Handbook for implementation for the 2010-2011 school year.

**AGREEMENT WITH A+ COLLEGE READY TO CONDUCT TEACHER TRAINING IN MIDDLE SCHOOLS USING LAYING THE FOUNDATION SERIES IN ENGLISH, MATH AND SCIENCE** - Mr. Little reported a recommendation was being made to approve the agreement with A+ College Ready to conduct pre-AP teacher training for up to 90 English teachers, 65 math teachers, and 65 science teachers using the Laying the Foundation (LTF) series of guides and resources with the training to be held in August 2010. Mr. Little pointed out the cost of \$42,000.00 for 14 trainers to support two of the four days of training will be provided by the Advanced Placement State Initiative Funds. Mr. Little further reported the University of Alabama at Birmingham has committed to funding for the remaining two days of the LTF Year Three Training.

**REPORT ON TEACHER EVALUATION PROCESS SET FOR DISCUSSION LATER IN THE MEETING** - President Parsons requested that the report on the teacher evaluation process be set for discussion later in the meeting.

**CONTRACT WITH TAYLOR PUBLISHING COMPANY FOR YEARBOOK FOR BAGLEY JUNIOR HIGH SCHOOL** - Mr. Little stated a recommendation was being made to approve the contracts with Taylor Publishing Company to publish the yearbook and provide a laptop computer for the preparation of the yearbook for Bagley Junior High School with the contract being for a period of three years. Mr. Little pointed out that the first year's cost of \$11,000.00 will be provided with local school yearbook funds and the contract price will not increase more than three percent.

**CONTRACTED SERVICES AGREEMENT WITH CHARLES MCLAMMY TO PROVIDE PAGEANT JUDGING SERVICES FOR BOTTENFIELD MIDDLE SCHOOL** - Mr. Little noted a recommendation was being made to approve the Contracted Services Agreement with Charles McClammy to provide judging services for Bottenfield Middle School's pageant on March 6, 2010,

2:30-3:30 p.m. for interviews at Bottenfield Middle and 6:00-8:00 p.m. for the pageant at Minor High School. Mr. Little pointed out that compensation in the amount of \$100.00 will be provided from the local school cheer/activity account.

**CONTRACTED SERVICES AGREEMENT WITH ANN SULLIVAN TO PROVIDE PAGEANT JUDGING SERVICES FOR BOTTENFIELD MIDDLE SCHOOL**

- Mr. Little reported a recommendation was being made to approve the Contracted Services Agreement with Ann Sullivan to provide judging services for Bottenfield Middle School's pageant on March 6, 2010, 2:30-3:30 p.m. for interviews at Bottenfield Middle and 6:00-8:00 p.m. for the pageant at Minor High School. Mr. Little pointed out that compensation in the amount of \$100.00 will be provided from the local school cheer/activity account.

**CONTRACTED SERVICES AGREEMENT WITH JOHN DAVID KESSLER TO PROVIDE PAGEANT JUDGING SERVICES FOR BOTTENFIELD MIDDLE SCHOOL**

- Mr. Little stated a recommendation was being made to approve the Contracted Services Agreement with John David Kessler to provide judging services for Bottenfield Middle School's pageant on March 6, 2010, 2:30-3:30 p.m. for interviews at Bottenfield Middle and 6:00-8:00 p.m. for the pageant at Minor High School. Mr. Little pointed out that compensation in the amount of \$100.00 will be provided from the local school cheer/activity account.

**CONTRACT WITH CENTRAL ALABAMA SOFTBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR CLAY-CHALKVILLE HIGH SCHOOL HOME SOFTBALL GAMES**

- Mr. Little noted a recommendation was being made to approve the contract with Central Alabama Softball Umpires Association to provide officials for each varsity and junior varsity home softball game for Clay-Chalkville High School for the 2010 season, February 18-May 15, 2010, with compensation as follows:

Varsity - \$37.00 plus \$14.00 travel fee per official per date (A minimum of two umpires per contest.)

Junior Varsity - \$32.00 plus \$14.00 travel fee per official per date (A minimum of one umpire per contest.)

Mr. Little further noted the local school softball account will be the funding source and will also fund an administrative fee of \$35.00 authorized by the Alabama High School Athletic Association will be paid.

**CONTRACT WITH CENTRAL ALABAMA SOFTBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR CLAY-CHALKVILLE MIDDLE SCHOOL SOFTBALL GAMES**

- Mr. Little noted a recommendation was being made to approve the contract with Central Alabama Softball Umpires Association to provide officials for home softball games for Clay-Chalkville Middle School for the 2010 season, February 17-March 27, 2010, with compensation as follows:

\$37.00 plus \$8.00 travel fee per official per date (A minimum of two umpires per contest.)

