

MINUTES
February 25, 2011

The Jefferson County Board of Education met in regular session on Friday, February 25, 2011, at 10:07 a.m. in the board's office, 2100 18th Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Mrs. Karen Smith Nix, and Mr. Tommy L. Little. Members absent: Vice-President Ronald A. Rhodes and Ms. Jacqueline A. Smith. Also present were Superintendent Phil Hammonds and Board Attorney Carl Johnson.

MEETING CALLED TO ORDER - President Parsons declared a quorum present, called the meeting to order, and recognized Ms. Carita Venable, supervisor in federal programs, who presented the devotion.

Mr. Little led in the Pledge of Allegiance.

BOARD ADOPTS AGENDA - The superintendent presented the agenda for the meeting. Upon recommendation of the superintendent, Mr. Little moved and Mrs. Nix seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

VISITORS WELCOMED - President Parsons recognized the visitors present and expressed appreciation for their interest in the business of the school system.

BOARD APPROVES MINUTES OF REGULAR SESSION OF JANUARY 27, 2011, SPECIAL BOARD MEETING OF FEBRUARY 9, 2011, AND SPECIAL BOARD MEETING OF FEBRUARY 21, 2011 -

The superintendent presented the minutes of the following meetings; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes:

Minutes of Regular Session of January 27, 2011
Minutes of Special Board Meeting of February 9, 2011
Minutes of Special Board Meeting of February 21, 2011

Mr. Little moved and Ms. Nix seconded a motion that the minutes of the regular session of January 27, 2011, special board meeting of February 9, 2011, and special board meeting of February 21, 20, 2011, be approved as presented. The motion was approved unanimously.

GOOD THINGS ARE HAPPENING! -The superintendent reported on the following good things that are happening in the school system:

- February being Career Technical Education Month and the displays in the Central Office Building spotlighting the many career/technical programs being taught.
- The artwork of Austin Shiver, North Jefferson Middle School, and Erica Nieuwoudt, Gardendale High School, winning honorable mentions in the state superintendent's art show.
- Channel 42 presenting Gina Anderson, teacher at North Highland Elementary School, with \$1,000 for the purchase of iPod touch equipment for her literacy stations.
- Pleasant Grove High School celebrating Black History Month with an assembly that included Congresswoman Terri Sewell as the keynote speaker.
- The Erwin High School girls' basketball team and the Pleasant Grove High School boys' basketball team advancing to the state basketball championships to be held in Birmingham beginning March 3.

PRESENTATION OF ANNUAL FINANCIAL STATEMENT FOR MONTH OF JANUARY 2011 - The superintendent recognized Mrs. Sheila Jones, executive director of business and financial affairs, to present the financial statement for the month of January 2011. Mrs. Jones reported that the month of January ended with

the general fund balance being \$92,424,507.67, special revenues \$21,653,715.05, debt service \$8,500,769.68, capital projects \$78,663,015.38, and fiduciary trust \$1,144,784.09. Mrs. Jones noted that with 33 percent of the fiscal year complete, local revenues are at 72.77 percent and state revenues are at 33.43 percent with total expenditures and transfers out at 34.15 percent. In comparing current beginning and ending fund balances with those a year ago, Mrs. Jones noted that there is a positive difference of \$7.5 million. She noted that tax revenues are ahead from this time a year ago.

The superintendent noted that expenditures can be controlled and the instructional program is the priority. He reported that the legislature convenes next week and it is expected that the Governor will determine if proration will be declared, and if so, to what extent.

SUPERINTENDENT PRESENTS PROPOSED REDUCTION-IN-FORCE POLICY FOR REVIEW AND COMMENT - The superintendent presented, for review and comment, the proposed Reduction-In-Force Policy. Noting that currently there is a reduction-in-force policy, the superintendent pointed out that it has not been implemented in recent history. In reviewing the proposed policy, he explained that this policy refines and details objective criteria as well as the recall and notification process if the policy has to be implemented.

The superintendent noted that in addressing the financial challenges ahead it is prudent to have all options available. He reported that an advisory committee continues to meet to provide possible options that may be considered in meeting the \$18 million shortfall and possible proration. The superintendent noted that one option the legislature might consider is raising the divisor, and if the divisor is raised by one, JefCoEd will lose 90 teachers. The superintendent further reported that all options are being explored to save funds and preserve the instructional program.

Upon comment by the board attorney, the superintendent did note that the Alabama Association of Schools Boards has encouraged all boards to review and update their reduction-in-force policies. The superintendent encourages input on the proposed policy.

BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND MS. WRIGHT, SECRETARY:

RECOMMENDATIONS AND REPORTS:

REQUEST FROM CHRIS WOOD, BUSINESS TEACHER AT SHADES VALLEY HIGH SCHOOL, TO CONDUCT SURVEY AS PART OF *ETHICS IN BUSINESS* CURRICULUM PROVIDED BY NATIONAL ACADEMY FOUNDATION - Mr. Little noted that a recommendation was being made to approve the request from Chris Wood, business teacher at Shades Valley High School, to conduct a survey of the seniors at Shades Valley as part of the *Ethics in Business* curriculum provided by the National Academy Foundation. Mr. Little explained that the students created the survey as part of a class project, no names will be on the survey, and the questions behind the survey are: How ethical are our students? and How ethically prepared are our students to enter the workforce?

REQUEST FROM CINDY ADAMS, DOCTORAL CANDIDATE AT UNIVERSITY OF ALABAMA AT BIRMINGHAM, TO CONDUCT STUDY IN AREA OF HIGH SCHOOL LITERACY - Mr. Little reported that a recommendation was being made to approve the request from Cindy Adams, a doctoral candidate at the University of Alabama at Birmingham, to conduct a study involving science, social studies, and English language arts teachers in high school addressing literacy. Mr. Little noted that the study entitled “Demands of Dualism: Literacy and Content Area Instructional Beliefs in Alabama High Schools” and the survey is anonymous.

CONTRACTED SERVICES AGREEMENT WITH WHITNEY STEWART TO PROVIDE CHOREOGRAPHY SERVICES AT CHEERLEADING CLINIC SERVICES AT BRAGG MIDDLE SCHOOL - Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Whitney Stewart to provide choreography, music and cheer

instruction for the cheerleading clinic for Bragg Middle School on March 4, 7, 8, and 9, 2011, from 3:15 to 5:15 p.m. at a rate of \$35.00 per hour to be paid with funds from the local school's cheerleader account.

