

**MINUTES**  
**January 28, 2010**

The Jefferson County Board of Education met in regular session on Thursday, January 28, 2010, at 6:05 p.m. in the board's office, 2100 18<sup>th</sup> Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, Ms. Jacqueline A. Smith, and Mrs. Karen Smith Nix. Members absent: Mr. Tommy L. Little. Also present were Superintendent Phil Hammonds and Board Attorney Carl Johnson.

**MEETING CALLED TO ORDER** - President Parsons declared a quorum present, called the meeting to order, and recognized Miss Nez Calhoun, director of research and information services, who presented the devotion.

Mr. Rhodes led in the Pledge of Allegiance.

**BOARD ADOPTS AGENDA** - The superintendent presented the agenda for the meeting. Upon recommendation of the superintendent, Ms. Smith moved and Mrs. Nix seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

**VISITORS WELCOMED** - President Parsons recognized the visitors and special guests present and expressed appreciation for their interest in the business of the school system.

**BOARD APPROVES MINUTES OF SPECIAL BOARD MEETING OF DECEMBER 16, 2009, REGULAR SESSION OF DECEMBER 16, 2009, SPECIAL BOARD MEETING OF DECEMBER 16, 2009 (11:40 A.M.) AND SPECIAL BOARD MEETING OF DECEMBER 16, 2009 (12:45 P.M.)** - The superintendent presented the minutes of the following meetings; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes:

Minutes of the Special Board Meeting of December 16, 2009  
Minutes of Regular Session of December 16, 2009  
Minutes of Special Board Meeting of December 16, 2009 (11:40 a.m.)  
Minutes of Special Board Meeting of December 16, 2009 (12:45 p.m.)

Ms. Smith moved and Mr. Rhodes seconded a motion that the minutes of the special board meeting of December 16, 2009, regular session of December 16, 2009, special board meeting of December 16, 2009 (11:40 a.m.), and special board meeting of December 16, 2009 (12:45 p.m.), be approved as presented. The motion was approved unanimously.

**GOOD THINGS ARE HAPPENING!** -The superintendent reported that January is School Board Member Recognition Month. With the assistance of school library media specialists, each board member was recognized for their service on the board and presented with a book, provided by the Library Media Services Department, to be placed in that school's library noting this recognition:

Mr. Ronald Rhodes, *A Nest Full of Stars* by James Berry to be placed in the library of Rudd Middle School  
Mrs. Karen Smith Nix, *Teddy Bear, Teddy Bear: A Traditional Rhyme* by Timothy Bush to be placed in the library of Bryan Elementary School  
Ms. Jacqueline Smith, *It's Thanksgiving* by Jack Prelutsky to be placed in the library of Concord Elementary School  
Mrs. Jennifer Parsons, *And the Green Grass Grew All Around: Folk Poetry* by Alvin Schwartz to be placed in the library of Pleasant Grove High School

Mr. Tommy Little, *To Hear the Angels Sing: A Christmas Poem* by W. Nikola-Lisa to be placed in the library of Grantswood Community School

President Parsons, the superintendent, and Ms. Carolyn Blackwell, interim deputy superintendent for instructional services, assisted in recognizing the following schools that had one-hundred percent participation in the 2009 Family Reading Program and were presented with a plaque provided by the Jefferson County Public Schools Education Foundation: Adamsville Elementary; Brookville Elementary; Bryan Elementary; Center Point Elementary; Chalkville Elementary; Clay Elementary; Concord Elementary; Corner Elementary; Crumly Chapel Elementary; Erwin Elementary; Fultondale Elementary; Gardendale Elementary; Grantswood Community; Greenwood Elementary; Gresham Elementary; Hillview Elementary; Hueytown Elementary; Irondale Community; Johnson Elementary; Lipscomb Elementary, Minor Community; Mount Olive Elementary; North Highland Elementary; Oak Grove Elementary; Pinson Elementary, Pleasant Grove Elementary; Snow Rogers Elementary; Warrior Elementary; West Jefferson Elementary; Bagley Junior High; Bottenfield Middle; Bragg Middle; Brighton Middle; Irondale Middle; North Jefferson Middle; Rudd Middle; Clay-Chalkville High; Corner High; Erwin High; Gardendale High; Hueytown High; McAdory High; Minor High; and Pleasant Grove High.

The following students and their families were recognized for reading the most books together and were presented a book and a savings bond from the Jefferson County Council of PTAs:

Third Place: Autumn and Shelby McMichael, Second Grade and Kindergarten, Warrior Elementary School  
Second Place: Vincent Garcia, First Grade, at Pinson Elementary School  
First Place: Blake Mostafavi, First Grade, Mount Olive Elementary

The following students were recognized for being the top students who participated in the Young Authors' Showcase. These students made the reading/writing connection by writing an original ending to a book read during the November Family Reading Program:

Ashley Tran, Eighth Grade, Bottenfield Middle School - *Arthur's Pet* by Deathco Cotorino  
Nikolai Cantley, Third Grade, Clay Elementary School - *Poppy and Rye* by Avi  
Nadiyah Dandy, Seventh Grade, Erwin High School - *Marked House of Night* by P.C. and Kristin Cast  
Jonathan Scott, Fifth Grade, Hillview Elementary School - *The Incredibles* by Michael Giacchino  
Antonio Baker, Eighth Grade, Irondale Middle School - *Harry Potter and the Alternate Ending* by J. K. Rowling  
Nicole Sanders, Senior, Minor High School - *Little Red Riding Hood* by Charles Perrault  
Cody Harris, Fourth Grade, Oak Grove Elementary School - *Danger at the Breaker* by Catherine A. Welch  
Shelby Bradley, Fifth Grade, West Jefferson Elementary School - *The Invention of Hugo Cabret* by Brian Selznick  
Jessica Redwine, Junior, Hueytown High School - *Of Mice and Men* by John Steinbeck

**PRESENTATION OF ANNUAL FINANCIAL STATEMENT FOR MONTH OF DECEMBER 2009** - The superintendent recognized Mrs. Sheila Jones, executive director of business and financial affairs, to present the financial statement for the month of December 2009. Mrs. Jones reported that the month of December ended with the general fund balance being \$56,932,676.65, special revenues \$20,101,562.44, debt service \$10,307,040.62, capital projects \$162,061,151.36, and fiduciary trust \$1,095,802.62. Mrs. Jones noted that with 25 percent of the fiscal year complete, total budgeted revenues are at 21.03 percent, and total expenditures and transfers out are at 24.91 percent. Mrs. Jones further reported that revenues are behind due to the holidays and the bulk of the local funds are received in January and February.

**BOARD GRANTS EASEMENT TO CITY OF CENTER POINT FOR WIDENING OF SIDEWALK AT OLD CENTER POINT ELEMENTARY SCHOOL** - Upon recommendation of the superintendent, Mr.

