

MINUTES
Special Board Meeting
June 24, 2010

The Jefferson County Board of Education met in a special board meeting on Thursday, June 24, 2010, at 10:01 a.m. in the board's office, 2100 18th Street South, Birmingham, Alabama, with the following members present: Vice-President Ronald A. Rhodes, Mrs. Karen Smith Nix and Mr. Tommy L. Little. Members absent: President Jennifer H. Parsons and Ms. Jacqueline A. Smith. Also present were Superintendent Phil Hammonds and Board Attorney Burgin Kent.

MEETING CALLED TO ORDER - Vice-President Rhodes declared a quorum present and called the meeting to order.

VISITORS WELCOMED - Vice-President Rhodes recognized the visitors present and expressed appreciation for their interest in the business of the school system.

BOARD ADOPTS AGENDA - The superintendent presented the agenda for the meeting. Upon recommendation of the superintendent, Mrs. Nix moved and Mr. Little seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

BOARD APPROVES MINUTES OF REGULAR BOARD MEETING OF JUNE 15, 2010 - The superintendent presented the minutes of the regular session of June 15, 2010; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes.

Mr. Little moved and Mrs. Nix seconded a motion to approve the minutes of the regular session of June 15, 2010, as presented. The motion was approved unanimously.

BOARD APPROVES PERSONNEL ACTIONS - Upon recommendation of the superintendent, Mr. Little moved and Mrs. Nix seconded a motion to approve personnel actions A-1, A-2, A-3, A-4, and A-6. The motion was approved unanimously.

The superintendent presented the personnel actions:

- A-1 Appointment of Elaine McCombs, Title I Reading Specialist at Erwin Elementary School, to the position of Assistant Principal at Erwin Elementary School effective July 1, 2010.
- A-2 Appointment of Nita Miles, At-Risk Teacher at JCCLC, to the position of Assistant Principal at Chalkville Elementary School effective July 1, 2010.
- A-3 Appointment of Marrienne Coleman, Interim Instructional Assistant Principal, to the position of Instructional Assistant Principal at Hueytown High School effective July 1, 2010.
- A-4 Appointment of Dr. Jennifer Maye, Principal of Bottenfield Middle School, to the position of Director of Professional Learning effective July 1, 2010.
- A-5 Extension of appointment of Carolyn Blackwell as Interim Deputy Superintendent of Instructional Services through September 30, 2010.

BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE,

CHAIRMAN; MRS. NIX, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND MS. BLACKWELL, SECRETARY:

OTHER MATTERS:

PERSONNEL ACTION C-0019 (TANNER) WITHDRAWN AND PERSONNEL ACTIONS PRESENTED FOR APPROVAL

- Vice-President Rhodes requested that personnel action C-0019 (Tanner) be withdrawn. Mr. Little reported that a recommendation was being made to approve, with the exception of C-0019 (Tanner), the personnel actions for both certificated and classified employees in the areas of appointments, resignations, transfers, etc.

(Personnel actions here)

SALARY SUPPLEMENTS FOR EMPLOYEES - Mr. Little stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

LEASE AGREEMENT FOR USE OF BOUTWELL MUNICIPAL AUDITORIUM FOR ANNUAL MUSIC FESTIVAL

- Mr. Little noted that a recommendation was being made to approve the Lease Agreement with the City of Birmingham for use of Boutwell Municipal Auditorium for the Sixty-First Annual Music Festival with use of the facilities to be November 17-18, 2010 and cost in the amount of \$3,000.00 (initial deposit of \$1,500.00) to be provided through the arts education department and Jefferson County Schools Public Education Foundation.

LEASE AGREEMENT FOR USE OF BIRMINGHAM BOTANICAL GARDENS FOR ELEMENTARY ART EXHIBIT

- Mr. Little reported that a recommendation was being made to approve the Garden Center Use Contract with the Birmingham Park and Recreation Board for use of facilities at the Birmingham Botanical Gardens for the Elementary Art Exhibit with the use of the facilities to be on October 6-7, 2010 and the rental cost of \$168.00 to be provided through the arts education department.

CONTRACTED SERVICES AGREEMENT WITH PATRICK DAILEY TO PROVIDE BAND INSTRUCTION AT PINSON VALLEY HIGH SCHOOL

- Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Patrick Dailey who will provide brass instruction, including marching fundamentals and music instruction, for band camp at Pinson Valley High School with the schedule to include: July 26-August 5, 2010, 11:00 a.m., except August 3, 2010, 7:00 a.m. -8:00 p.m. Mr. Little pointed out that compensation in the amount of \$700.00 will be provided with local school band camp funds.

BOARD APPROVES OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES

- Upon recommendation of the superintendent, Mr. Little moved and Mrs. Nix seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for instructional services:

- Personnel Action C-0019 (Tanner) Withdrawn and Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Lease Agreement for Use of Boutwell Municipal Auditorium
- Lease Agreement for Use of Birmingham Botanical Gardens for Elementary Art Exhibit
- Contracted Services Agreement with Patrick Dailey to Provide Band Instruction at Pinson Valley High School

The motion was approved unanimously.

BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:
OTHER MATTERS:

The superintendent noted that several building projects are coming to a close with several new schools to open, therefore, there is a need for approval of change orders. He also noted that Change Order Number Seven for McAdory Middle School is for the construction of a culinary arts facility to be funded through PSCA. Regarding Brighton, the superintendent noted that it will soon be ready for occupancy. The superintendent noted that the change order for the new Corner High School includes site preparation by T & K as well as sales tax savings.