CONTRACTED SERVICES AGREEMENT WITH KAREN KREKELBERG TO JUDGE

PAGEANT AT GARDENDALE HIGH SCHOOL - Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreement with Karen Kreklenberg to provide accompaniment services for the choir at Clay-Chalkville High School during rehearsals and performance of choral concerts for the period of November, 2010, through May, 2011, at a cost of \$60.00 per hour to be paid from the local school's choral fund.

DAY TREATMENT SERVICES CONTRACT AGREEMENT WITH GATEWAY

CORPORATION FOR SERVICES FOR SPECIAL EDUCATION STUDENTS - Mr. Little noted that a recommendation was being made to approve the Day Treatment Services Contract Agreement with Gateway Corporation for special education services for emotionally conflicted/behaviorally disordered students who require a more restrictive educational setting beyond the separate programs offered within the school system. Mr. Little explained that the cost of the services is seventy-two dollars (\$72.00) per day per student for the guarantee of up to seven (7) students and the funding will come from federal VI-B monies.

CONTRACT WITH SHELBY COUNTY BASEBALL UMPIRES ASSOCIATION TO PROVIDE

OFFICIALS FOR BASEBALL GAMES - Mr. Little stated that a recommendation was being made to approve the contract with Shelby County Baseball Umpire Association to provide officials for baseball games at the following schools: Hueytown High; Gardendale High; Pinson Valley High; Pleasant Grove High; McAdory High; Pleasant Grove Middle. Mr. Little pointed out that the fees are as follows:

Varsity game	\$47.00 per umpire
Non-varsity game	\$42.00 per umpire
Travel fee	\$ 8.00 per umpire per game

CONTRACT WITH ALABAMA UMPIRES ASSOCIATION OF BIRMINGHAM TO PROVIDE

OFFICIALS FOR BASEBALL GAMES - Mr. Little reported that a recommendation was being made to approve the contract with Alabama Umpires Association of Birmingham to provide baseball umpires for all home baseball games for the following schools:

Bottenfield Middle	Irondale Middle
Clay-Chalkville High	Minor High
Clay-Chalkville Middle	Mortimer Jordan High
Corner High	North Jefferson Middle
Corner School	Oak Grove High
Erwin High	Shades Valley High
Fultondale High	

Mr. Little presented the following fee structure:

Varsity Assignment	\$47.00 per umpire
B-Team Assignment	\$42.00 per umpire
Jr. High Assignment	\$37.00

All games played (that is 10 miles or more from the Jefferson County Courthouse) will have travel included at 50 cents a mile both ways one car.

CONTRACT WITH CENTRAL ALABAMA SOFTBALL UMPIRES TO PROVIDE OFFICIALS FOR SOFTBALL GAMES - Mr. Little reported that a recommendation was being made to approve the contract with Central Alabama Softball Umpires to provide officials for home softball games for the following schools:

Bottenfield Middle	McAdory Middle
Clay-Chalkville Middle	Minor High
Erwin High	Mortimer Jordan High
Hueytown High	Pinson Valley High
Hueytown Middle	Pleasant Grove High
Irondale Middle	Rudd Middle
McAdory High	Shades Valley High

Mr. Little noted that each school will pay a \$35.00 administrative fee and game fees are as following:

Regular Season Games

\$37.00 per official per varsity contest (2 umpire per contest)
\$32.00 per official per varsity contest (3 umpire per contest)
\$32.00 per official per junior varsity contest (a minimum 2 umpire per contest)
\$30.00 per official per middle school contest (a minimum 1 umpire per contest)

Tournament Games

\$37.00 per official per varsity contest (2 umpire per contest)
\$32.00 per official per varsity contest (3 umpire per contest)
\$32.00 per official per junior varsity contest (a minimum 2 umpire per contest)
\$30.00 per official per middle school contest (a minimum 1 umpire per contest)

Mileage will be charged at the highest rate allowed by the Alabama High School Athletic Association Officials Guide with 2 games or less Mileage is not charged for scheduled tournament unless there is no time limit.

CONTRACT WITH MARVEL CITY BASEBALL TO PROVIDE OFFICIALS FOR BASEBALL GAMES - Mr. Little stated that a recommendation was being made to approve the contract with Marvel City Baseball to provide officials for home baseball games for the following schools: Bragg Middle; Hueytown Middle; and McAdory Middle. He explained that two official will be provided per game at a cost of \$37.00 per official.

CONTRACT WITH GREATER BIRMINGHAM SOCCER OFFICIALS ASSOCIATION TO PROVIDE OFFICIALS FOR SOCCER GAMES - Mr. Little noted that a recommendation was being made to approve the contract with Greater Birmingham Soccer Officials Association to provide officials for home soccer games for all JefCoEd schools with the fee structure being as follows:

GBSOA uses the 3-man Diagonal System of Control (DSC). Per rates established by the AHSAA, Varsity match fees are \$115 (\$45 per referee & \$35 per each assistant referee). Junior Varsity match fees are \$100 (\$40 per referee & \$30 per each assistant referee). Middle School match fees are \$85 (\$35 per referee & \$25 per each assistant referee). Fees are the same for boys & girls matches. Sub-State Varsity match fees are \$130 (\$50 per referee & \$40 per each assistant referee). If GBSOA is not able to provide a 3 man DSC for a match, the Dual System of Control will be used. Fees for Duals are \$90 for Varsity, \$80 for Junior Varsity and \$70 for Middle School. Upon request, an alternate official (4th) will be assigned for a fee of \$20.00 per match. A timekeeper may also be provided upon request for a fee of \$15.00 per match. Also,

per the 2009-2010 AHSAA Official's Guide, a surcharge of \$35.00 is required from each member school for processing IRS tax documents.

CONTRACTED SERVICE AGREEMENT WITH SPIRIT EVENT COORDINATORS, LLC, TO PROVIDE JUDGES FOR CHEERLEADER TRYOUTS - Mr. Little reported that a

recommendation was being made to approve the Contracted Services Agreement with Spirit Event Coordinators, LLC, who will provide judges for cheerleader tryouts with there being three judges per tryout session and the dates and times to be set by the individual school principal and compensation being as follows and to be paid by the local school:

- \$ 80.00 per judge for cheerleader tryouts for one squad, lasting 3 hours or less
- \$100.00 per judge for cheerleader tryouts for one squad, lasting more than 3 hours
- \$100.00 per judge for cheerleader tryouts for two squads, lasting 3 hours or less
- \$120.00 per judge for cheerleader tryouts for two squads, lasting more than 3 hours

For schools requiring travel over 40 miles one way, a round trip mileage fee of \$.50 per mile per car will be charged.

