

**MINUTES**  
**Special Board Meeting**  
**June 9, 2010**

The Jefferson County Board of Education met in a special board meeting on Wednesday, June 9, 2010, at 2:00 p.m. in the board's office, 2100 18<sup>th</sup> Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, and Mr. Tommy L. Little. Members absent: Ms. Jacqueline A. Smith and Mrs. Karen Smith Nix. Also present were Superintendent Phil Hammonds and Board Attorney Carl Johnson.

**MEETING CALLED TO ORDER** - President Parsons declared a quorum present and called the meeting to order.

**VISITORS WELCOMED** - President Parsons recognized the visitors present and expressed appreciation for their interest in the business of the school system.

The superintendent recognized the guests who are in the cohort program at Samford University .

**BOARD ADOPTS AGENDA** - The superintendent presented the agenda for the meeting. Upon recommendation of the superintendent, Mr. Rhodes moved and Mr. Little seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

**BOARD AUTHORIZES SUPERINTENDENT TO OBTAIN CREDIT CARD THROUGH REGIONS BANK FOR PAYMENT OF UTILITIES AND AIRLINE TRAVEL FARES** - The superintendent reported that in order to receive a rebate on utility (Alabama Gas Corporation) payments, it is necessary to make the payments with a credit card and, currently, the board has a credit care restricted for airline travel fares. The superintendent recognized Mrs. Sheila Jones, chief financial officer. Mrs. Jones explained that this would be an extension of the virtual card from Regions Bank used to pay vendors the difference being this would be an actual credit card. She pointed out that since October, rebates totaling \$110,000 have been received. Mrs. Jones further explained that the rebate that will be realized from the use of the credit card to pay Alabama Gas Corporation will be one percent. She noted that once the credit card is received, the current credit card will be cancelled.

Upon recommendation of the superintendent, Mr. Rhodes moved and Mr. Little seconded a motion to authorize the superintendent to obtain a credit card through Regions Bank with a credit limit of \$700,000.00 to be used strictly for the payment of utilities and airline travel fares. The motion was approved unanimously.

**BOARD APPROVES PERSONNEL ACTIONS** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mr. Little seconded a motion to approve personnel actions A-1 and A-2. The motion was approved unanimously.

The superintendent presented the personnel actions:

- A-1 Appointment of Pamela Dennis, sixth grade teacher at Oak Grove High School, to the position of Assistant Principal of Instruction at Corner High School effective July 1, 2010.
- A-2 Appointment of Angela Watkins, assistant principal at Chalkville Elementary School, to the position of Principal at Lipscomb Elementary School effective July 1, 2010.

**BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND MS. BLACKWELL, SECRETARY:**  
**OTHER MATTERS:**

**PERSONNEL ACTIONS PRESENTED FOR APPROVAL** - Mr. Little reported that a recommendation was being made to approve the personnel actions for both certificated and classified employees in the areas of appointments, expirations of appointments, non-renewals, retirements, etc.

(Personnel actions here)

**SALARY SUPPLEMENTS FOR EMPLOYEES** - Mr. Little stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

**REPORT ON REVISIONS TO KINDERGARTEN REPORT CARD FOR 2010-2011** - Mr. Little presented for review and comment the proposed changes to the Kindergarten Report Card effective with the 2010-2011 school year.

Mrs. Blackwell reported that the changes bring the report card in line with standards and tests, i.e. DIBELS, for kindergarten students.

**REPORT ON PROPOSED EXAM EXEMPTIONS FOR 2010-2011** - Mr. Little presented for review and comment the proposed Exam Exemptions effective with the 2010-11 school year.

Mrs. Blackwell reported that the proposed exam exemptions encourage students to have good behavior attendance, and grades. She pointed out that each grade level is a little different in that a 9<sup>th</sup> grade student may chose to exempt only one exam whereas a 12<sup>th</sup> grade student may exempt two.

Upon inquiry by President Parsons, the superintendent reported that the curriculum steering committee approved the proposed exam exemption, the proposal will be sent out for review, and once it is approved by the board, it will be placed on the system website and sent to principals for dissemination.

**REPORT ON ADOPTION OF CAREER TECHNICAL EDUCATION TEXTBOOKS IN WELDING** - Mr. Little presented for review the proposed textbooks for career technical education for welding.

**OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS** - Mr. Little noted a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Justin Haynie, a teacher at Clay-Chalkville High School, to take one (1) student and one (1) chaperone to Nashville, Tennessee, to attend the National FBLA Conference. The dates of the trip are June 13-18, 2010, and transportation will be the responsibility of the parents.
2. Rick Coggin, a teacher at Corner High School, to take nine (9) students and two (2) chaperones to Normal, Illinois, to attend the Bands of America Summer Symposium at Illinois State University. The dates of the trip are June 18-26, 2010, and transportation will be the responsibility of the parents.
3. Dionne Williams, a teacher at Erwin High School, to take twenty two (22) students and three (3) chaperones to Montevallo, Alabama, to attend the Volleyball Team Camp at the University of Montevallo. The dates of the trip are June 9-11, 2010, and transportation will be the

- responsibility of the parents.
4. Jason White, a teacher at Oak Grove High School, to take twelve (12) students and two (2) chaperones to Tuscaloosa, Alabama, to attend the Basketball Team Camp at the University of Alabama. The dates of the trip are June 18-20, 2010, and transportation is the responsibility of the parents.
  5. Tom Hannah, a teacher at Oak Grove High School, to take thirteen (13) students and two (2) chaperones to Nashville, Tennessee, to attend Basketball Team Camp at Belmont University. The dates of the trip are June 24-25, 2010, and transportation will be the responsibility of the parents.
  6. Karla Roberts, a teacher at Pinson Valley High School, to take twenty six (26) students and four (4) chaperones to Troy, Alabama, to attend the Sounds of the South Summer Music Camp at Troy University. The dates of the trip are June 13-17, 2010, and transportation will be the responsibility of the parents.

**BOARD APPROVES OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES** - Upon recommendation of the superintendent, Mr. Little moved and Mr. Rhodes seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for instructional services:

- Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Overnight/Out-of-State Field Trip Requests

The motion was approved unanimously.

**BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:**

**OTHER MATTERS:**

**ACCEPTANCE OF BID FOR EXTERIOR RENOVATIONS AT BOTTENFIELD MIDDLE SCHOOL** - Mr. Rhodes stated that a recommendation was being made to accept the bid (number 44-10) submitted by Birmingham Industrial Construction, LLC, for the exterior renovations at Bottenfield Middle School as follows:

Total Base Bid	\$ 414,500.00
Alternate No. 1 - Remove & replace fascia panels with prefinished aluminum panels	\$ 158,775.00
Alternate No. 2 - Provide canopy extension at bus drop-off & pick-up	<u>\$ 26,000.00</u>
Total Base Bid Plus Alternates Numbers 1 and 2	\$ 599,275.00

Mr. Rhodes noted that the funding source is the County Commission Grant Fund (one-cent sales tax).

Dr. Morris reported that the renovations include replacing the canopy, windows, mortar repair, and painting.

**RENEWAL OF CONTRACT FOR ATRIUM LIBRARY SOFTWARE**- Mr. Rhdoes noted that a recommendation was being made to renew the contract for continuation of the Atrium Library Software Program supported by Book Systems, Inc., at an annual cost of \$89,538.75. Mr. Rhodes pointed out that the Library Media Services Department will be the funding source.

**BOARD APPROVES OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mr. Little seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for administrative services:

- Acceptance of Bid for Exterior Renovations at Bottenfield Middle School
- Renewal of Contract for Atrium Library Software

The motion was approved unanimously.

**SUPERINTENDENT REPORTS ON ADVANCED PLACEMENT SUMMER PROGRAM AND “WHAT PARENTS WANT” AWARD** - The superintendent reported that a press conference was held at the University of Alabama at Birmingham (UAB) unveiling the College First Advanced Placement Summer Academic Program. He explained that the program is a three-week summer enrichment program for 90 high school students where college students mentor and tutor these Advanced Placement students in math and science at UAB.

The superintendent announced that for the fourteenth year, the Jefferson County school district has been recognized by the 19<sup>th</sup> annual SchoolMatch “What Parents Want” Award.

**BOARD MEETING TO BE HELD JUNE 15, 2010** - With the consensus of the board, the superintendent stated that the board meeting scheduled for June 24, 2010, being rescheduled for Tuesday, June 15, 2010, at 1:00 p.m. in the board room at the central office. He explained that this is the date and time originally set for committee meetings and it has been determined that a quorum of the board will not be available on the 24<sup>th</sup> of June. Mr. Little noted that the since committee meetings will not be held, presentations of items will be made during the meeting.

**MEETING ADJOURNED** - There being no further business, President Parsons adjourned the meeting at 2:15 p.m.