Mr. Little further noted the local school softball account will be the funding source and will also fund an administrative fee of \$35.00 authorized by the Alabama High School Athletic Association.

**AGREEMENT WITH ALABAMA UMPIRES ASSOCIATION TO PROVIDE BASEBALL OFFICIALS FOR CLAY-CHALKVILLE MIDDLE SCHOOL HOME GAMES**

- Mr. Little stated a recommendation was being made to approve the agreement with Alabama Umpires Association to provide two officials to officiate each home baseball game for Clay-Chalkville Middle School for the 2010 season, February 18-April 13, 2010. Mr. Little pointed out compensation in the amount of \$37.00

plus \$11.00 travel fee for a total of \$48.00 per official per game will be paid from the local school athletic activity account.

**CONTRACTED SERVICES AGREEMENT WITH COREY RAYSHUN HUDSON TO PROVIDE DISC JOCKEY SERVICES AT ERWIN HIGH SCHOOL'S PROM** - Mr. Little

reported a recommendation was being made to approve the Contracted Services Agreement with Corey Rayshun Hudson who will provide disc jockey services, including music entertainment and serving as master of ceremony, at the Erwin High School prom on April 30, 2010, from 7:00 p.m. until midnight at the Trussville Civic Center. Mr. Little noted the compensation in the amount of \$800.00 will be funded from the local school prom account.

**CONTRACTED SERVICES AGREEMENT WITH JONATHAN MCNEIL TO PROVIDE ACCOMPANIST SERVICES FOR CHOIR AT ERWIN HIGH SCHOOL** - Mr. Little stated a

recommendation was being made to approve the Contracted Services Agreement with Jonathan McNeil who will provide choral accompanist services for Erwin High School on March 20, 2010, 9:30 a.m. and 1:45 p.m. and will be compensated in the amount of \$150.00 from the local school choir account.

**CONTRACTED SERVICES AGREEMENT WITH JAMES SMITH TO PROVIDE ACCOMPANIST SERVICES FOR CHOIR AT ERWIN HIGH SCHOOL** - Mr. Little noted a

recommendation was being made to approve the Contracted Services Agreement with James Smith to provide choral accompanist services for Erwin High School at Bluff Park United Methodist Church on February 9, 2010, at 4:00 p.m. and will be compensated \$150.00 from the local school choir account.

**CONTRACT WITH CENTRAL ALABAMA SOFTBALL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR HUEYTOWN MIDDLE SCHOOL SOFTBALL GAMES** - Mr.

Little noted a recommendation was being made to approve the contract with Central Alabama Softball Umpires Association to provide officials for home softball games for Hueytown Middle School for the 2010 season, February 23-April 5, 2010, with compensation as follows:

\$30.00 plus \$12.00 travel fee per official per date (A minimum of two umpires per contest.)

Mr. Little further noted the local school softball account will be the funding source and will also fund an administrative fee of \$35.00 authorized by the Alabama High School Athletic Association.

**CONTRACT WITH JAMM ENTERTAINMENT SERVICES, INC., TO PROVIDE "PROM PARTY PACKAGE" FOR HUEYTOWN HIGH SCHOOL'S PROM** - Mr. Little reported a

recommendation was being made to approve the Contract with JAMM Entertainment Services, Inc., to provide the "Prom Party Package" special which includes dance floor lighting for Hueytown High School's prom on April 10, 2010, 7:00-11:00 p.m. at a cost of \$600.00 to be paid from the local school prom account.

**CONTRACT WITH JAMM ENTERTAINMENT SERVICES, INC., TO PROVIDE KARAOKE PACKAGE FOR HUEYTOWN HIGH SCHOOL'S SENIOR BANQUET** - Mr. Little stated a

recommendation was being made to approve the Contract with JAMM Entertainment Services, Inc., to provide the school celebrations basic karaoke package for Hueytown High School's senior banquet on May 7, 2010, 8:30-11:30 p.m. at a cost of \$900.00 to be paid from the local school senior banquet account.

**CONTRACT WITH JAMM ENTERTAINMENT SERVICES, INC., TO PROVIDE "PRIVATE PARTY CELEBRATION BASIC PACKAGE" FOR HUEYTOWN HIGH SCHOOL'S SMALL PROM** - Mr. Little noted a recommendation was being made to approve the Contract with JAMM

Entertainment Services, Inc., to provide the "Private Party Celebration - Basic Package" for Hueytown

High School's small prom at the school on May 14, 2010, 1:30-3:00 p.m. at a cost of \$225.00 to be provided with local school prom funds.