Mr. Little further reported that the contract is in effect until June 3, 2011.

CONTRACT WITH NORTH CENTRAL UMPIRES ASSOCIATION TO PROVIDE OFFICIALS FOR BASEBALL GAMES AT RUDD MIDDLE SCHOOL - Mr. Little stated that a

recommendation was being made to approve the contract with North Central Umpires Association to provide officials for home baseball games at Rudd Middle School. Mr. Little noted that two officials will be provided for each game at a cost of \$37.00 per umpire and subject to a mileage charge of \$8.00 per umpire for travel.

CONTRACTED SERVICES AGREEMENT WITH ASHLEY KILGORE TO PROVIDE BAND INSTRUCTION AT BRAGG MIDDLE SCHOOL - Mr. Little noted that a recommendation was

being made to approve the Contracted Services Agreement with Ashley Kilgore who will teach sectionals and assist the band directors with small groups and special needs students at Bragg Middle School during advanced, intermediate and beginning band classes for the 2010-2011 fiscal year. Mr. Little further noted that Ms. Kilgore will be paid \$12.00 per hour from local school funds.

CONTRACTED SERVICES AGREEMENT WITH JAMES SMITH TO PROVIDE ACCOMPANIST SERVICES FOR THE CHOIR AT ERWIN HIGH SCHOOL - Mr. Little

reported that a recommendation was being made to approve the contracted Services Agreement with James Smith who will provide accompanist services, including assisting the choir director, at Erwin High School from 10:00 a.m. until 12:00 p.m. at WVTM Channel 13 . Mr. Little pointed out Mr. Smith will be paid \$200.00 and the funding source will be the local school's choral account.

CONTRACTED SERVICES AGREEMENT WITH LYNDESEY RAGLAND TO PROVIDE CHEERLEADING INSTRUCTION FOR CHEERLEADER SQUAD AT BRAGG MIDDLE SCHOOL - Mr. Little stated that a recommendation was being made to approve the Contracted Services

Agreement with Lyndsey Ragland to provide choreography, music, and cheer instructions for the cheerleading squad at Bragg Middle School in preparation for UCA camp. Mr. Little pointed out that the services will be during the hours of 3:00 to 5:30 p.m. two days per week during the period of March 29-May 27, 2011, and each girl will pay \$75.00 for the services.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Mr. Little noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Lisa Papadakos, Emily Honey, Stacy Strozier, and Antjuan Marsh, teachers at McAdory High School, to take ten (10) students and six (6) chaperones to Huntsville, Alabama, to participate in the Alabama Thespian Conference to be held at Randolph High School. The dates of the trip are February 25-27, 2011, and transportation will be the responsibility of the parents.
2. Ryan Tittle, a teacher at Pinson Valley High School, to take thirty (30) students and seven (7) chaperones to Huntsville, Alabama, to participate in the 2011 State Thespians Conference to be held at Randolph High School. The dates of the trip are February 25-27, 2011, and transportation will be provided by school bus.
3. Janice Sanders, Dustin Helmer, and Julia Simpson, teachers at Shades Valley High School, to take twenty two (22) students and three (3) chaperones to Atlanta, Georgia, to participate in the Southeastern Theatre Conference. The dates of the trip are March 3-5, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
4. Lissa Walker, a teacher at Hueytown High School, to take twenty five (25) students and four (4) chaperones to Auburn, Alabama, to participate in the Auburn Invitational Softball Tournament. The dates of the trip are March 4-5, 2011, and transportation will be the responsibility of the parents.
5. Mike Gillespie, a teacher at Fultondale High School, to take sixteen (16) (winterguard) students and five (5) chaperones to Pensacola, Florida, to participate in the WGI Regional Competition. The date of the trip is March 12, 2011, and transportation will be the responsibility of the parents.
6. David Allinder and Greg Guminia, teachers at Shades Valley High School, to take thirty nine (39) students and twelve (12) chaperones to Orlando, Florida, to perform at Sea World Theme Park and visit other tourist attractions in the area. The dates of the trip are March 10-13, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
7. Josh Johnson, a teacher at Pinson Valley High School, to take seventeen (17) students and two (2) chaperones to Gulf Shores, Alabama, to participate in the Gulf Shores Spring Break Baseball Tournament. The dates of the trip are March 13-17, 2011, and transportation will be the responsibility of the parents.
8. Pat Keedy, a teacher at Gardendale High School, to take sixteen (16) students and five (5) chaperones to Gulf Shores, Alabama, to participate in the Nike Gulf Coast Classic Baseball Tournament. The dates of the trip are March 13-17, 2011, and transportation will be the responsibility of the parents.
9. Gregory Gumina and David Allinder, teachers at Shades Valley High School, and Jane Baker, principal at Shades Valley High School, to take eight (8) students and five (5) chaperones to Indianapolis, Indiana, to perform and participate in the Music for All National Percussion Festival. The dates of the trip are March 17-20, 2011, and transportation will be by school bus.
10. Kelly Thompson, a teacher at Clay-Chalkville Middle School, to take fifty (50) students and ten (10) chaperones to Atlanta, Georgia, to visit the Carlos Museum, Turner Field and the Georgia Aquarium. The date of the trip is March 25, 2011, and transportation will be provided by Landmark Tour and Travel, a commercial carrier.
11. Mike Gillespie, a teacher at Fultondale High School, to take twenty eight (28) students and six (6) chaperones to Nashville, Tennessee, to participate in the Southeastern Color Guard Circuit Championships to be held at Lipscomb University. The date of the trip is April 1, 2011, transportation will be the responsibility of the parents.
12. Billy Hughes, a teacher at Fultondale High School, to take six (6) students and four (4) chaperones to Virginia Beach, VA, to participate in the National High School Wrestling Tournament to be held at the Virginia Beach Convention Center. The dates of the trip are March 29-April 3, 2011, and transportation will be the responsibility of the parents.
13. Lissa Walker, a teacher at Hueytown High School, to take sixteen (16) students and four (4) chaperones to Murfreesboro, Tennessee, to participate in a softball tournament. The dates of the trip are March 31-April 2, 2011, and transportation will be the responsibility of the parents.

