

**MINUTES**  
**December 14, 2010**

The Jefferson County Board of Education met in regular session on Tuesday, December 14, 2010, at 10:03 a.m. in the board's office, 2100 18<sup>th</sup> Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, Mrs. Karen Smith Nix, and Mr. Tommy Little. Members absent: Ms. Jacqueline A. Smith. Also present were Superintendent Phil Hammonds and Board Attorney Whit Colvin.

**MEETING CALLED TO ORDER** - President Parsons declared a quorum present, called the meeting to order, and recognized Miss Nez Calhoun, director of information and research services, who presented the devotion.

Mr. Rhodes led in the Pledge of Allegiance.

**BOARD ADOPTS AGENDA** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to adopt the agenda as presented. The motion was approved unanimously.

**VISITORS WELCOMED** - President Parsons recognized the visitors and special guests present and expressed appreciation for their interest in the business of the school system.

**BOARD APPROVES MINUTES OF REGULAR SESSION OF NOVEMBER 18, 2010, AND SPECIAL BOARD MEETING OF DECEMBER 2, 2010** - The superintendent presented the minutes of the Regular Session of November 18, 2010, and the Special Board Meeting of December 2, 2010; noted they had been sent to the board members prior to the meeting; and recommended approval of the minutes:

Mr. Rhodes moved and Mrs. Nix seconded a motion that the minutes of the regular session of November 18, 2010, and special board meeting of December 2, 2010 be approved as presented. The motion was approved unanimously.

**GOOD THINGS ARE HAPPENING!** - The superintendent reported on the following good things happening in the school system:

- Twenty-nine teachers earning National Board of Profession Teaching certification
- Oak Grove and Gardendale High School bands having been invited to participate in the Governor's inaugural parade
- The art work of Nicholas Rollins, a student at Irondale Middle School, being selected for the cover of the 2011 St. Vincent's East Foundation's Annual Report Calendar. Top winner in the cost sponsored by the Liz Moore Law Vision Center included the following JefCoEd students: Dylan Sebastian, Chalkville Elementary School; Shaquon Rutledge, Bailey Olmstead, and Shy'ailah Rutledge, Erwin High School; and Gracie Faulkner, Corner School.
- Keith Sides and Leighton Wilson, students at JCIB making a perfect 36 on the ACT and near perfect on the SAT.

The superintendent recognized Ms. Sally Price, director of the Jefferson County Schools Public Education Foundation, Inc., to present to present an ipad to the winners from the four "town hall" meetings held on internet safety. Ms. Price reviewed the Foundation's purpose including its funding as well as the many programs it sponsors. Ms. Price presented ipads to the following: Aaron Patterson, Joy Norman, Darryl Shelton, and Robin Clark.

Ms. Price announced the 2011-12 Teacher of the Year finalists:

Elementary

Sylvia Edwards

Tracy Gregg

Rochelle Calhoun

Adamsville Elementary

Center Point Elementary

Crumly Chapel Elementary

Kandy Streety  
Angela Parrish

North Highland Elementary  
Snow Rogers Elementary

Secondary

Lisa Howerton  
Cheryl Battle  
Tracey Henson  
Brianna Morton  
April Miller

Hueytown High  
Minor High  
Mortimer Jordan High  
North Jefferson Middle  
Shades Valley High/JCIB

**BOARD APPROVES AGREEMENT WITH STATE DEPARTMENT OF EXAMINERS OF PUBLIC ACCOUNTS FOR AUDIT OF FEDERAL ASSISTANCE FOR FISCAL YEAR 2010** - Upon recommendation of the superintendent, Mr. Rhodes move and Mrs. Nix seconded a motion to approve the agreement with the State Department of Examiners of Public Accounts for the audit of the federal assistance received for the period of October 1, 2009, through September 30, 2010, at a cost not to exceed \$14,200.00. The motion was approved unanimously.

**BOARD APPROVES ROLLOVER SOLUTIONS NETWORK AUTOMATIC ROLLOVER PROGRAM AGREEMENT AND AUTOMATIC ROLLOVER INDIVIDUAL RETIREMENT ACCOUNT SERVICE AGREEMENT WITH REGIONS MORGAN KEEGAN TRUST FOR DEFERRED COMPENSATION PLAN** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve the Rollover Solutions Network Automatic Rollover Program Agreement and the Automatic Rollover Individual Retirement Account Service Agreement with Regions Morgan Keegan Trust for the Board's Deferred Compensation Plan.

The superintendent explained that for several years Regions Morgan Keegan Trust has attempted to locate all former participants in the Deferred Compensation Plan in order to distribute to them their account balances, but thus far has been unsuccessful in locating a few individuals. He noted that in order for Regions Morgan Keegan Trust to establish IRAs (Individual Retirement Account) for these individuals, these documents must be executed by the Board.

Mrs. Sheila Jones, chief financial officer, pointed out that in the 1990's there was a Jefferson Pilot plan that was a deferred retirement plan that was linked to a life insurance policy offered to employees; the company went bankrupt; several years ago the assets were released; and because the board did not own those accounts, a trust account was established. She noted that the current account balance is \$1,700.

The motion was approved unanimously.