**CONTRACTED SERVICES AGREEMENT WITH MICHAEL J. CHAMBERS TO PROVIDE FLOOR CARE SERVICES AT MINOR HIGH SCHOOL**

- Mr. Little reported a recommendation was being made to approve the Contracted Services Agreement with Michael J. Chambers to provide floor stripping and waxing services, including stripping and waxing the band room, lunchroom, choir room, and hallways throughout the building at Minor High School with the services to be provided beginning June 1 through August 1, 2010, from 2:00 until 10:00 p.m. Mr. Little pointed out compensation in the amount of \$5,000.00 will be paid in three installment of \$1,600.00, \$1,600.00 and \$1,800.00 from the local school facilities account.

**CONTRACTED SERVICES AGREEMENT WITH RYAN FREEMAN TO PROVIDE CHEERLEADING CHOREOGRAPHY AT RUDD MIDDLE SCHOOL**

- Mr. Little stated a recommendation was being made to approve the Contracted Services Agreement with Ryan Freeman to provide cheerleading choreography, including home pom routine and custom music for the Rudd Middle School cheerleader squad. Mr. Little pointed out the schedule includes March 24, April 7, 2010 and any other times as needed prior to summer cheer camp. He further pointed out that compensation in the amount of \$30.00 per cheerleader plus \$200.00 custom music fee for a total of \$620.00 will be paid from the local school cheerleading account.

**OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS** - Mr. Little noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Kim McConnell and Brooke Lawson, teachers at Adamsville Elementary School, to take nineteen (19) students and ten (10) chaperones to the McWane Science Center in Birmingham, Alabama, to participate in an overnight science camp. The dates of the trip are March 26-27, 2010, and transportation will be the responsibility of the parents.
2. Rebecca Whitworth, a teacher at Bryan Elementary School, to take seventeen (17) students and seventeen (17) chaperones to the McWane Science Center in Birmingham, Alabama, to participate in an overnight science camp. The dates of the trip are March 26-27, 2010, and transportation will be the responsibility of the parents.
3. Lynn Lett, Sherry Vann, and Amy Holmes, teachers at Concord Elementary School, to take sixty six (66) students and seventy two (72) chaperones to Chattanooga, Tennessee, to visit the Tennessee Aquarium and the Children's Discovery Museum. The date of the trip is April 15, 2010, and transportation will be by charter bus provided by Adventure Charters and Tours.
4. Sheree Carlisle, a teacher at Corner High School, to take eighteen (18) students and three (3) chaperones to McWane Science Center in Birmingham, Alabama, to participate in an overnight science camp. The dates of the trip are April 23-24, 2010, and transportation will be the responsibility of the parents.
5. Aaron Jones, a teacher at Corner High School, to take fourteen (14) members of the softball team and four (4) chaperones to Madison, Alabama, to participate in the Bob Jones High School Softball Tournament. The dates of the trip are April 2-3, 2010, and transportation will be the responsibility of the parents.
6. Mark Hatten, Brandon Key, and Devin Embry, teachers at Erwin High School, to take ninety one (91) students and twelve (12) chaperones to Panama City, Florida, to participate in the Marching Band Reward Beach Weekend and march in the Pier Park Reward Parade. The dates of the trip are April 23-25, 2010, and transportation will be by charter bus from Thrasher Brothers, Inc.
7. Mike Gillespie, a teacher at Fultondale High School, to take twenty two (22) students and seven (7) chaperones to Nashville, Tennessee, to participate in a Southeastern Color Guard Circuit competition to be held at Lipscomb University. The date of the trip is March 26, 2010 and transportation will be the responsibility of the parents.

8. Heather Henak, a teacher at Gresham Elementary School, to take twenty (20) students and eight (8) chaperones to Indianapolis, Indiana, to attend the National Math Bee Tournament. The dates of the trip are May 6-8, 2010, and transportation will be by commercial carrier provided by New Generations Charters and Tours.
9. Elizabeth Norris, Doris Dixon, Kim Decker, Amy Capps, April Cork, and Amy Perry, teachers at Hueytown Elementary School, to take one hundred and ten (110) students and seventy five (75) chaperones to Atlanta, Georgia, to visit the Georgia Aquarium and Atlanta Zoo. The date of the trip is May 3, 2010, and transportation will be by charter bus provided by Adventure Bus Charter and Tours.
10. Heidi Jones, a teacher at Irondale Community School, to take twenty two (22) students and four (4) chaperones to the McWane Science Center in Birmingham, Alabama, to participate in an overnight science camp. The dates of the trip are May 7-8, 2010, and transportation will be the responsibility of the parents.
11. LanJulian Pendleton, Shelly Pewitt, and Summer Basgier, teachers at McAdory High School, to take fifty (50) students and five (5) chaperones to Atlanta, Georgia, to participate in Six Flags Math and Science Marketing Day. The date of the trip is April 23, 2010, and transportation will be by charter bus provided by Raven Tours and Charters.
12. Connie Evans, a teacher at Pleasant Grove High School, to take forty (40) students and seven (7) chaperones to Atlanta, Georgia, to attend Six Flags Marketing Day. The date of the trip is April 23, 2010, and transportation will be by charter bus provided by Adventure South, Inc.
13. Diane Bailey, a teacher at Rudd Middle School, to take nine (9) students and three (3) chaperones to Atlanta, Georgia, to visit the Georgia Aquarium. The date of the trip is April 23, 2010, and transportation will be the responsibility of the parents.
14. Laura Griffo, a teacher at Jefferson County International Baccalaureate School, to take eight (8) students and seven (7) chaperones to Montgomery, Alabama, to compete in the Future Problem Solving Bowl to be held at Auburn University at Montgomery. The dates of the trip are March 19-20, 2010, and transportation will be the responsibility of the parents.
15. Karen Waters, a teacher at Snow Rogers Elementary School, to take nine (9) students and eight (8) chaperones to Washington, D.C., to visit historic sites and monuments. The dates of the trip are April 15-18, 2010, and travel will be by airplane on Delta Airlines.

**BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES** - Upon

recommendation of the superintendent, Mr. Little moved and Mrs. Nix seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for instructional services:

- Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Agreement for Use of Facilities at Gardendale's First Baptist Church by Professional Learning Department
- Agreement for Use of Facilities at Birmingham Botanical Gardens by Professional Learning Department
- Agreement with Alabama Umpires Association to Provide Baseball Officials for Bottenfield Middle School Home Games
- Contract with Greater Birmingham Soccer Officials Association to Provide Officials for Bragg Middle School
- Contract with Marvel City Baseball Officials Association to Provide Officials for Bragg Middle School
- Contract with Alabama Umpire Association to Provide Officials for Clay-Chalkville High Varsity Baseball Games

- Contract with Greater Birmingham Soccer Officials Association to Provide Officials for Gardendale High School Varsity and Junior Varsity Soccer Games
- Contract with Shelby County Baseball Umpires Association to Provide Officials for Gardendale High School Varsity and Junior Varsity Home Baseball Games
- Contract for Use of Frank House Golf Course by Hueytown Middle School
- Contract for Use of Facilities at First United Methodist Church of Hueytown by Hueytown Middle School
- Contract with Shelby County Baseball Umpires Association to Provide Officials for Hueytown Middle School Varsity and Junior Varsity Baseball Games
- Contract with Central Alabama Softball Umpires Association to Provide Officials for Hueytown High School Varsity and Junior Varsity Home Softball Games
- Contract with Shelby County Baseball Umpires Association to Provide Officials for Hueytown High School Varsity and Junior Varsity Baseball Games
- Contract with Alabama Umpires Association to Provide Officials for Mortimer Jordan High School Varsity and Junior Varsity Baseball Games
- Contract with Central Alabama Softball Umpires Association to Provide Officials for Mortimer Jordan High School Varsity and Junior Varsity Softball Games
- Contract with Central Alabama Softball Umpires Association to Provide Officials for Rudd Middle School Softball Games
- Contract with North Central Umpire Association to Provide Officials for Rudd Middle School Baseball Games
- Lock Lease and Locker Maintenance Service Agreement with Locker Pro for Rudd Middle School
- Overnight/Out-of-State Field Trip Requests
- 2010 Summer and Night School Sites, Dates and Tuition
- Revised Cheerleader Advisor Handbook
- Agreement with A+ College Ready to Conduct Teacher Training in Middle Schools Using Laying the Foundation Series in English, Math and Science
- Contract with Taylor Publishing Company for Yearbook for Bagley Junior High School
- Contracted Services Agreement with Charles McClammy to Provide Pageant Judging Services for Bottenfield Middle School
- Contracted Services Agreement with Ann Sullivan to Provide Pageant Judging Services for Bottenfield Middle School
- Contracted Services Agreement with David Kessler to Provide Pageant Judging Services for Bottenfield Middle School
- Contract with Central Alabama Softball Umpires Association to Provide Officials for Clay-Chalkville High School Home Softball Games
- Contract with Central Alabama Softball Umpires Association to Provide Officials for Clay-Chalkville Middle School Softball Games
- Agreement with Alabama Umpires Association to Provide Baseball Officials for Clay-Chalkville Middle School Home Games
- Contracted Services Agreement with Corey Rayshun Hudson to Provide Disc Jockey Services at Erwin High School's Prom
- Contracted Services Agreement with Jonathan McNeil to Provide Accompanist Services for Choir at Erwin High School
- Contracted Services Agreement with James Smith to Provide Accompanist Services for Choir at Erwin High School
- Contract with Central Alabama Softball Umpires Association to Provide Officials for Hueytown Middle School Softball Games
- Contract with JAMM Entertainment Services, Inc., to Provide "Prom Party Package" for Hueytown High School's Prom