Rhodes moved and Ms. Smith seconded a motion to grant an easement to the City of Center Point to provide for the widening of the sidewalk at the old Center Point Elementary School, 2229 Center Point Parkway, Center Point, Alabama.

(Right-of-way deed here)

**BOARD APPROVES PERSONNEL ACTION** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve personnel action A-1. The motion was approved unanimously.

A-1 Appointment of Cynthia Hipp, an English teacher at McAdory High School, to the position of Assistant Principal at McAdory High School effective February 1, 2010.

**BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND MS. BLACKWELL, SECRETARY: RECOMMENDATIONS AND REPORTS: PERSONNEL ACTION S-0001 SET FOR CONSIDERATION LATER IN THE MEETING AND PERSONNEL ACTIONS PRESENTED FOR APPROVAL** - Mrs. Nix reported that a

recommendation was being made to approve the personnel actions for both certificated and classified employees in the areas of appointments, leaves of absence, resignations, etc. Mrs. Nix requested that personnel action No. S-0001 (Lester Gene Owens) be set for consideration later in the meeting.

(Personnel actions here)

**SALARY SUPPLEMENTS FOR EMPLOYEES** - Mrs. Nix stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

**MEETING DATES FOR BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES** - Mrs. Nix noted that a recommendation was being made to approve the schedule of meeting dates for the Board Advisory Committee for Instructional Services:

January 19, 2010	May 18, 2010	September 14, 2010
February 16, 2010	June 15, 2010	October 19, 2010
March 11, 2010	July 13, 2010	November 9, 2010
April 13, 2010	August 17, 2010	

**CONTRACT FOR USE OF FACILITIES AT BIRMINGHAM BOTANICAL GARDENS FOR SECONDARY ART EXHIBIT** - Mrs. Nix reported that a recommendation was being made to approve the contract for use of the auditorium at the Birmingham Botanical Gardens on February 3-4, 2010, for the All County Secondary Art Exhibit at the cost of \$128.00 to be paid by the arts education department.

**CONTRACTED SERVICES AGREEMENT WITH MELANIE ROBINSON TO JUDGE DEBATE TOURNAMENTS FOR SHADES VALLEY HIGH SCHOOL** - Mrs. Nix stated that a recommendation was being made to approve the Contracted Services Agreement with Melanie Robinson who will judge debate tournaments for Shades Valley High School and be paid \$120.00 per tournament from local school debate team funds.

**CONTRACTED SERVICES AGREEMENT FOR MUSIC OPPORTUNITY TO PROVIDE STRING INSTRUMENT INSTRUCTION TO STUDENTS AT NINE ELEMENTARY**

**SCHOOLS** - Mrs. Nix noted that a recommendation was being made to approve the contracted Services Agreement with Music Opportunity Program (MOP) to provide string instrument instruction including weekly lessons in the following schools for 85 students during the 2009-2010 school year: Bryan Elementary; Clay Elementary; Chalkville Elementary; Concord Elementary; Crumly Chapel Elementary; Gresham Elementary; McAdory Elementary; Mount Olive Elementary; and North Highland Elementary. Mrs. Nix noted that the cost of \$38,350.00 will be provided by the arts education department.

**CONTRACTED SERVICES AGREEMENT FOR SPIRIT EVENT COORDINATORS, LLC, TO PROVIDE CHEERLEADER TRY-OUT JUDGES** - Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Spirit Event Coordinators, LLC, to provide cheerleader try-out judges including three judges to score cheerleader candidates, the schedule to include all Jefferson County high, junior high and middle schools, the dates and time to be set by each individual school's principal, and compensation to be as follows and provided by the local school cheerleading account:

\$80.00 per judge for try-outs, one squad, lasting three hours or less

\$100.00 per judge for try-outs, for one squad, lasting more than three hours

\$100.00 per judge, for two squads, lasting three hours or less

\$120.00 per judge for try-outs, for two squads, lasting more than three hours

For schools requiring travel over 40 miles one way, a round trip mileage fee of \$.50 per mile per car will be charged.

**EMBEDDED ACADEMIC CREDIT RELATING TO MATH CONTENT WITHIN CAREER TECHNICAL EDUCATION** - Mrs. Nix stated that a recommendation was being made to approve the embedded academic credit courses relating to math content within career technical education courses beginning with the 2009-2010 school year:

(List of courses here)

**CONTRACTED SERVICES AGREEMENT WITH BEVERLY B. SMITH TO PROVIDE TRAINING ON BATTELLE DEVELOPMENTAL INVENTORY TEST** - Mrs. Nix noted that a recommendation was being made to approve the Contracted Services Agreement with Dr. Beverly B. Smith who will provide one (1) day of training on the Battelle Developmental Inventory Test, 2<sup>nd</sup> Edition. Mrs. Nix explained that Dr. Smith will receive total compensation of \$634.00 from the exceptional education AARA budget, instructional staff development/staff educational services.

**CONTRACTED SERVICES AGREEMENT WITH ROD MARSHALL TO PROVIDE PARENTING SESSIONS AT BOTTENFIELD MIDDLE SCHOOL** - Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Rod Marshall who will provide parenting sessions at Bottenfield Middle School on January 12, 2010, at 6:00 p.m.. Mrs. Nix pointed out that the parenting session topics will include conflict resolution and other pertinent issues related to parenting teens and Mr. Marshall will be paid \$100.00 from local school title I AARRA, parenting funds.

**CONTRACTED SERVICES AGREEMENT WITH STEPHEN K. BELL TO PROVIDE COUNSELING SERVICES FOR PARENTS AT CENTER POINT ELEMENTARY SCHOOL** - Mrs. Nix stated that a recommendation was being made to approve the Contracted Services Agreement with Dr. Stephen K. Bell who will provide counseling services for parents at Center Point Elementary School on January 12, 19, and 26, 2010 from 8:00-11:00 a.m. with the services to include the following topics: How to say "No" to your child – battling peer pressure during times of stress; How to use positive language with your child; and What is ADHD and how does it change how you parent your

child. Mrs. Nix pointed out that the contract is effective until January 30, 2010 and Dr. Bell will be compensated \$135.00 per hour to be paid with local school ARRA funds.

**CONTRACTED SERVICES AGREEMENT WITH GEORGE JOHNSON TO PROVIDE BASEBALL COACHING SERVICES AT HUEYTOWN MIDDLE SCHOOL** - Mrs. Nix noted that

a recommendation was being made to approve the Contracted Services Agreement with Mr. George Johnson who will provide baseball coaching services at Hueytown Middle School. Mrs. Nix explained these services shall include helping the coach at baseball practice in the afternoons and scheduled games at home and away with the scheduled dates and times being: January-April 2010, 3:30-5:30 p.m. for practice at the school field and 4:00 p.m. for scheduled games at home on school field and away. Mrs. Nix further explained that the compensation is \$500.00 that will be provided with the local school baseball booster's account.