ACCEPTANCE OF BID FOR HVAC UNITS - Mrs. Nix stated that a recommendation was being made to accept the bid (number 56-10) for HVAC units as follows:

<u>Group/Description</u>	<u>Successful Bidder</u>
Heat Pump Water Source	Trane
Package Heat Pump Systems 208/230 Volt Single Phase Split Systems & Three Phase Split Systems	Wittichen Supply
Package Gas Units	Trane Wittichen Supply

Mrs. Nix explained that in addition to the above, a cost plus multiplier of twenty percent (20%) for other non-specified units as well as curb adaptors is included within the bid. Also, she explained that the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases of the items and other non-specified items. Mrs. Nix pointed out that the contract period is one year beginning July 13, 2010, with the possibility of up to two additional one-year extensions and the support operations department will be the funding source for the items.

CHANGE ORDER NUMBER THREE FOR NEW BRIGHTON SCHOOL - Mrs. Nix noted that a recommendation was being made to approve Change Order Number Three for the new Brighton School that includes the following:

COR 28	Solid surface counter top at reception #142	\$ 5,361.00
COR 29R	Solid surface window sills	\$ 13,499.00
COR 33	Solid surface counter top at Media Center #174	\$ 3,884.00
COR 34	Revised entrance sign per RFI #083	\$ 32,521.00
COR 35	Additional canopy at gymnasium door 107	\$ 1,167.00
COR 37	Changes to food services items #62 and #96	\$ 4,414.00
COR 38	Changes to toilet accessories #14	\$ 1,992.00
COR 40	Added paint stripe at classroom corridors	\$ 3,858.00
COR 41	Ceramic tile changes at gang restrooms	\$ 4,451.00
COR 42	Ceramic tile changes at cafeteria/lobby	\$ 6,564.00
	TOTAL	\$77,711.00

Mrs. Nix pointed out that the total cost of the change order will be deducted from the Owner's Contingency Allowance with no increase in the cost of the contract and a revised Contingency

Allowance Balance of \$814,005.00

CHANGE ORDER NUMBER SEVEN FOR MCADORY MIDDLE SCHOOL - Mrs. Nix reported that a recommendation was being made to approve Change Order Number Seven for McAdory Middle School for the construction of a new culinary arts facility at a construction cost not to exceed \$960,349.00, and a total project cost, including construction and professional services, not to exceed \$1,000,000.00. Mrs. Nix noted that the funding source is PSCA.

Mrs. Nix reported the Gary C. Wyatt, general contractor for McAdory Middle School, is currently mobilized on-site and can build this new facility at a reduced price within a briefer period of time.

CHANGE ORDER NUMBER ONE FOR ATHLETIC FIELDS AT MCADORY MIDDLE SCHOOL - Mrs. Nix stated that a recommendation was being made to approve Change Order Number One for the athletic fields at McAdory Middle School that is necessary to complete the project and includes changes required to correct site conditions, changes required by Alabama Power Company, weather delays, changes requested by the owner, value engineering items, and sales tax savings. Mrs. Nix explained that the change order will reduce the original contract sum of \$2,593,000.00 by \$1,075.24 for a revised contract sum of \$2,591,924.76.

ACCEPTANCE OF BID FOR BREAD FOR CHILD NUTRITION PROGRAM - Mrs. Nix reported that a recommendation was being made to accept the bid (number 51-10) submitted by Sara Lee Bakery Group for bread for the child nutrition program. Mrs. Nix noted that the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases of the items and other non-specified items. She also noted that the contract period is for one year, July 1, 2010-July 1, 2011, with the possibility of up to two additional one-year extensions and the child nutrition department will be the funding source for the items purchased.

ACCEPTANCE OF BID FOR SMALL EQUIPMENT FOR CHILD NUTRITION PROGRAM - Mrs. Nix noted that a recommendation was being made to accept the bid (number 48-10) submitted by Dixie Store Fixtures and Sales Company, Inc., for small equipment for the child nutrition program. Mrs. Nix noted that the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases of the items and other non-specified items. She also noted that the contract period is for one year beginning July 1, 2010, with the option to extend on a month-to-month basis for up to one year. Mrs. Nix explained that at the end of six months, the bidder will be allowed a price increase of not more than three percent (3%) if proper documentation is available. She noted that the child nutrition department will be the funding source for the items purchased.

CHANGE ORDER NUMBER TWO FOR SITE PACKAGE FOR NEW CORNER HIGH SCHOOL - Mrs. Nix stated that a recommendation was being made to approve Change Order Number Two for site package for new Corner High School for credits in the amount of \$38,249.29 for sales and use tax savings and remaining allowance balances that decreases the contract for a revised contract sum of \$3,538,771.68.

BOARD APPROVES OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES - Upon recommendation of the superintendent, Mrs. Nix moved and Mr. Little seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for administrative services:

- Acceptance of Bid for HVAC Units
- Change Order No. Number Three for New Brighton School
- Change Order Number Seven for McAdory Middle School
- Change Order Number One for McAdory Middle School Athletic Fields
- Acceptance of Bid for Bread for Child Nutrition Program
- Acceptance of Bid for Small Equipment for Child Nutrition Program
- Change Order Number Two for Site Package for New Corner High School

The motion was approved unanimously.

MEETING ADJOURNED - The superintendent noted there may be a need for a called board meeting prior to the regularly scheduled meeting for consideration of items such as personnel actions in preparation for the opening of the school year. Noting that the next regular board meeting is scheduled for July 22, 2010, and there being no further business, Vice-President Rhodes adjourned the meeting at 10:11 a.m.