**BOARD APPROVES AMENDMENT TO CAFETERIA PLAN (FLEXIBLE BENEFIT PLAN)** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve the amendment to the Cafeteria Plan to include the provisions of the Affordable Care Act of 2010. The superintendent noted that the amendment addresses reimbursement of "over the counter" drugs and definition of "child." The motion was approved unanimously. The superintendent noted that the benefit administrator Alexander and Company will be provided with the amendment.

**SUPERINTENDENT REPORTS ON FISCAL YEAR 2010 ACCOUNTABILITY REPORT** - The superintendent reported that in accordance with legislative act 95-313 the Accountability Report for fiscal year 2010 was made available to the public, legislators, the news media, organizations with letters being sent to interested parties noting that financial information and the student incident report are on the school system's website and the student achievement information is available on the State Department of Education's website.

**SUPERINTENDENT REPORTS ON BIRMINGHAM REGIONAL INTERMODAL FACILITY PROPOSED TO BE BUILT NEAR MCADORY ELEMENTARY SCHOOL** - The superintendent reported that since 2009 when Norfolk Southern announced its plans to build an intermodal facility in McCalla near McAdory Elementary School, the Board has been monitoring the developments of that proposed project and taken several courses of action.

He noted that those actions included attending public hearings held on the proposed project, talking with officials with Norfolk Southern and CH2M Hill, a team visiting a similar facility in Georgia, and contracting with two firms, Bhat Geosciences and LBYD Civil and Structural Engineers, to peer review environmental data relating to the proposed site. The superintendent presented the letter submitted to the Eastern Federal Lands Highway Division following the last public hearing. He emphasized that the Board's primary concern is the safety and well being of the students and employees.

**BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; AND MRS. PARSONS EX-OFFICIO : OTHER MATTERS:**

**PERSONNEL ACTIONS PRESENTED FOR APPROVAL** - Mr. Little reported that a recommendation was being made to approve the following personnel actions for both certificated and classified employees in the areas of appointments, transfers, resignations, retirements, etc.:

(Personnel actions here)

**SALARY SUPPLEMENTS FOR EMPLOYEES** - Mr. Little stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

**MEETINGS DATES FOR BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES** - Mr. Little noted that a recommendation was being made to approve the meeting dates for the Board Advisory Committee for Instructional Services:

January 18, 2011	May 17, 2011	September 13, 2011
February 15, 2011	June 14, 2011	October 18, 2011
March 10, 2011	July 19, 2011	November 8, 2011
April 19, 2011	August 16, 2011	

**CONTRACTING WITH JEFFERSON COUNTY SHERIFF'S DEPUTY TO DIRECT TRAFFIC AT MCADORY MIDDLE AND MCADORY HIGH SCHOOLS** - Mr. Little reported that a recommendation was being made to approve contracting with Jeremy Barbin, a Jefferson County Sheriff's Deputy, to work part-time on a rotating basis directing traffic in the mornings and afternoons at McAdory Middle and McAdory High schools for the 2010-2011 school year at the rate of pay of \$25.00 per hour with a two-hour minimum work assignment.

**REQUEST FROM STEPHANIE GUYTON TO CONDUCT RESEARCH FOR HIGHER DEGREE IN AREA OF TEACHER LEADERSHIP** - Mr. Little noted that a recommendation was being made to approve the request from Stephanie Guyton, a teacher at Gresham Elementary School, to conduct a research study required for completion of her Education Specialist Degree with the study being "The Effects of Multi-Tiered Intervention on the Self Efficacy and Motivation of Fourth Grade Readers." Mr. Little pointed out the research is to determine how the additional support offered through the Response to Intervention Program affects students' self-concept and motivation regarding reading. He further pointed out that the research-based survey will be used with the students, with parental permission.

**RENTAL AGREEMENT FOR USE OF FACILITIES AT BIRMINGHAM BOTANICAL GARDENS FOR SECONDARY ART EXHIBIT** - Mr. Little stated that a recommendation was being made to approve the Garden Center Use Contract with Birmingham Botanical Gardens for use of the east room by the arts education department for the secondary art exhibit on February 2-3, 2011, at a cost of \$168.00 to be funded by the arts education department.

**AMENDMENT TO AGREEMENT WITH YWCA OF CENTRAL ALABAMA** - Mr. Little reported that a recommendation was being made to approve the Amendment to the Agreement previously approved September 27, 2010 with the YWCA of Central Alabama with the amendment providing for one additional part-time consultant providing 380 hours of service to over 120 teachers at a cost not to exceed \$10,678.00 to be provided with Title III funds.

**AGREEMENT WITH JEFFERSON-BLOUNT-ST. CLAIR MENTAL HEALTH AUTHORITY** - Mr. Little noted that a recommendation was being made to approve the Agreement for the Jefferson-Blount-St. Clair Mental Health Authority to provide mental health services, including evaluations, mental health consultations, with staff, social skills training, group and individual counseling on anger and behavior management, to special education students. He explained that the cost of the services will not exceed \$190,172.00 to be paid from exceptional education ARRA funds and/or exceptional education IDEA VI-B federal funds and the term of the agreement is for a period of one year beginning October 1, 2010.