**CONTRACTED SERVICES AGREEMENT WITH NATALIE GLENN TO PROVIDE CHEERLEADER CHOREOGRAPHY FOR HUEYTOWN MIDDLE SCHOOL** - Mrs. Nix

reported that a recommendation was being made to approve the Contracted Services Agreement with Natalie Glenn who will provide cheerleader choreography for cheerleader tryouts at Hueytown Middle School. Mrs. Nix pointed out the services are scheduled for February 12, 16, 17, 18, and 19, 2010, 3:15-5:15 p.m. in the school gym and compensation will be \$200.00 to be provided with local school cheerleading funds.

**OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS** - Mrs. Nix noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Sony Sherer, a teacher at Clay-Chalkville High School, to take ten (10) students and two (2) chaperones to Montgomery, Alabama, to attend the State DECA Career Development Conference. The dates of the trip are February 15-16, 2010, and transportation will be by charter bus provided by Thrasher Brothers Trailways.
2. J. Randell Wallace and David Brewer, teachers at Clay-Chalkville High School, to take one hundred (100) band students and forty (40) chaperones to Houston and San Antonio, Texas, to visit area attractions and perform at the Alamo. The dates of the trip are April 28-May 2, 2010, and transportation will be by charter bus from Adventure Bus Charters and Tours.
3. LeAnne Cornelius, a teacher at Clay-Chalkville Middle School, to take forty five (45) students and five (5) chaperones to Atlanta, Georgia, to attend a performance of Mary Poppins at the Fox Theatre on Friday, May 14, 2010. Transportation will be by charter bus from New Generations Charters and Tours.
4. Amanda Watson, teacher at Corner High School, to take one hundred and seven (107) students and sixteen (16) chaperones to New Orleans, Louisiana, to visit several museums and attractions in the New Orleans area. The dates of the trip are June 1-June 4, 2010, and transportation will be by AMTRAK train and charter buses from Louisiana Coach.
5. Tracey Starnes, a teacher at Gardendale High School, to take five (5) students and four (4) chaperones to Tuscaloosa, Alabama, to compete in the University of Alabama Honor Band Festival. The dates of the trip are February 4-7, 2010, and transportation will be the responsibility of the parents.
6. Elizabeth McCurry, a teacher at Gardendale High School, to take one (1) high school theatre student and one (1) chaperone to Florence, Alabama, to compete in the Alabama State Thespian Competition at Florence High School. The dates of the trip are February 25-28, 2010, and transportation will be the responsibility of the parents.
7. Elizabeth McCurry, a teacher at Gardendale High School, to take sixteen (16) high school theatre students and four (4) chaperones to Florence, Alabama, to compete in the Alabama State Thespian Competition at Florence High School. The dates of the trip are February 26-28, 2010, and transportation will be the responsibility of the parents.

8. Jerome Taylor, Jennifer Edwards, Shannon Owens, and Tirra Martinez, teachers at Hillview Elementary School, to take sixty three (63) students and fifteen (15) chaperones to Nashville, Tennessee, to visit the Nashville Adventure Science Center. The date of the trip is April 30, 2010, and transportation will be by charter buses from Southeastern Motor Coach, Inc.
9. Elizabeth Hearn, a teacher at Hueytown High School, to take twenty eight (28) choir students and twelve (12) chaperones to Orlando, Florida, to perform at Disney World. The dates of the trip are February 11-15, 2010, and transportation will be by charter buses from New Generation Charter and Tours, Inc.
10. Rick Patterson and Billy Chandler, teachers at Hueytown High School, to take fifteen (15) members of the baseball team and three (3) chaperones to Gulf Shores, Alabama, to participate in the Gulf Coast Classic Baseball Tournament. The dates of the trip are March 14-19, 2010 (Spring Break), and transportation will be by school bus.
11. Ronald Bligh, a teacher at Minor High School, to take fourteen (14) members of the wrestling team and two (2) chaperones to Huntsville, Alabama, to participate in the State Wrestling Tournament at Von Braun Center. The dates of the trip are February 11-13, 2010, and transportation will be the responsibility of the parents.
12. Rebecca Hope and Donna McKinney, teachers at Oak Grove High School, to take thirteen (13) students and two (2) chaperones to Nashville, Tennessee, to participate in a Southeastern color Guard Circuit competition to be held at Antioch High School. The dates of the trip are February 12-14, 2010, and transportation will be the responsibility of the parents.
13. Danny Shotts, a teacher at Pinson Valley High School, to take eighteen (18) members of the baseball team and three (3) chaperones to Gulf Shores, Alabama, to participate in the Nike Gulf Coast Baseball Tournament. The dates of the trip are March 14-18, 2010 (during Spring Break) and transportation will be the responsibility of the parents.
14. Jeff Caldwell and Karla Roberts, teachers at Pinson Valley High School, to take eighty (80) students and ten (10) chaperones to Orlando, Florida, to participate in the “You’re Instrumental” workshop and perform in the Magic Kingdom Parade at Walt Disney World. The dates of the trip are April 28-May 2, 2010, and transportation will be on a charter bus from Thrasher Brothers/Senators Coaches, Inc.
15. Rachel Johnson, Susan Burton, and Melissa Adcox, teachers at Pleasant Grove High School, to take eighteen (18) students and twenty-five (25) chaperones to Orlando, Florida, to participate in the National High School Cheerleading Championship. The dates of the trip are February 11-16, 2010, and transportation will be by plane on Southwest Airlines.
16. Britani Mason and Nicole Hill, teachers at Pleasant Grove High School, to take thirty (30) high school theater students and six (6) chaperones to Florence, Alabama, to compete in the Alabama State Thespian Competition at Florence High School. The dates of the trip are February 25-28, 2010, and transportation will be the responsibility of the parents.
17. Joan Patrick, a teacher at Rudd Middle School, to take one hundred and eighty (180) students and twenty-five (25) chaperones to Gulf Shores, Alabama, to participate in activities at the Gulf Shores Retreat Center and visit the National Naval Aviation Museum of Flight in Pensacola, Florida and the USS Battleship Alabama in Mobile. The dates of the trip are May 4-7, 2010, and transportation will be by charter bus from Adventure Bus Charters and Tours.
18. Roy Hudson, Julia Simpson, and Janice Sanders, teachers at Shades Valley High School, to take twenty (20) students and five (5) chaperones to Lexington, Kentucky, to attend the Southeastern Theater Conference. The dates of the trip are March 3-6, 2010, and travel will be by charter bus from Southern Charter Company.