14. Mike Gillespie, a teacher at Fultondale High School, to take twenty eight (28) students and six (6) chaperones to Nashville, Tennessee, to participate in the Southeastern Color Guard Circuit Championships to be held at Lipscomb University. The date of the trip is April 1, 2011, and transportation will be the responsibility of the parents.
15. Jennifer Harris and Debbie Barnwell, teachers at Corner School, to take one hundred (100) students and one hundred (100) chaperones to Chattanooga, Tennessee, to visit Ruby Falls, Tennessee Aquarium, Southern Belle Riverboat, Chattanooga Choo Choo, and attend a Lookouts baseball game. The dates of the trip are April 8-9, 2011, and transportation will be provided by Adventure Bus Charters and Tours, a commercial carrier.
16. Sami Funkhauser, a teacher at Oak Grove Elementary School, to take twenty three (23) students and ten (10) chaperone to Dauphin Island, Alabama, to participate in the Sea Lab Program. The dates of the trip are April 12-14, 2011, and transportation will be provided by Cline Tours, a commercial carrier.
17. Tracey Starnes, a teacher at Gardendale High School, to take one (1) student and two (2) chaperones to Mobile, Alabama, to participate in the All-State Band Competition. The dates of the trip are April 14-16, 2011, and transportation will be the responsibility of the parents.
18. Rebecca Thomas and Jeffrey Clayton, teachers at Jefferson County IB School, to take four (4) students and two (2) chaperones to Washington, D.C., to participate in the National History Bee and Bowl and visit several historical sites. The dates of the trip are April 14-18, 2011, and transportation will be provided by Amtrak Railway, a commercial carrier.
19. Jennefer Purkey, Ann Shores, and Vickie Brymer, teachers at Corner School, to take sixty (60) students and thirty (30) chaperones to Nauvoo, Alabama, to participate in the environmental program at Camp McDowell Environmental Center. The dates of the trip are April 18-19, 2011, and transportation will be by school bus.
20. Sean Talsma, a teacher at Clay-Chalkville High School, to take five (5) students and one (1) chaperone to Decatur, Alabama, to participate in the State Sectional Golf Tournament to be held at Decatur Country Club. The dates of the trip are April 24-25, 2011, and transportation will be the responsibility of the parents.
21. Ruth Kelley, a teacher at McAdory Elementary School, to take thirty five (35) students and twelve (12) chaperones to Atlanta, Georgia, to participate in Physics Day at Six Flags Over Georgia. The date of the trip is April 29, 2011, and transportation will be provided by New Direction Charter, a commercial carrier.
22. Meredith Devore, a teacher at Clay-Chalkville Middle School, to take twenty (20) students and three (3) chaperones to Auburn, Alabama, to participate in the Young Voices Festival. The dates of the trip are May 6-7, 2011, and transportation will be the responsibility of the parents.
23. Tommy Abney, a teacher at Jefferson County IB School, to take twenty (20) students and three (3) chaperones to Dallas, Texas, to participate in the National Mu Alpha Theta Tournament. The dates of the trip are July 16-22, 2011, and transportation will be provided by American Airlines, a commercial carrier.

PERSONNEL ACTIONS PRESENTED FOR APPROVAL - Mr. Little reported that a recommendation was being made to approve the personnel actions for both certificated and classified employees in the areas of appointments, leaves of absence, resignations, etc.:

(Personnel actions here)

SALARY SUPPLEMENTS FOR EMPLOYEES - Mr. Little stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

OTHER MATTERS:

CONTRACTED SERVICES WITH BYRON HUGHES TO PROVIDE INSTRUCTION FOR THE COLOR GUARD TEAM AT PINSON VALLEY HIGH SCHOOL - Mr. Little noted that a

recommendation was being made to approve the Contracted Services Agreement with Byron Hughes who will provide choreography, basic fundamentals for dance, and warm up routine for the color guard team at Pinson Valley High School during the period of January 20 through May 30, 2011, after school from 3:15 p.m. to 5:30 p.m. or on Tuesday evenings from 6:00 p.m. to 8:30 p.m., and during band class, Monday, Wednesday, or Friday from 1:30 p.m. to 3:00 p.m. as needed. Mr. Little pointed out that compensation will be \$25.00 per hour and the funding will be the band color guard account and the band booster account.

AGREEMENT WITH BETTER BASICS TO PROVIDE SCHOOL DAY PROGRAMS AT GRANTSWOOD COMMUNITY SCHOOL - Mr. Little stated that a recommendation was being

made to approve an agreement with Better Basics to provide School Day Programs at Grantswood Community School during the 2010-2011 school year with the program providing art, cultural, and education experiences to enrich learning at a cost of \$2,000.00 to be paid from Title I fund.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Mr. Little noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Mike Putman and Patricia Putman, teachers at Corner High School, to take fifteen (15) students and eight (8) chaperones to Atlanta, Georgia, to participate in the Southeastern Theatre Conference. The dates of the trip are March 2-5, 2011, and transportation will be the responsibility of the parents.
2. Catherine Shields, a teacher at Jefferson County IB School, to take seven (7) students and one (1) chaperone to Jacksonville, Alabama, to participate in the Junior Academy of Science Paper Reading Competition and Gorgas Scholarship Competition to be held at Jacksonville State University. The dates of the trip are March 3-4, 2011, and transportation will be the responsibility of the parents.
3. Anita Robertson, a teacher at Oak Grove High School, to take seven (7) students and two (2) chaperones to Montgomery, Alabama, to participate in the State Special Olympics Basketball Tournament. The dates of the trip are March 10-11, 2011, and transportation will be provided by school bus.
4. Laura Griffo, a teacher at Jefferson County IB School, to take seven (7) students and three (3) chaperones to Montgomery, Alabama, to participate in the State Future Problem Solving Bowl to be held at Auburn University at Montgomery. The dates of the trip are March 11-12, 2011, and transportation will be the responsibility of the parents.
5. Lissa Walker, a teacher at Hueytown High School, to take sixteen (16) students and four (4) chaperones to Gulf Shores, Alabama, to participate in the Gulf Coast Classic Softball Tournament to be held at Gulf Shores High School. The dates of the trip are March 13-17, 2011, and transportation will be the responsibility of the parents.
6. Logan Green, a teacher at Pinson Valley High School, to take twelve (12) students and six (6) chaperones to Decatur, Alabama, to participate in the Austin Tennis Tournament to be held at Point Mallard Park. The dates of the trip are April 1-2, 2011, and transportation will be the responsibility of the parents.
7. Cooper Chunn, a teacher at Clay Elementary School, to take four (4) students and three (3) chaperones to Montgomery, Alabama, to participate in the Future Problem Solving State Bowl to be held at Auburn University at Montgomery. The dates of the trip are March 11-12, 2011, and transportation will be the responsibility of the parents.
8. Rhonda Duncan, a teacher at Bragg Middle School, to take twelve (12) students and five (5) chaperones to Montgomery, Alabama, to participate in the Future Problem Solving State Bowl to be held at Auburn University at Montgomery. The dates of the trip are March 11-12, 2011, and transportation will be the responsibility of the parents.