**SPECIAL EDUCATION SERVICES CONTRACT WITH GLENWOOD, INC., FOR MONITORING MEDICAL NEEDS OF EXCEPTIONAL EDUCATION STUDENT** - Mr. Little stated that a recommendation was being made to approve the Special Education Services Contract with Glenwood, Inc., for the board to pay Glenwood \$21.60 per day to make available additional staff for monitoring of a student's medical needs of a JefCoEd exceptional education student who attends the residential program at Glenwood. Mr. Little pointed out that the contract is for the period of October 1, 2010 through September 30, 2011, and funding is the federal VI-B budget.

**EDUCATIONAL AFFILIATION AGREEMENT WITH UNIVERSITY OF ALABAMA SCHOOL OF MEDICINE, UNIVERSITY OF ALABAMA HOSPITAL FOR ROTATION OF RESIDENTS FROM CHILD AND ADOLESCENT PSYCHIATRY RESIDENCY PROGRAM** - Mr. Little noted that a recommendation was being made to approve the Educational Affiliation Agreement with the University of Alabama School of Medicine, University Hospital for the rotation of residents from the Child and Adolescent Psychiatry Residency Program within designated JefCoEd schools. Mr. Little explained that the director of medical education at the University and the director of exceptional education will supervise the residents and coordinate all activities. He also pointed out that the contract is for one year beginning October 1, 2010.

**MEMORANDUM OF AGREEMENT WITH UNIVERSITY OF ALABAMA AT BIRMINGHAM SCHOOL OF HEALTH-RELATED PROFESSIONS FOR PROVISION OF PHYSICAL THERAPY SERVICES** - Mr. Little reported that a recommendation was being made to approve the Memorandum of Agreement with the University of Alabama at Birmingham, School of Health Related Professions, for the Department of Physical Therapy to provide physical therapy services for one year beginning November 1, 2010, and ending October 31, 2011, at a maximum total annual cost of \$87,434.00 for 180 days with monthly payments billable at the end of each month and the funding to be federal IDEA VI-B. Mr. Rhodes pointed out that the services will be provided by one full time (5 days per week) physical therapist and the schools will include the preschool program.

**SCHOOL STAFFING AGREEMENT WITH MAXIM HEALTHCARE SERVICES, INC., TO PROVIDE NURSING SERVICES TO STUDENTS** - Mr. Little reported that a recommendation was being made to approve the School Staffing Agreement with Maxim Healthcare Services, Inc., for Maxim to provide one-to-one nursing services to physically and/or mentally disabled school student(s) for the 2010-2011 school year at a total cost of approximately \$18,000.00 to be paid with federal VI-B funds.

**AGREEMENT WITH JCCEO HEADSTART PROGRAM FOR EARLY INTERVENTION SERVICES TO HANDICAPPED INFANTS, TODDLERS, PRESCHOOLERS AND THEIR FAMILIES** - Mr. Little stated that a recommendation was being made to approve an agreement with the Jefferson County Committee for Economic Opportunity (JCCEO) Headstart Program for early intervention services to handicapped infants, toddlers, preschoolers and their families to provide special education and related services to eligible children residing in the Jefferson County school zone who are enrolled in the

JCCEO Head Start Program in accordance with the Individuals with Disabilities Education Act (IDEA) of 2004 at no expense to the board for the period of August 23, 2010 to May 26, 2011.

**FLOW THROUGH SUBCONTRACT WITH GLENWOOD, INC.** - Mr. Little noted that a recommendation was being made to approve the Memorandum of Agreement with Glenwood, Inc., whereby JefCoEd acts as the liaison between Glenwood and the State Department of Education. Mr. Little explained that the board acts solely as a fiscal agent to provide flow through funds to Glenwood, Inc., and for this service receives an indirect cost of approximately \$13,648.00, four percent of the total cost paid to Glenwood.

**FLOW THROUGH SUBCONTRACTS WITH GLENWOOD, INC., (PRESCHOOL STUDENTS; GLENWOOD; ALLEN COTT; AND LAKVIEW SCHOOL) FOR 2010-2011 SCHOOL YEAR** - Mr. Little reported that a recommendation was being made to approve the following subcontracts with Glenwood, Inc.:

Subcontract for Educational and/or Related Services (Contract X100118) for the period of October 1, 2010, through September 30, 2011, whereby JefCoEd acts as the liaison between Glenwood, Inc., and the Alabama State Department of Education for services for autistic/pervasive developmentally delayed and severely disturbed preschool (3-5 years of age) day students during the regular school year with JefCoEd acting as the fiscal agent to provide flow through funds to Glenwood and JefCoEd to receive approximately \$5,289.05 for its services.

Subcontract for Educational and/or Related Services (Contract X100119) for the period October 1, 2010, through September 30, 2011, whereby JefCoEd acts as the liaison between Glenwood, Inc., and the Alabama State Department of Education for services for preschool children with autism spectrum disorder during the regular school year with JefCoEd acting as the fiscal agent to provide flow through funds to Glenwood and JefCoEd to receive approximately \$5,003.62 for its services.

Subcontract for Educational and/or Related Services (Contract X100120) for the period October 1, 2010, through September 30, 2011, whereby JefCoEd acts as the liaison between Glenwood, Inc., Allan Cott and the Alabama State Department of Education for services needed during the regular school year with JefCoEd acting as the fiscal agent to provide flow through funds to Glenwood and JefCoEd to receive approximately \$76,845.54 for its services.