**OTHER MATTERS:**

**REPORT ON PROPOSED REVISION OF JCBE/POLICY FILE NO. 360, CAREER TECHNICAL EDUCATION**

- Mrs. Nix presented for review and comment the proposed revision of JCBE/Policy No. 360, Career Technical Education, to align with the state department’s LEA Compliance Review.

**REQUEST FROM SAMFORD UNIVERSITY TO CONDUCT RESEARCH INVOLVING GIFTED STUDENTS IN GRADES 4-12-**

Mrs. Nix stated that a recommendation was being made to approve the request from Dr. Patricia F. Wood, director of gifted education at Samford University, to conduct a research project as part of a national study. Mrs. Nix explained that this is a joint collaboration between co-principal investigators Dr. Carl L. Tieso, associate professor at The College of William & Mary, and Dr. Wood designed to better understand the educational experiences of high-ability students across the country. Mrs. Nix further explained that the research involves having the gifted students in grades 4-12 complete a 35-item questionnaire regarding their perception of school and their interactions with peers and teachers as related to their giftedness, parental permission will be required for student participation, and student responses will be anonymous.

**ADOPTION OF RESOURCE BOOKS FOR ENGLISH AND CHANGE IN 2010 EXAM POLICY**

- Mrs. Nix noted that a recommendation was being made to approve the adoption of the following resource books for English and literature and changes in the exam policy:

Resource Books:

*Sentence Composing for the Middle School* and *Sentence Composing for the High School* by Don Killagallon

*Myths and Folklore* by Henry I. Christ

(Exam policy here)

**REPORT ON CREDIT RECOVERY PLAN** - Mrs. Nix presented for review and comment the Credit Recovery Plan that is a skills-based learning activity for students who have been unsuccessful in mastery of the content or skills required to receive course credit or earn promotion.

**REPORT ON PROPOSED JOB DESCRIPTION FOR TRANSLATOR**

**(PARAPROFESSIONAL)** - Mrs. Nix presented for review and comment the proposed job description for Translator (Paraprofessional).

**MODIFICATION TO CONSULTANT AGREEMENT WITH JBHM EDUCATION GROUP, LLC, TO PROVIDE TRAINING SERVICES AT BRIGHTON MIDDLE SCHOOL**

- Mrs. Nix noted that a recommendation was being made to approve the Modification to Consulting Agreement with JBHM Education Group, LLC, to provide education consulting, training services and materials at Brighton Middle School with the modification including an additional sixteen (16) days of services and the additional cost of \$24,000.

**CONTRACTED SERVICES AGREEMENT WITH AMANDA HEAD TO SERVE AS PAGEANT JUDGE FOR BAGLEY JUNIOR HIGH SCHOOL**

- Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Amanda Head who will serve as a judge for the Bagley Junior High School pageant to be held at Beville State, Sumiton Campus, February 27, 2010, 12:45-9:00 p.m. and receive compensation in the amount of \$100.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH GINA ANDERSON TO SERVE AS PAGEANT JUDGE FOR BAGLEY JUNIOR HIGH SCHOOL**

- Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Gina Anderson who will serve as a judge for the Bagley Junior High School pageant to be held at Beville State, Sumiton Campus, February 27, 2010, 12:45-9:00 p.m. and receive compensation in the amount of \$100.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH CARLY LUNCEFORD TO SERVE AS PAGEANT JUDGE AT BAGLEY JUNIOR HIGH SCHOOL** - Mrs. Nix reported that a

recommendation was being made to approve the Contracted Services Agreement with Carly Lunceford who will serve as a judge for the Bagley Junior High School pageant to be held at Beville State, Sumiton Campus, February 27, 2010, 12:45-9:00 p.m. and receive compensation in the amount of \$100.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH JOHN SCALICI WHO WILL PROVIDE MATHEMATICAL SKILLS PROGRAM AT CENTER POINT ELEMENTARY SCHOOL** -

Mrs. Nix stated that a recommendation was being made to approve the Contracted Services Agreement with John Scalici who will provide the Get Rhythm! program on February 11, 2010, from 8:00 a.m.-3:00 p.m. and from 6:00-7:00 p.m. at Center Point Elementary School at a cost of \$650.00 for the day session and \$450.00 for the evening session with the local school ARRA Title I funds to pay the costs. Mrs. Nix pointed out that this program includes the use of rhythm and drums for mathematical skills such as addition, subtraction, fractions, etc.

**CONTRACTED SERVICES AGREEMENT WITH MELINDA RENFROE TO SERVE AS PAGEANT JUDGE FOR CLAY-CHALKVILLE MIDDLE SCHOOL** - Mrs. Nix reported that a

recommendation was being made to approve the Contracted Services Agreement with Melinda Renfroe who will serve as a judge for the Clay-Chalkville Middle School pageant to be held at Clear Branch United Methodist Church on February 13, 2010, 11:15 p.m.-4:00 p.m and receive compensation in the amount of \$100.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH MIKITA HEATH KING TO SERVE AS PAGEANT JUDGE FOR CLAY-CHALKVILLE MIDDLE SCHOOL** - Mrs. Nix reported that a

recommendation was being made to approve the Contracted Services Agreement with Mikita Heath King who will serve as a judge for the Clay-Chalkville Middle School pageant to be held at Clear Branch United Methodist Church on February 13, 2010, 11:15 p.m.-4:00 p.m and receive compensation in the amount of \$100.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH LAYLA HAMILTON TO SERVE AS PAGEANT JUDGE FOR CLAY-CHALKVILLE MIDDLE SCHOOL** - Mrs. Nix reported that a

recommendation was being made to approve the Contracted Services Agreement with Layla Hamilton who will service as a judge for Clay-Chalkville Middle School pageant to be held at Clear Branch United Methodist Church on February 13, 2010, 11:15 p.m.-4:00 p.m and receive compensation in the amount of \$100.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH TIM GANN TO SERVE AS PAGEANT JUDGE FOR CLAY-CHALKVILLE MIDDLE SCHOOL** - Mrs. Nix reported that a

recommendation was being made to approve the Contracted Services Agreement with Tim Gann who will serve as a judge for the Clay-Chalkville Middle School pageant to be held at Clear Branch United Methodist Church on February 13, 2010, 11:15 p.m.-4:00 p.m and receive compensation in the amount of \$100.00 to be provided with local school funds.

**PROFESSIONAL LEARNING PROPOSAL FROM PEARSON CURRICULUM GROUP TO PROVIDE SERVICES AT ERWIN ELEMENTARY SCHOOL IN AREA OF READING** - Mrs.

Nix noted that a recommendation was being made to accept the Professional Learning Proposal from Pearson Curriculum Group with the services to include job-embedded support for *Reading Street* during the 2009-2010 school year at Erwin Elementary School for six days during the period of February 1 through May 21, 2010, at a cost of \$14,400.000 to be paid with local school AARA (\$13,000.00) and Title I (\$1,400.00) funds.