9. David Vaughn, a teacher at McAdory High School, to take twenty (20) students and twenty four (24) chaperones to Gulf Shores, Alabama, to participate in the Nike Gulf Coast Classic Baseball Tournament. The dates of the trip are March 14-17, 2011, and transportation will be the responsibility of the parents.

REQUEST FROM UNIVERSITY OF ALABAMA AT BIRMINGHAM TO CONDUCT STUDY FOR DEVELOPMENT OF PEDIATRIC CHRONIC PAIN PREVENTION PROGRAM - Mr.

Little reported that a recommendation was being made to approve the request from Dr. Brian Geiger and Dr. Tom Vetter of the University of Alabama School of Medicine to conduct a study on the development of a Pediatric Chronic Pain Prevention Program in Jefferson County middle schools. Mr. Little explained that several focus groups will be conducted with parents, teachers, coaches, family, and school and will lead to the creation of a large scale survey. He also noted that through this survey, community-based chronic pain prevention programs will be developed and participation will be voluntary.

PARTNERSHIP AGREEMENT WITH CAMP FIRE USA CENTRAL ALABAMA COUNCIL TO PROVIDE LINKS-UP MENTORING PROGRAM AT ADAMSVILLE ELEMENTARY SCHOOL - Mr.

Little noted that a recommendation was being made to approve the Partnership Agreement for Camp Fire USA Central Alabama Council to provide their Links-Up Mentoring Program at Adamsville Elementary School on six consecutive Mondays beginning February 28, 2011, for 30 minutes. Mr. Little explained the program provides mentoring groups to assist fifth grade girls in giving direction in social skills such as friendship and loyalty, is voluntary, and participation will be with written parent permission.

JOB DESCRIPTION FOR PRINCIPAL OF BURKETT CENTER - Mr. Little stated that a recommendation was being made to approve the Job Description for the Principal of Burkett Center.

(Job description here)

REPORT ON PROPOSED 24 CREDIT DIPLOMA - Mr. Little presented for review and comment the proposed 24 credit diploma.

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES - Upon recommendation of the superintendent, Mr. Little moved and Mrs. Nix seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for instructional services:

- Request from Chris Wood, Business Teacher at Shades Valley High School, to Conduct Survey as Part of *Ethics in Business* Curriculum provided by National Academy Foundation
- Request from Cindy Adams, Doctoral Candidate at University of Alabama at Birmingham, to Conduct Study in Area of High School Literacy
- Contracted Services Agreement with Whitney Stewart to Provide Choreography Services at Cheerleading Clinic at Bragg Middle School
- Contracted Services Agreement with Karen Krekelberg to Judge Pageant at Gardendale High School
- Day Treatment Services Contract Agreement with Gateway Corporation for Services for Special Education Students
- Contract with Shelby County Baseball Umpires Association to Provide Officials for Baseball Games
- Contract with Alabama Umpires Association of Birmingham to Provide Officials for Baseball Games
- Contract with Central Alabama Softball Umpires to Provide Officials for Softball Games

- Contract with Marvel City Baseball to Provide Officials for Baseball Games
- Contract with Greater Birmingham Soccer Officials Association to Provide Officials for Soccer Games
- Contracted Services Agreement with Spirit Event Coordinators, LLC, to Provide Judges for Cheerleader Tryouts
- Contract with North Central Umpires Association to Provide Officials for Baseball Games at Rudd Middle School
- Contracted Services Agreement with Ashley Kilgore to Provide Band Instruction at Bragg Middle School
- Contracted Services Agreement with James Smith to Provide Accompanist Services for Choir at Erwin High School
- Contracted Services Agreement with Lyndsey Ragland to Provide Cheerleading Instruction for Cheerleader Squad at Bragg Middle School
- Overnight/Out-of-State Field Trip Requests
- Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Contracted Services Agreement with Byron Hughes to Provide Instruction for Color Guard Team at Pinson Valley High School
- Agreement with Better Basics to Provide School Day Programs at Grantswood Community School
- Overnight/Out-of-State Field Trip Requests
- Request from University of Alabama at Birmingham to Conduct Study for Development of Pediatric Chronic Pain Prevention Program
- Partnership Agreement with Camp Fire USA Central Alabama Council to Provide Links-Up Mentoring Program at Adamsville Elementary School
- Job Description for Principal of Burkett Center

The motion was approved unanimously.

BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:

RECOMMENDATIONS AND REPORTS:

ACCEPTANCE OF BID FOR AWINGS AND WALKWAY COVER - Mrs. Nix stated that a recommendation was being made to accept the bid (number 04-11) submitted by Tennessee Valley Metals, Inc., for awnings and walkway covers. Mrs. Nix noted that the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential purchases of the items and non-specified items. She also noted that the contract period is for one year from the date of award with the possibility of up to two additional one-year extensions and the support operations department will be the funding source of the items purchased.

DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY - Mrs. Nix noted that a recommendation was being made to declare the equipment located in the following schools and departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of equipment here)

LEASE AGREEMENT FOR USE OF BESSEMER CIVIC CENTER BY HUEYTOWN MIDDLE SCHOOL FOR PAGEANT - Mrs. Nix reported that a recommendation was being made to approve the Lease Agreement for use of facilities at the Bessemer Civic Center by Hueytown Middle School for the

Mis Hueytown Middle School pageant with the lease being for 3:00-5:00 p.m. on November 9, 2011, and 7:00-11:00 p.m. on November 10, 2011, at a cost of \$1,465.00 to be paid by the local school.