- Contract with JAMM Entertainment Services, Inc., to Provide Karaoke Package for Hueytown High School’s Senior Prom
- Contract with JAMM Entertainment Services, Inc., to Provide “Private Party Celebration Basic Package” for Hueytown High School’s Small Prom
- Contracted Services Agreement with Michael J. Chambers to Provide Floor Care Services at Minor High School
- Contracted Services Agreement with Ryan Freeman to Provide Cheerleading Choreography for Rudd Middle School
- Overnight/Out-of-State Field Trip Requests

The motion was approved unanimously.

**BOARD DISCUSSES PROPOSED TEACHER EVALUATION PROCESS** - President Parsons expressed concern that the proposed process is very involved and a lot of paperwork. The superintendent reported the state department of education has provided direction for the teacher evaluation process and he recognized Dr. Julie Hannah, director of professional learning, who coordinated the process. Dr. Hannah reported the state department changed the teaching standards including the evaluation process. She further reported the state granted a waiver to JefCoEd and 17 schools piloted the process that was developed reflecting what JefCoEd would like to do that meets the state criteria. Dr. Hannah suggested that several of the teachers involved in the process share their views with the board at its next work session.

**BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:**

**RECOMMENDATIONS AND REPORTS:**

**ACCEPTANCE OF BID FOR YARD AND GROUNDS MAINTENANCE AT CHALKVILLE ELEMENTARY SCHOOL** - Mr. Rhodes stated a recommendation was being made to accept the bid (number 21-10) submitted by Manuel’s Lawn and Grounds Services for yard and grounds maintenance at Chalkville Elementary School as follows:

<b><u>Main Campus</u></b>		
Cost per trip \$275.00	ten trips	\$2,750.00
<b><u>Back Playground and Basketball Court Area</u></b>		
Cost per trip \$125.00	four trips	<u>\$ 500.00</u>
Total Cost		\$3,250.00

Mr. Rhodes explained the bid also includes a rate of \$35.00 per man hour for additional labor for other non-identified services and, in addition, any supplies or materials needed shall be provided at cost plus ten percent. Mr. Rhodes further explained the school will purchase the services on an as-needed basis.

Mr. Rhodes pointed out the contract period for the services is one year with the services to be provided mid-March 2010 through November 30, 2010, with an option to renew for two additional one-year extensions and the school will be the funding source for the services.

**DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY** - Mr. Rhodes noted that a recommendation was being made to declare equipment located in the following schools and departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of equipment here)

**APPLICATION FOR CONSTRUCTION SUBMITTED BY CLAY-CHALKVILLE HIGH SCHOOL FOR EXPANSION OF PRACTICE FIELD**

- Mr. Rhodes reported a recommendation was being made to approve the Application for Construction submitted by Clay-Chalkville High School for the expansion of the practice field at an approximate cost of \$500.00 to be paid by the Clay-Chalkville Athletic Booster Club. Mr. Rhodes noted that the expansion will include the removal of forty feet of an existing hill to widen the practice field to regulation soccer and football field size and the remaining dirt to be used to fill in washed areas around the athletic facility.

**CHANGE ORDER NUMBER TWO FOR NEW BRIGHTON MIDDLE SCHOOL**

- Mr. Rhodes stated a recommendation was being made to approve Change Order Number Two for the new Brighton Middle School with the change order including the following:

COR 11R1	Add six (6) motor operated goals, two (2) at the main and four (4) at the side courts	\$ 5,010.00
COR 14	Add the break metal cladding at the head of the Type "A" corner windows	\$ 3,593.00
COR 15	Change the single level drinking fountain to bi-level drinking fountains	\$ 2,196.00
COR 16	Delete the stainless flashing from the project and replace with Perm-a-Barrier flashing	(\$33,000.00)
COR 17	Delete the anti-microbial clear powder coating	(\$15,780.00)
COR 18	Change the one inch clear annealed insulated glass units to one inch laminated insulated glass at the Media Center	\$ 2,811.00
COR 19	Add the concrete curb and drain around the dumpster pad and extend the awning	\$ 6,209.00
COR 20	Increase the footages of the drilled piers	\$ 11,530.00
COR 21	Add the "auto-start" option to the cooking hoods	\$ 2,179.00
COR 23	Change the ceramic tile in the restrooms	\$ 1,498.00
COR 25	Change the STC 60 wood doors to STC 48/49	(\$ 11,100.00)
COR 26	Install un-faced sound fiberglass batt insulation	\$ 1,648.00
COR 27	Install a black grid system with painted gypsum board panels to allow for stage curtain in front	\$ 4,096.00
COR 30	Revise the two (2) return duct chases at the West side of gymnasium	\$ 3,681.00
COR 31	Replace trap primers	(\$ 6,769.00)
	<b>TOTAL</b>	<b>(\$ 22,198.00)</b>