**CONTRACTED SERVICES AGREEMENT WITH TEACHERS 'N TOOLS, INC. TO PROVIDE ON-SITE TEACHER TRAINING IN MATHEMATICS AT ERWIN ELEMENTARY SCHOOL** - Mrs. Nix stated that a recommendation was being made to approve the Contracted Services Agreement with Teachers 'N Tools, Inc. (TNT) to provide on-site teacher training in *Aha! Math* to meet student needs at Erwin Elementary School with the training to be for one-half day (3 hours) to be within the time frame of February 1 to May 21, 2010, at the cost of \$1,500.00 to be paid with local school ARRA funds.

**CONTRACTED SERVICES AGREEMENT WITH PAULA H. BROWN TO SERVE AS PAGEANT JUDGE FOR MORTIMER JORDAN HIGH SCHOOL** - Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Paula H. Brown who will serve as a judge for the Miss Torch Pageant at Mortimer Jordan High School on January 30, 2010, 1:00-8:30 p.m and receive compensation in the amount of \$125.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH LAURA MCGUIRK TO SERVE AS PAGEANT JUDGE FOR MORTIMER JORDAN HIGH SCHOOL** - Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Laura McGuirk who will serve as a judge for the Miss Torch Pageant at Mortimer Jordan High School on January 30, 2010, 1:00-8:30 p.m and receive compensation in the amount of \$125.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH MEGA GROOVE PRODUCTIONS TO PROVIDE DJ SERVICES FOR THE OAK GROVE HIGH SCHOOL PROM** - Mrs. Nix noted that a recommendation was being made to approve the Contracted Services Agreement with Mega Groove Productions to provide DJ services including sound system and light package for the Oak Grove High School prom to be held at the Harbert Center on May 8, 2010, from 8:00 until midnight at the cost of \$112.50 per hour for a total of \$450.00 to be paid with local school prom funds.

**CONTRACTED SERVICES AGREEMENT WITH NICKI MELTON TO SERVE AS PAGEANT JUDGE FOR OAK GROVE HIGH SCHOOL** - Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Nicki Melton who will serve as a judge for the Miss Oak Grove Beauty Pageant at Oak Grove High School on February 20, 2010, 12:00-9:00 p.m and receive compensation in the amount of \$100.00 to be provided with local school funds.

**CONTRACTED SERVICES AGREEMENT WITH SONJA D. BICE TO SERVE AS PAGEANT JUDGE FOR OAK GROVE HIGH SCHOOL** - Mrs. Nix reported that a recommendation was being made to approve the Contracted Services Agreement with Sonja D. Bice who will service as a judge for the Miss Oak Grove Beauty Pageant at Oak Grove High School on February 20, 2010, 12:00-9:00 p.m and receive compensation in the amount of \$100.00 to be provided with local school funds.

**PROFESSIONAL LEARNING PROPOSAL FROM PEARSON CURRICULUM GROUP TO PROVIDE SERVICES AT WEST JEFFERSON ELEMENTARY SCHOOL IN AREA OF READING** - Mrs. Nix noted that a recommendation was being made to accept the Professional Learning Proposal from Pearson Curriculum Group with the services to include job-embedded support for *Reading Street* (Option 2) during the 20092010 school year at West Jefferson Elementary School for two days during the period of February 1 through May 28, 2010, at a cost of \$4,800.000 to be paid with local school Title I funds.

**CONTRACTING WITH JEFFERSON COUNTY SHERIFF'S DEPUTY TO DIRECT TRAFFIC AT CHALKVILLE ELEMENTARY SCHOOL** - Mrs. Nix stated that a recommendation was being

made to approve contracting with Greg Zeigler, a Jefferson County Sheriff's Deputy, to work part-time on a rotating basis directing traffic in the mornings and afternoons at Chalkville Elementary School for the 2009-2010 school year at the rate of \$25.00 per hour with a two-hour minimum work assignment.

**OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS** - Mrs. Nix noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Kelly Thompson, a teacher at Clay-Chalkville Middle School, to take forty five (45) students and ten (10) chaperones to Atlanta, Georgia, to visit the Carlos Museum and attend "Dialog in the Dark" and "Bodies the Exhibition" at Atlantic Station. The date of the trip is March 26, 2010, and transportation will be by charter bus from Camelot Bus Charters and Tours.
2. Mike Putman and Pat Putman, teachers at Corner High School, to take fifteen (15) students and six (6) chaperones to Lexington, Kentucky, to attend the Southeastern Theater Conference. The dates of the trip are March 3-6, 2010, and transportation will be the responsibility of the parents.
3. Jake Helveston, a teacher at Gardendale High School, to take ten (10) members of the wrestling team and three (3) chaperones to Huntsville, Alabama, to participate in the State Wrestling Tournament to be held at Von Braun Center. The dates of the trip are February 11-13, 2010, and transportation will be the responsibility of the parents.
4. Shelley Pewitt, a teacher at McAdory High School, to take fifteen (15) students and two (2) chaperones to Montgomery, Alabama, to participate in the DECA State Career Development Conference. The dates of the conference are February 15-16, 2010, and transportation will be on a Jefferson County school bus or a charter bus if the schools are able to share with another county school.
5. Patricia Ausman, a teacher at Mount Olive Elementary School, to take eighteen (18) students and fifteen (15) chaperones to Dauphin Island, Alabama, to participate in an overnight Sea Lab program at Dauphin Island Marine Sea Lab. The dates of the trip are April 28-30, 2010, and transportation will be the responsibility of the parents.
6. Stephen Hudson, a teacher at Pinson Valley High School, to take six (6) members of the golf team and one (1) chaperone to Gulf Shores, Alabama, to participate in the Gulf Shores Invitational to be held at the Wharf Resort. The dates of the trip are February 20-23, 2010, and transportation will be the responsibility of the parents.
7. David Allinder, a teacher at Shades Valley High School, to take eleven (11) students and three (3) chaperones to Tuscaloosa, Alabama, to participate in the Alabama Honor Band Festival to be held in the Moody Music Building at the University of Alabama. The dates of the trip are February 4-7, 2010, and transportation will be the responsibility of the parents.
8. Merri Smith and Molly Cook, teachers at Shades Valley High School, to take twenty four (24) students and fifteen (15) chaperones to Pensacola, Florida, to participate in the WGI Pensacola Regional Color Guard competition to be held at Tate High School. The dates of the trip are February 12-14, 2010, and transportation will be by charter bus provided by Thrasher Brothers Trailways.
9. Merri Smith and Molly Cook, teachers at Shades Valley High School, to take twenty four (24) students and fifteen (15) chaperones to Nashville, Tennessee, to participate in the Southeastern Color Guard Competition Championship to be held at Lipscomb University. The dates of the trip are March 26-28, 2010, and transportation will be by charter bus provided by Thrasher Brothers Trailways.

**BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES** - Upon

recommendation of the superintendent, Mrs. Nix moved and Ms. Smith seconded a motion to approve,

as presented, the recommendations and reports and other matters submitted by the board advisory committee for instructional services:

- Personnel Action No. S-0001 Set for Consideration Later in the Meeting and Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Meeting Dates for Board Advisory Committee for Instructional Services
- Contract for Use of Facilities at Birmingham Botanical Gardens for Secondary Art Exhibit
- Contracted Services Agreement with Melanie Robinson to Judge Debate Tournament for Shades Valley High School
- Contracted Services Agreement for Music Opportunity to Provide String Instrument Instruction to Students at Nine Elementary Schools
- Contracted Services Agreement for Spirit Event Coordinators, LLC, to Provide Cheerleader Try-Out Judges
- Embedded Academic Credit Relating To Math Content within Career Technical Education
- Contracted Services Agreement with Beverly B. Smith to Provide Training on Battelle Developmental Inventory Test
- Contracted Services Agreement with Rod Marshall to Provide Parenting Sessions at Bottenfield Middle School
- Contracted Services Agreement with Stephen K. Bell to Provide Counseling Services for Parents at Center Point Elementary School
- Contracted Services Agreement with George Johnson to Provide Baseball Coaching Services at Hueytown Middle School
- Contracted Services Agreement with Natalie Glenn to Provide Cheerleader Choreography for Hueytown Middle School
- Overnight/Out-of-State Field Trip Requests
- Request from Samford University to Conduct Research Involving Gifted Students in Grades 4-12
- Adoption of Resource Books for English and Change in 2010 Exam Policy
- Modification to Consultant Agreement with JBHM Education Group, LLC, to Provide Training Services at Brighton Middle School
- Contracted Services Agreement with Amanda Head to Serve as Pageant Judge for Bagley Junior High School
- Contracted Services Agreement with Gina Anderson to Serve as Pageant Judge for Bagley Junior High School
- Contracted Services Agreement with Carly Luncelford to Serve as Pageant Judge at Bagley Junior High School
- Contracted Services Agreement with John Scalici to Provide Mathematical Skills Program at Center Point Elementary School
- Contracted Services Agreement with Melinda Renfroe to Serve as Pageant Judge for Clay-Chalkville Middle School
- Contracted Services Agreement with Mikita Heath King to Serve as Pageant Judge for Clay-Chalkville Middle School
- Contracted Services Agreement with Layla Hamilton to Serve as Pageant Judge for Clay-Chalkville Middle School
- Contracted Services Agreement with Tim Gann to Serve as Pageant Judge for Clay-Chalkville Middle School
- Professional learning Proposal from Pearson Curriculum Group to Provide Services at Erwin Elementary School in Area of Reading
- Contracted Services Agreement with Teachers 'N Tools, Inc., to Provide On-Site Teacher Training in Mathematics at Erwin Elementary School
- Contracted Services Agreement with Paula H. Brown to Serve as Pageant Judge for Mortimer Jordan High School

- Contracted Services Agreement with Laura McGuirk to Serve as Pageant Judge for Mortimer Jordan High School
- Contracted Services Agreement with Mega Groove Productions to Provide DJ Services for Oak Grove High School Prom
- Contracted Services Agreement with Nicki Melton to Serve as Pageant Judge for Oak Grove High School
- Contracted Services Agreement with Sonja D. Bice to Serve as Pageant Judge for Oak Grove High School
- Professional Learning Proposal from Pearson Curriculum Group to Provide Services at West Jefferson Elementary School in Area of Reading
- Contracting with Jefferson County Sheriff's Deputy to Direct Traffic at Chalkville Elementary School
- Overnight/Out-of-State Field Trip Requests

The motion was approved unanimously.

**BOARD APPROVES PERSONNEL ACTION NO. S-0001 (LESTER GENE OWENS)** - Upon recommendation of the superintendent, Mrs. Nix moved and Ms. Smith seconded a motion to approve personnel action no. S-0001 (Lester Gene Owens). Upon request for a roll call vote, the vote was: AYES: Mrs. Nix, Mrs. Parsons, and Ms. Smith. NAYS: None. ABSTENTIONS: Mr. Rhodes. The motion was approved.

**BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:**

**RECOMMENDATIONS AND REPORTS:**

**MEETING DATES FOR BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES** - Mr. Rhodes noted that a recommendation was being made to approve the schedule of meeting dates for the Board Advisory Committee for Administrative Services:

January 19, 2010	May 18, 2010	September 14, 2010
February 16, 2010	June 15, 2010	October 19, 2010
March 11, 2010	July 13, 2010	November 9, 2010
April 13, 2010	August 17, 2010	

**DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY** - Mr. Rhodes noted that a recommendation was being made to declare the equipment located in the following schools and departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of equipment here)

**ACCEPTANCE OF BID FOR CARRIER PROPRIETARY HVAC PARTS** - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 104-09) submitted by Weathertech Distributing Company, Inc., for Carrier proprietary HVAC parts at the following unit costs and a forty percent (40%) off book list price for other non-specified items:

<u>Part</u>	<u>Part Number</u>	<u>Unit Cost</u>
Defrost Control	CES0110063-02	\$111.10
Switchover Valve Coil 24V	EF19ZG235	\$20.31
Scroll Comp. 208-2301	ZR48K3-PFV-935	\$549.95
Contractor 40 AMP	P282-0421	\$9.82

Expansion Valve	EA03PC462	\$293.00
Switchover Valve	EF192G227	\$11.36
High Temp. Thermostat	HH18HA350	\$17.08
Start Relay	KSKS1	\$37.90
Control Board	CES011057-02	\$152.04
Control Board	325878-751	\$222.50
Compressor	PO31-5771	\$498.00
Check Valve	EC37BP091	\$21.57

Mr. Rhodes pointed out that the contract period is for one year from the date of award with the possibility of up to two additional one-year extensions with an escalation of five percent (5%) to be allowed for items on core list at the annual renewal date of the contract with supportive documentation from manufacturer prior to an increase being approved. He also pointed out that support operations department will be the funding source for the items purchased.