CONTRACTED SERVICES AGREEMENT WITH LAURA MCQUIRK TO JUDGE PAGEANT FOR OAK GROVE HIGH SCHOOL - Mrs. Nix stated that a recommendation was being made to approve the Contracted Services Agreement with Laura McQuirk who will serve as a judge for the Miss Oak Grove Beauty Pageant on February 12, 2011, at a cost of \$100.00 to be paid from the local school's yearbook account.

PRODUCTION CONTRACT WITH TAMPA BAY ON HOLD PLUS, INC., FOR ON-HOLD MESSAGE FOR TELEPHONE SYSTEM - Mrs. Nix noted that a recommendation was being made to approve the Production Contract with Tampa Bay On Hold Plus, Inc., to provide on-hold music and customized productions for 36 months (January 1, 2011 through December 31, 2013) for the JefCoEd telephone system for a total of \$500.00 (total cost for 36 months) to be funded through the research and information services department.

RENEWAL OF CONTRACT WITH LOCKER PRO FOR MAINTENANCE SERVICES OF LOCKER AT PINSON VALLEY HIGH SCHOOL - Mrs. Nix reported that a recommendation was being made to approve the renewal of the Lock Lease and Locker Maintenance Service Agreement with Locker Pro for maintenance of lockers at Pinson Valley High School for a period of three years beginning April 2011 at an annual cost of \$3,625.55 (1,230 lockers at \$2.95 per locker opening) to be paid by the local school.

ACCEPTANCE OF BID FOR LAWN AND INSIDE CLEANING SERVICES AT SHADES VALLEY HIGH SCHOOL - Mrs. Nix stated that a recommendation was being made to accept the bid (number 05-11) submitted by Perfection Home Improvement for lawn and inside cleaning services at Shades Valley High School at the following costs:

	<u>Cost Per Month</u>	<u>Number of Months</u>	<u>Annual Cost</u>
Yard and Grounds Services	\$1,250.00	12	\$15,000.00
Daily Inside Cleaning	\$1,075.00	12	\$12,900.00

\$14.00 hourly rate per man for non-specified related services

Mrs. Nix pointed out that the services identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for the services and non-specified services. She also pointed out that the contract period for the services is one year from the date of award with the possibility of up to two additional one-year extensions and the local school will pay for the services.

BILLS AND PAYROLL FOR MONTH OF JANUARY 2010 - Mrs. Nix noted that a recommendation was being made to accept the bills in the amount of \$3,981,552.34, county commission grant bills in the amount of \$4,686,245.78, and payroll in the amount of \$22,260,669.06 for the month of January. Mrs. Nix pointed out that as of February 14, 2011, all board and local school bank statements for January were reconciled.

CONTRACT FOR USE OF FACILITIES AT FIRST UNITED METHODIST CHURCH OF HUEYTOWN BY HUEYTOWN MIDDLE SCHOOL FOR BASKETBALL BANQUET - Mrs. Nix reported that a recommendation was being made to approve the contract with First United Methodist Church of Hueytown for use of the fellowship hall, kitchen, and restrooms by Hueytown Middle School for its basketball banquet on February 17, 2011, from 6:30-8:30 p.m. at a cost of \$100.00 to be paid by the school's basketball boosters.

ACCEPTANCE OF BID FOR SEPTIC TANK/GREASE TRAP REMOVAL - Mrs. Nix noted that a recommendation was being made to accept the bid (number 07-11) submitted by A-1 Environmental Septic Tank Services for septic tank/grease trap removal at the following costs:

Category No. 1	Septic Tank Removal	Cost per 100 gallon	\$22.50
Category No. 2	Grease Trap Removal	Cost per 100 gallon	\$22.50
Category No. 3	Interceptor Removal	Cost per interceptor	\$22.50

Mrs. Nix pointed out that the services identified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for the services and non-specified services. She also pointed out that the contract period for the services is one year from the date of award with the possibility of up to two additional one-year extensions and the support operations department will pay for the services.

ACCEPTANCE OF BID FOR LAWN AND GROUND SERVICES AT CENTRAL OFFICE BUILDING - Mrs. Nix stated that a recommendation was being made to accept the bid (number 10-11) submitted by K & M Landscaping Contractors to provide lawn and grounds services at the Central Office Building at the following costs:

Mowing, edging, weed eating, blowing, pick up trash on grounds, parking lot and sidewalks (once a week during growing season [March 1, 2011-October 31, 2011])	\$108.70 per visit	35 weeks	\$3,804.50
Prune and trim shrubs and bushes around building during growing season	\$120.00 per visit	3 visits	\$ 360.00
Spread pine straw, as needed (around trees and plants)	\$600.00 per visit	2 visits	\$1,200.00
Clear fence-line, as needed	\$120.00 per visit	2 visits	\$ 240.00
Labor cost per man hour for additional duties		\$30.00 (as needed/approval basis)	

Mrs. Nix noted that the contract period for the services is for one year beginning March 1, 2011, with the possibility of up to two additional one-year extensions and the central office maintenance account will be the funding source.

SETTLEMENT AND RELEASE AGREEMENT WITH BLUE BELL CREAMERIES RELATING TO ACCIDENT AT PLEASANT GROVE ELEMENTARY SCHOOL - Mrs. Nix reported that a recommendation was being made to approve the Settlement and Release Agreement with Blue Bell Creameries with Blue Bell to pay the board \$55,000.00 for damages to the outside canopy at Pleasant Grove Elementary School when a Blue Bell ice cream truck hit and destroyed the canopy on December 6, 2011.

OTHER MATTERS:

APPLICATION FOR CONSTRUCTION SUBMITTED BY PINSON VALLEY HIGH SCHOOL FOR RENOVATION OF SOFTBALL COMPLEX - Mrs. Nix noted that a recommendation was being made to approve the Application for Construction submitted by Pinson Valley High School for the renovation of the softball complex at an approximate cost of \$20,000.00 to be paid by the school's softball boosters.

CONTRACT WITH LOCKER PRO FOR MAINTENANCE SERVICES OF LOCKERS AT MCADORY MIDDLE SCHOOL - Mrs. Nix reported that a recommendation was being made to approve the Lock Lease and Locker Maintenance Service Agreement with Locker Pro for maintenance of lockers at McAdory Middle School for a period of three years beginning April 2011 at an annual cost of \$1,617.00 (924 lockers at \$1.75 per locker opening) to be paid by the local school.