Subcontract for Educational and/or Related Services (Contract X100236) for the period October 1, 2010, through September 30, 2011, whereby JefCoEd acts as the liaison between Glenwood, Inc., Lakeview School and the Alabama State Department of Education for services needed during the regular school year with JefCoEd acting as the fiscal agent to provide flow through funds to Glenwood and JefCoEd to receive approximately \$14,327.30 for its services.

**FEE-FOR-SERVICE AGREEMENT FOR UNIVERSITY OF ALABAMA AT BIRMINGHAM TO PROVIDE PAY FOR SUBSTITUTE TEACHERS FOR TEACHERS ATTENDING INSTRUCTIONAL TECHNOLOGY WORKSHOP ON INTERNET SAFETY** - Mr. Little reported that a recommendation was being made to approve the Fee-for-Service Agreement with the University of Alabama at Birmingham (UAB) for UAB through its Regional Inservice Center to provide payment for substitute teachers for teachers who will be attending the instructional technology workshop on internet safety with the term of the agreement being September 1, 2010, through June 30, 2011, the cost not to exceed \$1,500.00, and JefCoEd to bill UAB.

**CONTRACTED SERVICES AGREEMENT WITH BUSBY COMMUNICATIONS TO PROVIDE CONSULTANT SERVICES TO TEACHERS AT ADAMSVILLE ELEMENTARY SCHOOL** - Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Busby Communications (Sandra Busby) to provide consulting services which shall include consultation with third, fourth and fifth grade teachers with explicit teaching and modeling of critical thinking skills,

brain/language development, divergent/convergent questioning, vocabulary and ARMT. Mr. Little pointed out that these services are directly related to needs addressed in the 2010-2011 Continuous Improvement Plan and are scheduled for January 27, February 10, and March 3, 2011, from 8:30 a.m. until 2:30 p.m. He also pointed out that the term of the agreement is through May 30, 2011, and the compensation in the amount of \$1,000.00 per day will be provided with the local school's Title I funds.

**CONTRACTED SERVICES AGREEMENT WITH FRANKLIN COVEY CLIENT SALES, INC., TO PROVIDE LEADER IN ME LIGHTHOUSE TEAM TRAINING AT ADAMSVILLE ELEMENTARY SCHOOL** - Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Franklin Covey Client Sales, Inc., to provide professional development and participant materials for *The Leader in Me Lighthouse* team training at Adamsville Elementary School scheduled for January 24, 2011, from 8:00 a.m. until 3:00 p.m. at a cost of \$2,400.00 per day for the consultant and \$65.00 per participant for materials. Mr. Little further noted that the costs will be paid with the local school's Title I funds.

**CONTRACTED SERVICES AGREEMENT WITH JUDITH S. GLENN TO BE GUEST AUTHOR AT CENTER POINT ELEMENTARY SCHOOL** - Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreement with Judith S. Glenn who will provide storytelling, including sharing writing experiences, with students at Center Point Elementary School on February 1, 2011, from 8:15 until 11:30 a.m. at a cost of \$150.00 per hour to be paid from the local school's library account.

**AGREEMENT WITH BETTER BASICS TO PROVIDE SCHOOL DAY PROGRAMS AT CENTER POINT ELEMENTARY SCHOOL** - Mr. Little stated that a recommendation was being made to approve an agreement with Better Basics to provide School Day Programs at Center Point Elementary School for the period of October 1, 2010, through May 26, 2011, with the program to include the following:

Schoolwide Enrichment  
Arts, cultural and educational experience to enrich learning;

Ready 2 Read  
Motivational reading program for second grade classes.

Mr. Little pointed out that the cost break down is as follows and will be provided with the local school's Title I funds:

Schoolwide Enrichment	\$ 2,000.00
Ready 2 Read (\$500.00 per classroom)	\$ 6,000.00
<i>Credit</i>	<u>- 1,000.00</u>
	\$ 7,000.00

**CONTRACTED SERVICES AGREEMENT WITH GLENWOOD, INC., TO PROVIDE TRAINING FOR TEACHERS, STAFF, AND PARENTS AT CENTER POINT ELEMENTARY SCHOOL** - Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Glenwood, Inc., for Bobby Hudson, trainer, to provide training and professional development for paraprofessionals, teachers, and parents at Center Point Elementary School with the topics to include: self-esteem and self-regulating; autism; time management; bullying; handling defiance; disrespect and harassment. Mr. Little that the training will not exceed ten days during the period of October 2010 through May 2011, with compensation being \$130.00 per hour or \$845.00 per day (8:00 a.m.-3:30 p.m.) and will be paid from the local school's Title I and professional development funds.

**NIGHT SCHOOL AT ERWIN HIGH AND MINOR HIGH SCHOOLS** - Mr. Little reported that a recommendation was being made to approve the following school locations, dates and tuition costs for night school for 2011:

Erwin High School

Registration: First Term January 21-24, 2011  
Second Term March 21-22, 2011

Registration Hours: 9:00 a.m. - 4:00 p.m.