**ACCEPTANCE OF BID FOR YORK PROPRIETARY HVAC PARTS** - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 105-09) submitted by Climate Comfort Products for York proprietary HVAC parts at the following unit costs and a sixty percent (60%) off book list price for other non-specified items:

<u>Part</u>	<u>Part Number</u>	<u>Unit Cost</u>
Defrost Control	331-01975102	\$36.28
Switchover Valve Coil 24V	025-38948-000	\$8.79
Scroll Comp. 208-2301	015-04290-001	\$401.03
Contractor 40 AMP	DP240024	\$7.13
Expansion Valve	1TVM3C1	\$47.16
Switchover Valve	025-41339-000	\$58.84
High Temp. Thermostat	025-31812-000	\$2.59
Start Relay	024-21678-700	\$11.47
Control Board	331-01933-000	\$94.61

Mr. Rhodes pointed out that the contract period is for one year from the date of award with the possibility of up to two additional one-year extensions with an escalation of five percent (5%) to be allowed for items on core list at the annual renewal date of the contract with supportive documentation from manufacturer prior to an increase being approved. He also pointed out that support operations department will be the funding source for the items purchased.

**REPORT: NOTIFICATION OF CONTROL NUMBER 2010-001 REQUIRED BY SCHOOL FISCAL ACCOUNTABILITY ACT** - Mr. Rhdoes presented the report on Control Number 2010-001 as required by Act No. 2006-196, School Fiscal Accountability Act.

**ACCEPTANCE OF BID FOR CAFETERIA TABLES FOR CORNER AND PLEASANT GROVE HIGH SCHOOLS** - Mr. Rhodes reported that a recommendation was being made to accept the bid (number 106-09) for cafeteria tables for Corner High School and Pleasant Grove High School as follows:

<u>Vendor: School Specialty</u>	<u>Description</u>	<u>Unit Cost</u>
	10' Rectangle table (TC-65 Seniors)	\$832.22
	10' Teacher Table with casters	\$498.89
	60" Oval table (Graduates)	\$843.33
	Stackable Chairs (#2300)	\$ 40.07

Vendor: Terrell Enterprises, Inc.

Outdoor table with attached seating (SOU-P48S) \$748.00

**ACCEPTANCE OF BID FOR RELOCATION OF WALK-IN FREEZER AND WALK-IN COOLER AT GARDENDALE HIGH SCHOOL TO CLAY-CHALKVILLE HIGH SCHOOL AND CHALKVILLE ELEMENTARY SCHOOL, RESPECTIVELY** - Mr. Rhodes stated that a

recommendation was being made to accept the bid (number 103-09) submitted by Birmingham Restaurant Supply, Inc., for the relocation of the walk-in freezer and walk-in cooler at Gardendale High School as follows:

Relocate the Master-Bilt Walk-In Freezer located outside Gardendale High School to a specified outside location to Clay-Chalkville High School at a total cost \$13,900.00 for the complete project.

Relocate the Master-Bilt Walk-In Cooler located outside Gardendale High School to a specified location at Chalkville Elementary School at a complete project cost of \$23,125.00

Alternate #1 6" x 10' trough-drain across existing slab walk \$1,512.00

Alternate #2 22' x 15' pressure treated wood fence 10' tall on 2 sides \$4,375.00

Alternate #3 Move existing canopy from Gardendale High to Clay-Chalkville High. Canopy to be re-installed and adapted to the Clay-Chalkville site. Canopy will be sloped and drains added to prevent water from collecting on top. \$3,125.00

**CHANGE ORDER NUMBER ONE FOR BUILDING ADDITION AT CLAY-CHALKVILLE MIDDLE SCHOOL** - Mr. Rhodes reported that a recommendation was being made to approve Change

Order Number One for the building addition at Clay-Chalkville Middle School as follows:

COR #1 Grouting existing sewer line, replacing 120 lf of C900 pipe with DIP per Jefferson County Environmental Services \$ 2,423.00

COR #2 Provide and install conduit and wiring to re-route power to site lighting at bus parking area \$ 3,466.00

COR #3 R Sewer revisions per Jefferson County requirements. Existing Sewer did not match the as-built drawings \$11,404.85

Add 14 Days

COR #6 Revise roof access per ASI #6. Provide and install ladders/platforms to access to mechanical room \$12,325.96

COR #7 Modifications to the X bracing in gymnasium \$ 3,619.44

COR #8 Modifications to the size of the seatwall cap \$ 957.96

COR #9 Add 32' ramp to west side of band building handicapped access \$12,364.00

TOTAL \$46,561.21

Add 14 Days

COR #5 Revise roof system from Firestone SBS modified bituminous to EPDM per owner request (\$15,000.00)

Mr. Rhodes noted that the total of \$46,461.21 will be deducted from the contingency allowance and 14 days will be added to the contract. He pointed out that the revised contract sum of \$4,921,400.00 includes COR #5 which is a decrease in the Original Contract Sum.

**BILLS AND PAYROLL FOR MONTH OF DECEMBER 2009** - Mr. Rhodes noted that a recommendation was being made to accept the bills in the amount of \$3,802,772.06, county commission grant bills in the amount of \$8,707,906.25, and payroll in the amount of \$23,017,366.47 for the month of December 2009. Mr. Rhodes pointed out that as of January 15, 2010, all board and local school bank statements for December were reconciled.

**OTHER MATTERS:**

**ACCEPTANCE OF SERVICE AGREEMENT WITH WASTE MANAGEMENT FOR PICK UP OF NON HAZARDOUS WASTE AT CENTRAL OFFICE BUILDING** - Mr. Rhodes reported that a recommendation was being made to accept the Service Agreement with Waste Management for the pick up of non hazardous waste at the central office building once per week with the agreement being effective for one year beginning January 2010 at a cost of approximately \$55.00 per month to be paid from the central office building maintenance department.

**CHANGE ORDER NUMBER ONE FOR REPLACEMENT OF EXIT STAIRS AT CLAY-CHALKVILLE HIGH SCHOOL** - Mr. Rhodes stated that a recommendation was being made to approve Change Order Number One for the replacement of the exit stairs at Clay-Chalkville High School that is necessary to supply additional measures to stabilize the foundation. Mr. Rhodes noted that these measures include, but are not limited to, an extension of the concrete walls, backfill below slab-on-grade, and replacement of the concrete landing at the bottom of the stairs at an increased cost of \$20,757.56 to be funded through the State Capital outlay.

**ACCEPTANCE OF BID FOR GENERATOR SERVICE** - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 86-09) submitted by Lane Energy Systems, Inc., generator service, including repair and parts and installation as needed on the fourteen generators located at eleven sites. Mr. Rhodes further noted that the bid includes a 15% cost plus for non-specified items and additional costs for repairs as follows:

Hourly labor cost for repairing equipment

\$ 75.00 per man hour (regular time) for regular hours Monday-Friday - 7:30 a.m.-4:00 p.m.

\$112.50 per man hour (overtime) minimum four hours (pre-approval required\_

Normal overtime procedures for holidays /weekends - double time

Mr. Rhodes explained that the board reserves the right to purchase this service for additional, yet unidentified schools, under the same unit pricing and specifications as outlined in the bid. He also explained that the contract period is for one year from the date of award with the possibility of up to two additional one-year extensions and the support operations department will be the funding source for the services.