**CONTRACT WITH ALABAMA POWER COMPANY FOR ELECTRIC SERVICE AT NEW CORNER HIGH SCHOOL**

- Mr. Rhodes noted a recommendation was being made to approve the Contract for Electric Service with Alabama Power Company to provide electric service at the new Corner High School with the contract including the following:

Premises location: 4301 Warrior Jasper Road, Dora, AL 35062

Frequency: Approximately sixty (60) hertz

Voltage and Phase: 377/480 v 3 phase

Delivery Point: as currently exists

Rate Schedule (s): LPTL

Service lever: Secondary

Rate Rider(s): Contract Term Discount, Multiple Account

Commencement of electric service not later than: Next billing date after contract completion

Contract Capacity: 2564kW  
Minimum billing demand: See Rate Schedule

**ACCEPTANCE OF BIDS FOR EQUIPMENT FOR CHILD NUTRITION PROGRAM** - Mr. Rhodes reported a recommendation was being made to accept the following bids for equipment for the child nutrition program:

<b><u>Bid No.</u></b>	<b><u>Item</u></b>	<b><u>Successful Bidder</u></b>	<b><u>Unit Cost</u></b>
26-10	Tilt Skillet - Gas	Dixie Store Fixtures & Sales Company, Inc.	\$10,645.00
27-10	Tilt Truck	Hawk	\$ 503.10
28-10	Two-Door Reach-in Refrigerator	Birmingham Restaurant Supply, Inc.	\$ 7,176.00
29-10	Slicer	Birmingham Restaurant Supply, Inc.	\$ 5,183.00
30-10	Mixer	Dixie Store Fixtures & Sales Company, Inc.	\$14,468.00

Mr. Rhodes pointed out that the contract period for the items is one year from the date of award and the child nutrition department will be the funding source for items purchased.

**ACCEPTANCE OF BIDS FOR BOWL CUTTER AND COMMERCIAL SECTIONIZER FOR CHILD NUTRITION PROGRAM** - Mr. Rhodes stated a recommendation was being made to accept the following bids submitted by Birmingham Restaurant and Supply, Inc.:

<b><u>Bid No.</u></b>	<b><u>Item</u></b>	<b><u>Unit Cost</u></b>
23-10	Bowl Cutter	\$3,959.00
25-10	Commercial Sectionizer	\$ 212.00

Mr. Rhodes explained the contract period for the items is one year for the date of award and the child nutrition department will be the funding source.

**BILLS AND PAYROLL FOR MONTH OF FEBRUARY 2010** - Mr. Rhodes noted that a recommendation was being made to accept the bills in the amount of \$5,707,934.13, county commission grant bills in the amount of \$6,712,951.84 and payroll in the amount of \$22,703,274.74 for the month of February. Mr. Rhodes pointed out that as of March 15, 2010, all board and local school bank statements for February were reconciled.

**OTHER MATTERS:**

**SUMMER WORK SCHEDULE 2010** - Mr. Rhodes reported a recommendation was being made to approve the summer work schedule for the period of June 7-July 30, 2010, including a four-day summer work schedule. He presented the guidelines for the recommended summer work schedule.

1. Community education will maintain the same summer hours as they have in the past due to summer day care programs.
2. The work hours for the schools and the central office building will be Monday through Thursday, 7:30 a.m. - 5:15 p.m. with an hour for lunch.
3. The work hours for Ketona will be Monday through Thursday 6:00 a.m. - 3:45 p.m. with an hour for lunch.
4. Summer school hours will be Monday through Thursday 7:00 a.m. - 1:15 p.m. for the morning session and Monday through Thursday 2:00 p.m. - 8:15 p.m. for the evening session.
5. The work hours for the week of Independence Day (closed Monday, July 5, 2010; work Tuesday-Friday, July 6-9, 2010) will be 8:00 a.m.-4:00 p.m. with an hour for lunch for the schools/central office and 6:30 a.m.-2:30 p.m. for Ketona operations with an hour for lunch.
6. Leave taken during the four-day work week schedule will be converted based upon an 8.75 hour work day, i.e. one day = 1.25 days of leave.