USAGE AGREEMENT WITH SAMFORD UNIVERSITY FOR USE OF LESLIE S. WRIGHT FINE ARTS CENTER BY CLAY-CHALKVILLE HIGH SCHOOL FOR GRADUATION CEREMONY - Mrs. Nix stated that a recommendation was being made to approve the Usage Agreement with Samford University for use of the concert hall, greenroom and dressing rooms in the Leslie S. Wright Fine Arts Center by Clay-Chalkville High School for its graduation ceremony on May 26, 2011 at a rental cost of \$2,200.00 to be paid by the local school.

SUPPORT STAFF UNIFORM POLICY - Mrs. Nix noted that a recommendation was being made to approve the Support Staff Uniform Policy.

(Policy here)

ACCEPTANCE OF BID FOR SECURITY EQUIPMENT FOR CORNER SCHOOL - Mrs. Nix reported that a recommendation was being made to accept the bid (number 14-11) submitted by Gorrie-Regan and Associates, Inc., for security equipment at Corner School at a total cost of \$22,986.00 for the complete project including a \$75.00 per man hour rate and a cost plus 35% for other materials.

	<u>Unit Price of Additional Cameras</u>
Alternate Number One - Indoor camera	\$1,089.00 per camera
Alternate Number Two - Outdoor camera	\$1,313.00 per camera

Contract period is six months from date of award.

Mrs. Nix further reported that the funding sources are: State Capital Outlay - \$19,000.00; and local PTO - \$3,986.00.

CONTRACT WITH NORTH HIGHLANDS BAPTIST CHURCH FOR USE OF FACILITIES BY HUEYTOWN MIDDLE SCHOOL - Mrs. Nix stated that a recommendation was being made to approve the contract for use of facilities at North Highlands Baptist Church by Hueytown Middle School for Fine Arts Night on May 2, 2011, with use of facilities being from 8:00 a.m. until 9:00 p.m. at a cost of \$225.00 to be paid from local school funds.

ACCEPTANCE OF BID FOR BRAKE SHOES AND DRUMS FOR TRANSPORTATION DEPARTMENT - Mrs. Nix noted that a recommendation was being made to accept the bid (number 18-11) submitted by Liberty Truck Sales, Inc., for brake shoes and brake drums and the bid including a ten percent (10%) discount from the published Manufacturer's Government Pricing for all non-specified items.

Brake Shoes	Model Rockwell Arvin	
<u>New Kits Only</u>	<u>Meritor New Kits Only</u>	<u>Unit Price</u>
REAR Brake Shoe Kit	KSMA2124707QP	\$56.70
20000 lb GAWR	4707QP	
FRONT Brake Shoe Kit	KSMA212402QP	\$44.80
20000 lb GAWR	4707QP	

FRONT Brake Drum	Gunite #3721X; Webb #61528B	\$112.00
REAR Brake Drum	Gunite #3600AX; Webb #66864B	\$92.61
FRONT Brake Drum	Gunite #3800X; Webb #65548B	\$106.55
REAR Brake Drum	Gunite #3757X; Webb #66353B	\$147.00

Mrs. Nix further noted that the contract period is one year from the date of award with the possibility of up to two additional one-year extensions and the transportation department will be the funding source for the items purchased.

ACCEPTANCE OF BID FOR EMERGENCY DISASTER CLEANING AND RESTORATION SERVICES - Mrs. Nix stated that a recommendation was being made to accept the bid (number 03-11) submitted by Cornerstone Restoration, Inc., for emergency disaster cleaning and restoration services, as submitted. Mrs. Nix explained that the items and services identified and quantifies specified were for bidding purposes only and used in the evaluation of the bid to establish unit pricing for potential future purchases of these services; the contract period is three years from the date of award; and the support operations department will be the funding source for these services.

CONTRACTED SERVICES AGREEMENT WITH DALE JOHNSON MASONRY, LLC, TO BRICK PRESS BOX AT MCADORY HIGH SCHOOL - Mrs. Nix noted that a recommendation was being made to approve the Contracted Services Agreement with Dale Johnson Masonry, LLC, to brick the press box at the varsity baseball field at McAdory High School and tear down the outdated exterior siding from said press box at a cost of \$2,800.00 to be paid with local school funds. Mrs. Nix further noted that the work will begin on February 26, 2011.

SETTLEMENT AGREEMENT AND RELEASE OF CLAIM WITH STABRIDG CONSTRUCTION COMPANY, INC., FOR NEW MINOR COMMUNITY SCHOOL - Mrs. Nix reported that a recommendation was being made to approve the Settlement Agreement and Release of Claim between the Jefferson County Board of Education and Stabridg Construction Company, Inc. Mrs. Nix further reported that the board will receive a credit in the amount of \$40,000.00 for expenses incurred for a building permit for the new Minor Community School project.

ACCEPTANCE OF BID FOR HOT HOLDING CABINET FOR CHILD NUTRITION PROGRAM AT GARDENDALE ELEMENTARY SCHOOL - Mrs. Nix stated that a recommendation was being made to accept the bid (number 22-11) submitted by Dixie Store Fixtures and Sales Company, Inc., for the hot holding cabinet for the child nutrition program at Gardendale Elementary School at a unit cost of \$4,397.00. Mrs. Nix noted that the contract period is 90 days from the date of the award and the child nutrition department will be the funding source.

ACCEPTANCE OF BID FOR DRAIN CARTS FOR KETTLES FOR CHILD NUTRITION PROGRAM - Mrs. Nix noted that a recommendation was being made to accept the bid (number 24-11) submitted by Dixie Store Fixtures and Sales Company, Inc., for drain carts for kettles for the child nutrition program at a unit cost of \$570.00. Mrs. Nix pointed out that the quantities specified in the bid were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential future purchases; the contract period is 90 days from the date of award; and the child nutrition department will be the funding source.

ACCEPTANCE OF BID FOR SHELVING PROJECT FOR CHILD NUTRITION PROGRAM AT MINOR HIGH SCHOOL - Mrs. Nix reported that a recommendation was being made to accept the bid (number 15-11) submitted by Dixie Store Fixtures and Sales Company, Inc., for the shelving project for the storage room for the child nutrition program at Minor High School at a complete project

cost of \$12,600.00 including a \$35.00 hourly rate and 20 percent mark-up for materials for other unforeseen services that may be required to complete the project. Mrs. Nix noted that the contract period is six months from the date of award and the child nutrition department is the funding source.