**ACCEPTANCE OF BID FOR VENTILATION HOODS FOR CHILD NUTRITION PROGRAMS AT LIPSCOMB AND WEST JEFFERSON ELEMENTARY SCHOOLS** - Mr.

Rhodes reported that a recommendation was being made to accept the bid (number 90-09) submitted by Vincent Construction, Inc., for ventilation hoods for the child nutrition programs at Lipscomb Elementary School and West Jefferson Elementary School at a total cost of \$338,419.00 to be funded through the child nutrition department.

**ACCEPTANCE OF BID FOR VENTILATION HOODS FOR CHILD NUTRITION PROGRAMS AT BRYAN AND CLAY ELEMENTARY SCHOOLS** - Mr. Rhodes stated that a

recommendation was being made to accept the bid (number 90-09) submitted by Vincent Construction, Inc., for ventilation hoods for the child nutrition programs at Bryan Elementary School and Clay Elementary School at a total cost of \$320,670.00 to be funded through the child nutrition department.

**ACCEPTANCE OF BID FOR SEWING MACHINE** - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 04-10) submitted by Bessemer Sewing Center for a sewing machine (S-750) at a unit cost of \$389.00 to be funded through the career technical education department and purchased on an as-needed basis.

**ACCEPTANCE OF BID FOR MEDICAL SUPPLIES** - Mr. Rhodes reported that a recommendation was being made to accept the bid (number 05-10) submitted by William V. MacGill and Company for medical supplies as submitted with a five percent (5%) discount from catalog list price for non-specified items. Mr. Rhodes explained that the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases of the items and other non-specified items. Mr. Rhodes went on to explain that the contract period is for one year from the date of award with the possibility of up to two additional one-year extensions and the athletics department will be the funding source.

**ACCEPTANCE OF BID FOR TEST PREP WORKBOOK MATERIALS** - Mr. Rhodes stated that a recommendation was being made to accept the bid (number 06-10) submitted by Triumph Learning, LLC/DBA Options Publishing for test prep workbook materials at a cost of \$8.99 per workbook and an extended price for 3,000 of \$26,970.00 plus ten percent (10%) of subtotal. Mr. Rhodes pointed out that the board will not necessarily spend the amount of money or purchase all indicated items; the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases of the items and other non-specified items; the contract period is for one year from the date of award; and the federal programs department will be the funding source.

**ACCEPTANCE OF BID FOR GAS STEAMER FOR CHILD NUTRITION PROGRAM AT CRUMLY CHAPEL ELEMENTARY SCHOOL** - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 08-10) submitted by Dixie Store Fixtures and Sales Company, Inc., for the gas steamer for the child nutrition program at Crumly Chapel Elementary School at a unit price of \$13,458.00. Mr. Rhodes explained that the contract period is one year from the date of award and the child nutrition department will be the funding source.

**LEASE AGREEMENT WITH PITNEY BOWES FOR MAILING SYSTEM FOR GARDENDALE HIGH SCHOOL** - Mr. Rhodes reported that a recommendation was being made to approve the Lease Agreement with Pitney Bowes for a mailing system for Gardendale High School. Mr. Rhodes pointed out that the lease covers the necessary equipment maintenance and software upgrades, installation and training; the lease is for 12-month intervals with a renewal after each fiscal year's appropriation for no more than 36 months; and the cost is \$71.00 per month to be paid by Gardendale High School.

**CONTRACTS WITH COMMUNITY EDUCATION INSTRUCTORS** - Mr. Rhodes stated that a recommendation was being made to approve the Contracts with the following community education instructors:

<u>Instructor</u>	<u>Course/Activity</u>	<u>Location</u>
Tom Brown	Gymnastics	Chalkville Elementary School
Terrie Awtrey	Gymnastics	Chalkville Elementary School
Paula Brown	Gymnastics	Chalkville Elementary School
Lauren Brugg Wells	Gymnastics	Chalkville Elementary School
Mike Eady	Basketball Camp	Irondale Community School

**ENGINEERING SERVICES FOR TRACK AND FOOTBALL FIELD AT MINOR HIGH SCHOOL** - Mr. Rhodes noted that a recommendation was being made to approve LBYD providing engineering services to correct the drainage problems on the track and football field at Minor High School.

**RESOLUTION AGREEMENT WITH U.S. DEPARTMENT OF EDUCATION TO PROVIDE ACCESSIBLE FACILITIES AT PINSON VALLEY HIGH SCHOOL FOOTBALL COMPLEX** - Mr. Rhodes stated that a recommendation was being made to approve the Resolution Agreement with the U.S. Department of Education, Office of Civil Rights, to provide accessible facilities at the Pinson Valley High School football complex.

**BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES** - Upon recommendation of the superintendent, Mr. Rhodes moved and Ms. Smith seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for administrative services:

- Meeting Dates for Board Advisory Committee for Administrative Services
- Declaration of Equipment at Various Schools and Departments as Surplus Property
- Acceptance of Bid for Carrier Proprietary HVAC Parts
- Acceptance of Bid for York Proprietary HVAC Parts
- Acceptance of Bid for Cafeteria Tables for Corner and Pleasant Grove High Schools
- Acceptance of Bid for Relocation of Walk-In Freezer and Walk-In Cooler at Gardendale High School to Clay-Chalkville High School and Chalkville Elementary School, Respectively
- Change Order Number One for Building Addition at Clay-Chalkville Middle School
- Bills and Payroll for Month of December 2009
- Acceptance of Service Agreement with Waster Management for Pick Up of Non Hazardous Waste at Central Office Building
- Change Order Number One for Replacement of Exit Stairs at Clay-Chalkville High School
- Acceptance of Bid for Generator Service
- Acceptance of Bid for Ventilation Hoods for Child Nutrition Programs at Lipscomb and West Jefferson Elementary Schools
- Acceptance of Bid for Ventilation Hoods for Child Nutrition Programs at Bryan and Clay Elementary Schools
- Acceptance of Bid for Sewing Machine
- Acceptance of Bid for Medical Supplies
- Acceptance of Bid for Test Prep Workbook Materials
- Acceptance of Bid for Gas Steamer for Child Nutrition Program at Crumly Chapel Elementary School
- Lease Agreement with Pitney Bowes for Mailing System for Gardendale High School
- Contracts with Community Education Instructors
- Engineering Services for Track and Football Field at Minor High School
- Resolution Agreement with U.S. Department of Education to Provide Accessible Facilities at Pinson Valley High School Football Complex

The motion was approved unanimously.

**MEETING ADJOURNED** - Noting that the next board meeting is scheduled for February 25, 2010, at 10:00 a.m., and there being no further business, President Parsons adjourned the meeting at 6:58 p.m.