7. Overtime will not accumulate until after 37.5 hours of work time during a week. Extra time worked between 37.5 and 40 hours will be paid at straight time and extra time worked over 40 hours during a week will be paid at time and a half.
8. Buildings will not be cooled on Fridays. This includes all facilities (offices, classrooms, gyms, field houses). Any exceptions to this standard must be approved by the Superintendent.
9. For schools hosting events that must occur on Friday, flexibility is allowed to grant time off during that week so as to avoid overtime as long as a total of 35 hours are worked during the week.
10. Lunch hours may not be taken at 4:15 p.m. as a mechanism for early departure.

**ACCEPTANCE OF BID FOR CROWD CONTROL BELTING FOR CHILD NUTRITION**

**PROGRAM** - Mr. Rhodes stated a recommendation was being made to accept the bid (number 22-10) submitted by Birmingham Restaurant Supply, Inc., for crowd control belting at a unit cost of \$152.40. Mr. Rhodes noted the contract period is one year from the date of award and the child nutrition department will be the funding source.

**GRANTING OF EASEMENT TO ALABAMA POWER COMPANY AT NEW HUEYTOWN**

**HIGH SCHOOL SITE** - Mr. Rhodes noted a recommendation was being made to grant an easement to Alabama Power Company at the site of the new Hueytown High School for the purpose of providing electrical service to the new site.

**CONTRACT WITH COMMUNITY EDUCATION INSTRUCTOR IN SHADES VALLEY**

**COMMUNITY EDUCATION ZONE** - Mr. Rhodes reported a recommendation was being made to approve the Community Education Instructor Contract with Mike Eady who will teach mid-night madness, basketball techniques and skills, one day per month beginning March 12, 2010, and ending June 1, 2010, at Irondale Community School.

**ACCEPTANCE OF BID FOR INGREDIENT BIN FOR CHILD NUTRITION PROGRAM** - Mr.

Rhodes stated a recommendation was being made to accept the bid (number 24-10) submitted by Dixie Store Fixtures and Sales Company, Inc., for an ingredient bin at a unit cost of \$196.00. Mr. Rhodes pointed out the contract period is one year from the date of award and the child nutrition department will be the funding source.

**RENEWAL OF SCHOOLCAST SOFTWARE CONTRACT FOR RAPID ALERT AND**

**EMERGENCY NOTIFICATION SOFTWARE** - Mr. Rhodes noted a recommendation was being made to approve renewing the contract with High Ground Solutions for the SchoolCast Rapid Alert and Emergency Notification software at the annual estimated cost of \$66,908.00 to be funded through the information technology department.

**CONTRACT WITH ALABAMA POWER COMPANY FOR ELECTRIC SERVICE AT NEW**

**MORTIMER JORDAN HIGH SCHOOL** - Mr. Rhodes noted a recommendation was being made to approve the Contract for Electric Service with Alabama Power Company to provide electric service at the new Mortimer Jordan High School with the contract including the following:

Premises location: 1920 Blue Devil Drive, Kimberly, AL 35091  
Frequency: Approximately sixty (60) hertz  
Voltage and Phase: 277/480 v 3 phase  
Delivery Point: as currently exists  
Rate Schedule (s): LPTL  
Service lever: Secondary  
Rate Rider(s): Contract Term Discount (CTD), Multiple Account (MA)

Commencement of electric service not later than: Next billing date following Customer's written notification of Commercial Operation Date and Company's completion of necessary metering and accounting activity.

Contract Capacity: 2332 kW (1186 kVA & 1146 kVA transformers)

Minimum billing demand: See Rate Schedule

**CONTRACT WITH ALABAMA POWER COMPANY FOR ELECTRIC SERVICE AT NEW MCADORY MIDDLE SCHOOL** - Mr. Rhodes noted a recommendation was being made to approve the Contract for Electric Service with Alabama Power Company to provide electric service at the new McAdory Middle School with the contract including the following:

Premises location: 4917 Eastern Valley Road, McCalla, AL 35111

Frequency: Approximately sixty (60) hertz

Voltage and Phase: 277/480 v 3 phase

Delivery Point: as currently exists

Rate Schedule (s): LPTL

Service lever: Secondary

Rate Rider(s): Contract Term Discount (CTD), Multiple Account (MA)

Commencement of electric service not later than: Next billing date following Customer's written notification of Commercial Operation Date and Company's completion of necessary metering and accounting activity.

Contract Capacity: 850 kW

Minimum billing demand: See Rate Schedule

**CONSTRUCTION OF SIDEWALKS AT ADAMSVILLE ELEMENTARY SCHOOL** - Mr.

Rhodes reported a recommendation was being made to approve the construction of sidewalks on the Adamsville Elementary School site (4600 Hazelwood Road, Adamsville, AL) with the City of Adamsville to install the sidewalks using a grant from the Alabama Department of Transportation. Mr. Rhodes noted there will be no expense to the board for the construction of the sidewalks, but the board will maintain the portion of the sidewalk on the school property.