CHANGE ORDER NUMBER TWO FOR NEW ERWIN HIGH SCHOOL - Mrs. Nix stated that a recommendation was being made to approve Change Order Number Two for the new Erwin High School to include the following:

COR 07	Additional 45 and 90 firelite, additional joist and decking, added electrical		\$ 60,695.00
COR 10	Cosmetology joist changes, added accessible seating at gym, ERU conflict at roof		\$ 39,818.00
COR 21	Change in wheelchair lift manufacturer		\$ 13,666.00
COR 25	Added brick lintel		\$ 4,569.00
COR 26	Additional angle in RFI 121		\$ 3,053.00
COR 27	Mechanical changes, steel changes in ASI 7		\$ 77,954.00
COR 29	Safety wall pads, delete fire shutter, steel beam fire protection		\$130,631.00
COR 32	Scissor lift change, owner requested		\$ 3,825.00
COR 33	Delete fire extinguisher cabinets		(\$ 4,757.00)
COR 34	Rain delays for June, July, and August	ADD 8 Days	
	Totals	Add 8 Days	\$329,454.00

This change order will not increase or decrease the contract sum. This change order decreases the Owner's Contingency Allowance from \$1,602,401.32 to a current balance of \$732,947.32 and extend the contract by eight (8) days.

CHANGE ORDER NUMBER ONE FOR ATHLETIC FIELDS AT GARDENDALE HIGH SCHOOL - Mrs. Nix reported that a recommendation was being made to approve Change Order Number One for the athletic fields at Gardendale High School to add new asphalt paving for the existing Bragg Middle School field house. Mrs. Nix noted that this change order in the amount of \$42,500.00 will increase the contract sum to \$1,408,587.00 and the remaining funds from the Bragg Middle School field house project will be transferred to the Gardendale High School athletic fields account to pay for the change order.

CONTRACT AMENDMENT NUMBER TWO FOR NEW CONCORD ELEMENTARY SCHOOL - Mrs. Nix noted that a recommendation was being made to approve Contract Amendment Number Two to the Owner Architect Agreement with Krebs Architecture and Engineering, Inc., for the new Concord Elementary School with the following changes:

The Owner shall reimburse the Architect at direct cost without markup for Preparatory Surveys, Tests and Consultants and In-progress Inspections, Tests and Consultants as stated on the attached list (on file in the superintendent's office). The total of these reimbursable expenses shall be REVISED to not exceed Two Hundred Thirty-three Thousand Six Hundred Fifty Dollars (\$233,650.00).

CONTRACT WITH RIVERCHASE COUNTRY CLUB FOR HUEYTOWN HIGH SCHOOL SENIOR BANQUET - Mrs. Nix stated that a recommendation was being made to approve the contract with Riverchase Country Club for use of facilities and catering for Hueytown High School's senior banquet to be held on May 3, 2011, at an estimated cost of \$6,050.00 to be paid with local school funds.

SCHOOL CALENDAR FOR 2011-2012 - Mrs. Nix noted that a recommendation was being made to approve the 2011-2012 School Calendar with the first day for students being August 15, 2011, and the last day May 24, 2012.

Dr. Morris reviewed the process used in developing the calendar noting that the state department requested that the first day for students no begin prior to August 15 and end prior to Memorial Day (May 28). He also pointed out that the superintendents in District V agreed to spring break being March 19-23, a week earlier that the current year. Dr. Morris noted that once the calendar is approved, testing dates will be posted on the calendar.

(Calendar here)

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES - Upon

recommendation of the superintendent, Mrs. Nix moved and Mr. Little seconded a motion to approve, as presented, the recommendations and reports and other matters submitted by the board advisory committee for administrative services:

- Acceptance of Bid for Awnings and Walkway Covers
- Declaration of Equipment at Various Schools and Departments as Surplus Property
- Lease Agreement for Use of Bessemer Civic Center by Hueytown Middle School for Pageant
- Contracted Services Agreement with Laura McQuirk to Judge Pageant for Oak Grove High School
- Production Contract with Tampa Bay On Hold, Inc., for On-Hold Message for Telephone System
- Renewal of Contract with Locker Pro for Maintenance Services of Lockers at Pinson Valley High School
- Acceptance of Bid for Lawn and Inside Cleaning Services at Shades Valley High School
- Bills and Payroll for Month of January 2011
- Contact for Use of Facilities at First United Methodist Church of Hueytown by Hueytown Middle School for Basketball Banquet
- Acceptance of Bid for Septic Tan/Grease Trap Removal
- Acceptance of Bid for Lawn and Ground Services at Central Office Building
- Settlement and Release Agreement with Blue Bell Creameries Relating to Accident at Pleasant Grove Elementary School
- Application for Construction Submitted by Pinson Valley High School for Renovation of Softball Complex
- Contract with Locker Pro for Maintenance Services of Lockers at McAdory Middle School
- Usage Agreement with Samford University for Use of Leslie S. Wright Fine Arts Center by Clay-Chalkville High School for Graduation Ceremony
- Support Staff Uniform Policy
- Acceptance of Bid for Security Equipment for Corner School
- Contract with North Highlands Baptist Church for Use of Facilities by Hueytown Middle School
- Acceptance of Bid for Brake Shoes and Drums for Transportation Department
- Acceptance of Bid for Emergency Disaster Cleaning and Restoration Services
- Contracted Services Agreement with Dale Johnson Masonry, LLC, to Brick Press Box at McAdory High School
- Settlement Agreement and Release of Claim with Stabridg Construction Company, Inc., for New Minor Community School
- Acceptance of Bid for Hot Holding Cabinet for Child Nutrition Program at Gardendale Elementary School
- Acceptance of Bid for Drain Carts for Kettles for Child Nutrition Program

- Acceptance of Bid for Shelving Project for Child Nutrition Program at Minor High School
- Change Order Number Two for New Erwin High School
- Change Order Number One for Athletic Fields at Gardendale High School
- Contract Amendment Number Two for New Concord Elementary School
- Contract with Riverchase Country Club for Hueytown High School Senior Banquet
- School Calendar for 2011-2012

The motion was approved unanimously.

MEETING ADJOURNED - Noting that the next board meeting is scheduled for March 24, 2011, at 6:00 p.m., and there being no further business, President Parsons adjourned the meeting at 10:38 a.m.