Class Schedule: First Term January 25 - March 10, 2011  
Second Term March 22 - May 5, 2011

Days of Week: Tuesday, Wednesday, and Thursday

Hours: 3:30 - 7:00 p.m.

Minor High School

Registration: January 5, 2011  
Make Up January 6-7, 2011  
Second Term March 21-22, 2011

Registration Hours: January 5, 2011 8:00 a.m. - 4:00 p.m.  
January 6-7, 2011 10:00 a.m. - 12:00 p.m.

Class Schedule: January 10 - February 22, 2011

Days of Week: Monday, Tuesday, and Thursday

Hours: 3:30 - 7:30 p.m.

<u>Tuition Costs</u>	Jefferson County Students	\$160.00 one term	\$320.00 two terms
	Out-of-District Students	\$185.00 one term	\$370.00 two terms

Tuition costs must be paid in full at time of registration with cash, cashier's check or money order, personnel or business checks will not be accepted.

Credit Earned ½ credit per term

Requirement Students must have a signed letter from their guidance counselor to register.

**CONTRACT WITH BRENT HOUSE HOTEL IN NEW ORLEANS, LOUISIANA FOR HOTEL ROOMS FOR IRONDALE MIDDLE SCHOOL'S NATIONAL JUNIOR HONOR SOCIETY** - Mr. Little stated that a recommendation was being made to approve the contract with Brent House Hotel in New Orleans, Louisiana, for eight (8) hotel rooms for Irondale Middle School's National Junior Honor Society members who will be participating in a service project. He noted the dates of the reservations are April 14-17, 2011, the cost is \$90.14 per room per night, and the local school's honor society account will be the funding source.

**CONTRACTS WITH LANDMARK TOUR AND TRAVEL, LLC, TO PROVIDE TRANSPORTATION FOR FIELD TRIPS FOR NORTH HIGHLAND ELEMENTARY SCHOOL** - Mr. Little noted that a recommendation was being made to approve two (2) one day contracts with Landmark Tour and Travel, LLC, for North Highland Elementary School's fourth and fifth grade classes. He further noted that the contracts provide round trip motor coach transportation, an experienced city guide for

Montgomery, itineraries, reservations, admission for selected sites in Montgomery and admission to the American Village:

Student tour of Montgomery, Alabama, on April 22, 2011, departing at 6:45 a.m. and return at approximately 6:30 p.m. for the fourth grade classes at a cost of \$2,000.00 to be paid from the local school's fourth grade field trip account; and

American Village, May 2, 2011, departing at 7:45 a.m. and returning at approximately 2:30 p.m. for the fifth grade classes at a cost of \$1,400.00 to be paid from the local school's fifth grade field trip account.

**CONTRACTED SERVICES AGREEMENT WITH ANN MARIE CARGILL-INGRAM TO CONDUCT A WORKSHOP FOR TEACHERS AT PINSON ELEMENTARY SCHOOL** - Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Ann Marie Cargill-Ingram who will provide professional development addressing reading and language arts weaknesses at Pinson Elementary School on January 3, 2011, from 8:00 a.m. until 3:00 p.m. at a cost of \$2,500.00 to be paid from the local school's Title I account.

**CONTRACTED SERVICES AGREEMENTS WITH DONEY CHILDREY, LEONARD DAVIS, JR., JAMES ROBINSON, RICARDO HOLLMAN, AND KEITH WILLIAMS TO ASSIST WITH FOOTBALL AT SHADES VALLEY HIGH SCHOOL** - Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreements with Doney Cornell Childrey, Leonard Davis, Jr., James Rondell Robinson, Ricardo Arnez Hollman, and Keith Williams who will provide assistance with football, including off season conditioning and spring training, at Shades Valley High School during the period of December 1, 2010 through March 31, 2011. Mr. Little pointed out that each individual will be paid a total of \$500.00 from the local school's football account.

**CONTRACTED SERVICES AGREEMENT WITH MELANIE ROBINSON TO SERVE AS DEBATE JUDGE FOR SHADES VALLEY HIGH SCHOOL** - Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Melanie Robinson who will serve as a debate judge for Shades Valley High School during the period of December 1, 2010 through May 31, 2011, with Ms. Robinson to be paid at the rate of \$120.00 per debate and will be paid from the local school's debate account.

**OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS** - Mr. Little noted that a recommendation was being made to approve the following requests for overnight/out-of-state field trips:

1. Michele Allison and Stacy Freeman, teachers at Clay-Chalkville Middle School, to take twenty-one (21) students and ten (10) chaperones to Nashville, Tennessee, to participate in a national cheerleading competition at the Opryland Hotel. The dates of the trip are December 27-29, 2010 and transportation will be the responsibility of the parents.
2. Stella Greene, Mike Radeke, and Bethany Tompkins, teachers at Clay-Chalkville Middle School, to take sixty (60) student and thirteen (13) chaperones to Alpine, Alabama, to participate in an environmental program at Camp Cosby. The dates of the trip are April 11-13, 2011, and transportation will be provided by school bus.
3. Jill Hickey, a teacher at Gresham Elementary School, to take thirteen (13) students and three (3) chaperones to Dauphin Island, Alabama, to participate in the Dauphin Island Sea Lab program. The dates of the trip are April 12-14, 2011, and transportation will be provided by Cline Tours, a commercial carrier.
4. Chris Elmore, a teacher at Hueytown High School, to take twelve (12) students and three (3) chaperones to Fort Payne, Alabama, to compete in a basketball tournament at Fort Payne High School. The dates of the trip are December 21-23, 2010, and transportation will be provided by school bus.
5. Michelle Allison and Stacy Freeman, teachers at Clay-Chalkville Middle School, to take twenty-one (21) students and ten (10) chaperones to Nashville, Tennessee, to participate in a cheerleading

competition at the Opryland Hotel. The dates of the trip are December 27-29, 2010, and transportation will be the responsibility of the parents.