**CHANGE ORDER NUMBER TWO FOR FIRE ALARM AT CENTRAL OFFICE BUILDING** -

Mr. Rhodes stated a recommendation was being made to approve Change Order Number Two for the fire alarm at the Central Office Building that is necessary to comply with requirements set forth by the Homewood Fire Department at an increased cost of \$7,800.00 to be paid with local capital outlay funds. Mr. Rhodes explained the requirement is to reconnect the sprinkler lines in the computer room and install a pre-action system in the unprotected zone (finance, information technology, and foundation areas) that was not included in the original scope of the project.

**LEASE AGREEMENT FOR USE FACILITIES AT PALMERDALE SCHOOL BY CITY OF PINSON** - Mr. Rhodes noted a recommendation was being made to approve the lease agreement for the

use of the Palmerdale School facility by the City of Pinson with the lease beginning January 1, 2010, and terminating December 31, 2030, with the city to maintain the facility, pay for operating/maintenance expenses, and maintaining public liability insurance coverage in the amount of no less than \$1,000,000.00 and the board to secure the property insurance on the school facility.

(Lease agreement here)

**EXTENSION OF LIABILITY INSURANCE FOR ENERGEN ON THE NEW HUEYTOWN HIGH SCHOOL SITE** - Mr. Rhodes reported a recommendation was being made to approve a forty-

five (45) day extension (April 1, 2010-May 15, 2010) of the liability insurance policy for Energen on the new Hueytown High School site through Cobbs, Allen, and Hall. Mr. Rhodes explained that the agency

will secure the extension and search for a new carrier prior to May 15, 2010, and the board will pay a prorated portion (45 of 365 days) of the existing premium for the extension.

**CHANGE ORDER NUMBER THREE FOR NEW PLEASANT GROVE HIGH SCHOOL** - Mr. Rhodes stated a recommendation was being made to approve Change Order Number Three for the new Pleasant Grove High School that includes the following:

Value Engineering Credit	(\$1,044,575.00)
Add Onsite Sanitary Sewer Construction (Revised pricing to reconcile allowances)	\$ 706,679.60
Add back Value Engineering Item No. 10 - Door Veneer	\$ <u>7,660.00</u>
Total Credit	(\$ 330,235.40)

Mr. Rhodes pointed out there is no increase in the cost of the contract and the total cost of Change Order Number Three will be credited back to the revised contract sum.

**GRANTING OF RIGHT-OF-WAY TO ALABAMA POWER COMPANY AT MCADORY MIDDLE SCHOOL** - Mr. Rhodes noted a recommendation was being made to approve granting a right-of-way to Alabama Power Company at the new McAdory Middle School to allow a power line to be run parallel to the road in front of the school on Eastern Valley Road maintaining the power company's fifteen feet easement and the poles being on the road right-of-way.

**BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES** - Upon

recommendation of the superintendent, Ms. Smith moved and Mrs. Nix seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for administrative services:

- Acceptance of Bid for Yard and Grounds Maintenance at Chalkville Elementary School
- Declaration of Equipment at Various Schools and Departments as Surplus Property
- Application for Construction Submitted by Clay-Chalkville High School for Expansion of Practice Field
- Change Order Number Two for New Brighton Middle School
- Contract with Alabama Power Company for Electric Service at New Corner High School
- Acceptance of Bids for Equipment for Child Nutrition Program
- Acceptance of Bids for Bowl Cutter and Commercial Sectionizer for Child Nutrition Program
- Bills and Payroll for Month of February 2010
- Summer Work Schedule 2010
- Acceptance of Bid for Crowd Control Belting for Child Nutrition Program
- Granting of Easement to Alabama Power Company at New Hueytown High School Site
- Contract with Community Education Instructor in Shades Valley Community Education Zone
- Acceptance of Bid for Ingredient Bin for Child Nutrition Program
- Renewal of SchoolCast Software Contract for Rapid Alert and Emergency Notification Software
- Contract with Alabama Power Company for Electric Service at New Mortimer Jordan High School
- Contract with Alabama Power Company for Electric Service at New McAdory Middle School
- Construction of Sidewalks at Adamsville Elementary School
- Change Order Number Two for Fire Alarm at Central Office Building
- Lease Agreement for Use of Facilities at Palmerdale School by City of Pinson
- Extension of Liability Insurance for Energen on the New Hueytown High School Site
- Change Order Number Three for New Pleasant Grove High School
- Granting of Right-of-Way to Alabama Power Company at McAdory Middle School

The motion was approved unanimously.

**MEETING ADJOURNED** - Noting that the next board meeting is scheduled for April 22, 2010, at 10:00 a.m., and there being no further business, President Parsons adjourned the meeting at 7:22 p.m.