6. Stella Greene, Mike Radeke, and Bethany Tompkins, teachers at Clay-Chalkville Middle School, to take sixty (60) students and thirteen (13) chaperones to Alpine, Alabama, to participate in an environmental program at Camp Cosby. The dates of the trip are April 11-13, 2011, and transportation will be provided by a school bus.
7. Jill Hickey, a teacher at Gresham Elementary School, to take thirteen (13) students and three (3) chaperones to Dauphin Island, Alabama, to participate in the Dauphin Island Sea Lab. The dates of the trip are April 12-14, 2011, and transportation will be provided by Cline tours, a commercial carrier.
8. Chris Elmore, a teacher at Hueytown High School, to take twelve (12) students and three (3) chaperones to Fort Payne, Alabama, to compete in a basketball tournament to be held at Fort Payne High School. The dates of the trip are December 21-23, 2010, and transportation will be provided by a school bus.
9. Jamekia Bies and Michelle Landrum, teachers at Irondale Middle School, to take thirty-five (35) students and ten (10) chaperones to New Orleans, Louisiana, to visit the Katrina and Beyond Exhibit and participate in the Hands on New Orleans volunteer program. The dates of the trip are April 14-17, 2011, and transportation will be provided by Cline Tours, Inc., a commercial carrier.
10. Emily Honey, a teacher at McAdory High School, to take twenty-eight (28) students and six (6) chaperones to Chicago, Illinois, to perform at *Music in the Parks* at Six Flags Great America. The dates of the trip are May 4-8, 2011, and transportation will be provided by Capital Motor Lines, a commercial carrier.
11. Joel Henson, a teacher at Oak Grove High School, to take one hundred (100) students and forty (40) chaperones to Orlando, Florida, to perform in the “STARS” event to be held at Universal Studios and visit other area attractions. The dates of the trip are April 27-May 1, 2011, and transportation will be provided by Cline Tours, Inc., a commercial carrier.

**BOARD APPROVES OTHER MATTERS SUBMITTED BY BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES** - Upon recommendation of the superintendent, Mr. Little moved and Mrs. Nix seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for instructional services:

- Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Meeting Dates for Board Advisory Committee for Instructional Services
- Contracting with Jefferson County Sheriff’s Deputy to Direct Traffic at McAdory Middle and McAdory High Schools
- Request from Stephanie Guyton to Conduct Research for Higher Degree in Area of Teacher Leadership
- Rental Agreement for Use of Facilities at Birmingham Botanical Gardens for Secondary Art Exhibit
- Amendment to Agreement with YWCA of Central Alabama
- Agreement with Jefferson-Blount-St. Clair Mental Health Authority
- Special Education Services Contract with Glenwood, Inc., for Monitoring Medical Needs of Exceptional Education Student
- Educational Affiliation Agreement with University of Alabama School of Medicine, University of Alabama Hospital for Rotation of Residents from Child and Adolescent Psychiatry Residency Program
- Memorandum of Agreement with University of Alabama at Birmingham School of Health-Related Professions for Provision of Physical Therapy Services
- School Staffing Agreement with Maxim Health Care Services, Inc., to Provide Nursing Services to Students
- Agreement with JCCEO Headstart Program for Early Intervention Services to Handicapped Infants, Toddlers, Preschoolers and Their Families
- Flow Through Subcontract with Glenwood, Inc.

- Flow Through Subcontracts with Glenwood, Inc., (Preschool Students; Glenwood; Allen Cott; and Lakeview School) for 2010-2011 School Year
- Fee-for-Service Agreement for University of Alabama at Birmingham to Provide Pay for Substitute Teachers for Teachers Attending Instructional Technology Workshop on Internet Safety
- Contracted Services Agreement with Busby Communications to Provide Consultant Services to Teachers at Adamsville Elementary School
- Contracted Services Agreement with Franklin Covey Client Sales, Inc., to Provide *Leader in Me Lighthouse* Team Training at Adamsville Elementary School
- Contracted Services Agreement Judith Glenn to be Guest Author at Center Point Elementary School
- Agreement with Better Basics to Provide School Day Programs at Center Point Elementary School
- Contracted Services Agreement with Glenwood, Inc., to Provide Training for Teachers, Staff, and Parents at Center Point Elementary School
- Night School at Erwin High and Minor High Schools
- Contract with Brent House Hotel in New Orleans, Louisiana, for Hotel Rooms for Irondale Middle School's National Junior Honor Society
- Contracts with Landmark Tour and Travel, LLC, to Provide Transportation for Field Trips for North Highland Elementary School
- Contracted Services Agreement with Marie Cargill-Ingram to Conduct Workshop for Teachers at Pinson Elementary School
- Contracted Services Agreement with Doney Childrey, Leonard Davis, Jr., James Robinson, Richardo Hollman, and Keith Williams to Assist with Football at Shades Valley High School
- Contracted Services Agreement with Melanie Robinson to Serve as Debate Judge for Shades Valley High School
- Overnight/Out-of-State Field Trip Requests

The motion was approved unanimously.

**BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:**

**OTHER MATTERS:**

**RIGHT-OF-WAY DEED FOR SANITARY SEWER AT NEW ERWIN HIGH SCHOOL** - Mr. Rhodes stated that a recommendation was being made to approve the Right-of-Way Deed conveying to Jefferson County approximately .12 of an acre at the new Erwin High School allowing for a sanitary sewer.

(Deed here)

**DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY** - Mr. Rhodes noted that a recommendation was being made to declare equipment located in the following schools and departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of schools here)

**APPLICATION FOR CONSTRUCTION SUBMITTED BY CLAY ELEMENTARY SCHOOL** - Mr. Rhodes reported that a recommendation was being made to approve the Application for Construction submitted by Clay Elementary School for the construction of a pea gravel path to connect two existing sidewalks so students will not have to walk through dirt or mud to get to an adjoining building. Mr. Rhodes noted that this is an Eagle Scout project by Austin Gill and the project will be paid for with donations from local merchants.

**LEASE AGREEMENT FOR USE OF ZAMORA TEMPLE BY PINSON VALLEY HIGH SCHOOL FOR ITS PROM** - Mr. Rhodes stated that a recommendation was being made to approve the Lease

Agreement with Zamora Shrine for use of its facilities and food services by Pinson Valley High School for its prom to be held on April 8, 2011, with all expenses being paid by the local school from its prom account.

**ACCEPTANCE OF BID FOR LAWN CARE SERVICES AT BRIGHTON MIDDLE SCHOOL** - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 83-10) submitted by Manuel's Lawn and Grounds Service to provide lawn care services at Brighton Middle School with the bid including a \$35.00 per man hour and cost plus ten percent (10%) for other non-specified services and materials:

Item #1 Main Campus - mowing, edging, trimming, debris removal

Per Visit Cost:\$275.00 per visit x 36 visits = \$7,150.00

Item #2 Fertilization/Weed Control

Per Visit Cost:\$600.00 per visit x 6 visits = \$ 3,600.00

Item #3 Pruning, Weed Control, Fertilization of bed plants, shrubs, woody ornamentals, groundcovers, all other trees less than 12' in height

Per Visit Cost:\$300.00 per visitx 2 visits = \$ 600.00

Item #4 Athletic Areas - mowing, edging, debris removal

Per Visit Cost:\$ 60.00 per visitx 14 visits = \$ 840.00

Item #5 Aeration of turf areas - DELETED

Item #6 Spread Pine Straw

\$ 700.00

Item #7 Per Hours Rate for Maintaining Irrigation

\$ 75.00

Mr. Rhodes pointed out that the services and supplies identified in the bid were for bidding purposes only and were used in the evaluation of the bid and to establish pricing for the services and materials. He also noted that the contract period for the services will be for one year from the date of award with the possibility of up to two additional one-year extensions and the funding will be from both the custodial hour allocations and local school funds.

**CONTRACTED SERVICES AGREEMENT FOR USE OF WEATHERFORD HOUSE AND GARDENS FOR HUEYTOWN HIGH SCHOOL'S SENIOR HOLIDAY DANCE** - Mr. Rhodes noted that a recommendation was being made to approve the Contracted Services Agreement with Weatherford House and Gardens for use of facilities and food service by Hueytown High School for its senior holiday dance on December 11, 2010 from 7:00-11:00 p.m. at a cost of \$2,250.00 to be paid by the local school.

**MEETINGS DATES FOR BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES** - Mr. Rhodes noted that a recommendation was being made to approve the meeting dates for the Board Advisory Committee for Administrative Services:

January 18, 201

May 17, 2011

September 13, 2011

February 15, 2011

June 14, 2011

October 18, 2011

March 10, 2011

July 19, 2011

November 8, 2011

April 19, 2011

August 16, 2011

**GRANTING OF EASEMENT TO ALABAMA POWER COMPANY AT NEW MORTIMER JORDAN HIGH SCHOOL ATHLETIC COMPLEX**

- Mr. Rhodes reported that a recommendation was being made to grant an easement to Alabama Power Company at the new Mortimer Jordan High School that is necessary to provide electrical service to the athletic complex.

**CHANGE ORDER NUMBER TWO FOR ROOFING PROJECT AT WARRIOR ELEMENTARY, HUEYTOWN ELEMENTARY, AND HUEYTOWN MIDDLE SCHOOLS**

- Mr. Rhodes stated that a recommendation was being made to approve Change Order Number Two for the roofing project at Warrior Elementary School, Hueytown Elementary School, and Hueytown Middle School to decrease the contract sum by \$945.77, a credit to the owner for unused contingency and tax savings, resulting in a revised contract sum of \$287,417.56

**ACCEPTANCE OF BID FOR ELECTRICAL AND LIGHTING SUPPLIES** - Mr. Rhodes noted that a recommendation was being made to accept the bid (number 77-10) submitted by Kendall Electric Supply for electrical and lighting supplies including a six percent (6%) cost plus for non specified items.

Mr. Rhodes pointed out that the contract period is for one year from the date of award with the possibility of up to two one-year extensions and the support operations department will be the funding source for items purchased.

**CONTRACT FOR ELECTRIC SERVICE WITH ALABAMA POWER COMPANY TO PROVIDE ELECTRICAL SERVICES TO NEW PLEASANT GROVE HIGH SCHOOL**

- Mr. Rhodes reported that a recommendation was being made to approve the Contract for Electric Service with Alabama Power Company for the provision of electrical service to the new Pleasant Grove High School located at 100 Spartan Drive (1301 Fourth Place), Pleasant Grove, Alabama.

Frequency:	Approximately sixty (60) hertz
Voltage and Phase:	277/4780 v; three phase
Delivery Point:	As presently served
Rate Schedule(s):	LPTL
Service Level:	Secondary
Rate Rider(s):	Contract Term Discount (CTD) & Multiple Accounts (MA)
Commencement of electric services	not later than: Next billing date after contract completion
Contract Capacity:	850 KW
Minimum billing demand:	See Rate Schedule

**BILLS AND PAYROLL FOR MONTH OF NOVEMBER 2010** - Mr. Rhodes noted that a recommendation was being made to accept the bills in the amount of \$4,838,758.02, county commission grant bills in the amount of \$4,847,050.28 and payroll in the amount of \$22,215,207.98 for the month of November 2010. Mr. Rhodes pointed out that as of December 15, 2010, all board and local school bank statements for November will be reconciled.

**ACCEPTANCE OF BID FOR CONSTRUCTION OF NEW HUEYTOWN HIGH SCHOOL ATHLETIC PACKAGE**

- Mr. Rhodes stated that a recommendation was being made to accept the bid (number 76-10) submitted by Doster Construction Company for the athletic construction package for the new Hueytown High School as follows:

Base Bid

\$5,154,000

Alternate Number One - Add Baseball & Softball Facilities	<u>\$1,318,000</u>
Total Base Bid Plus Alternate Number One	<u>\$6,472,000</u>

Mr. Rhodes pointed out that the County Commission Grant Fund (one-cent sales tax) is the funding source.

Dr. Morris reported that the template for these athletic facilities is basically the same as those being constructed at other school sites – football stadium, field house, concession stand. He pointed out that with the base bid that was received funds are available to accept the alternates for the baseball and softball facilities.

**BOARD APPROVES RECOMMENDATIONS OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES** - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve, as presented, the other matters submitted by the board advisory committee for administrative services:

- Right-of-Way Deed for Sanitary Sewer at New Erwin High School
- Declaration of Equipment at Various Schools and Departments as Surplus Property
- Application for Construction Submitted by Clay Elementary School
- Lease Agreement for Use of Zamora Temple by Pinson Valley High School for Prom
- Acceptance of Bid for Lawn Care Services at Brighton Middle School
- Contracted Services Agreement for Use of Weatherford House and Gardens for Hueytown High School's Senior Holiday Dance
- Meeting Dates for Board Advisory Committee for Administrative Services
- Granting of Easement to Alabama Power Company at New Mortimer Jordan High School Athletic Complex
- Change Order Number Two for Roofing Project at Warrior Elementary, Hueytown Elementary, and Hueytown Middle Schools
- Acceptance of Bid for Electrical and Lighting Supplies
- Contract for Electric Service with Alabama Power Company to Provide Electrical Services to New Pleasant Grove High School
- Bills and Payroll for Month of November 2010
- Acceptance of Bid for Construction of New Hueytown High School Athletic Package

The motion was approved unanimously.

**BOARD APPROVES AMENDMENT TO CONTRACT OF EMPLOYMENT FOR SUPERINTENDENT PHILLIP B. HAMMONDS** - Mrs. Parsons explained that changes have been made in PEEHIP, employees health insurance, and the superintendent's contract provides for the board to pay that premium. Mr. Rhodes moved and Mrs. Nix seconded a motion to approve the amendment to the contract of employment for Superintendent Phillip B. Hammonds. The motion was approved unanimously.

(Amendment here)

**PARENT FROM ERWIN HIGH SCHOOL PRESENTS CONCERNS REGARDING INCIDENT** - President Parsons recognized Mr. Byron Steele, a parent. Mr. Steele presented concerns regarding an incident that occurred at Erwin High School involving his son. Mr. Steele reviewed the incident, the meetings held in the student services department, as well as meetings held with the superintendent, the school group director, and principal of Erwin High School. Mr. Steele also expressed concerns about the actions of a teacher, SRO, and an assistant principal. Mr. Steele requested that the board investigate the actions of the teacher and staff of Erwin High School and the Jefferson County school system and a recommendation be given to him.

President Parsons stated that the board takes serious the safety and security of all students. She expressed appreciation to Mr. Steele for taking time to address the board.

**MEETING ADJOURNED** - There being no further business, President Parsons adjourned the meeting at 11:04 a.m.