

MINUTES
August 25, 2011

The Jefferson County Board of Education met in regular session on Thursday, August 25, 2011, at 10:02 a.m. in the board's office, 2100 18th Street South, Birmingham, Alabama, with the following members present: President Jennifer H. Parsons, Vice-President Ronald A. Rhodes, Mrs. Karen Smith Nix, and Mr. Tommy L. Little. Members absent: Ms. Jacqueline A. Smith. Also present were Superintendent Phil Hammonds and Board Attorney Burgin Kent.

MEETING CALLED TO ORDER - President Parsons declared a quorum present, called the meeting to order, and recognized Mr. Bruce Capps, Attendance Supervisor in Student Services Department, who gave the devotion.

Mr. Rhodes led in the Pledge of Allegiance.

BOARD ADOPTS AGENDA - The superintendent presented the agenda for the meeting. Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to adopt the agenda as amended. The motion was approved unanimously.

VISITORS WELCOMED - President Parsons recognized the visitors present and expressed appreciation for their interest in the business of the school system.

BOARD APPROVES MINUTES OF REGULAR SESSION OF JULY 28, 2011, SPECIAL BOARD MEETING OF AUGUST 4, 2011, SPECIAL BOARD MEETING OF AUGUST 12, 2011, AND SPECIAL BOARD MEETING OF AUGUST 16, 2011 - The superintendent presented the minutes of the Regular Session of July 28, 2011, Special Board Meeting of August 4, 2011, Special Board Meeting of August 12, 2011, and the Special Session of August 16, 2011, had been sent to the board members prior to the meeting; and recommended approval of the minutes.

Mr. Rhodes moved and Mr. Little seconded a motion that the minutes of the regular session of July 28, 2011, special board meeting of August 4, 2011, special board meeting of August 12, 2011, and special session of August 16, 2011, be approved as presented. The motion was approved unanimously.

GOOD THINGS ARE HAPPENING! - The superintendent reported on the following good things happening in the school district:

Shane Cochran, school bus inspector in the transportation department, was recognized for placing first in the school bus inspector competition at the Alabama State Transportation Conference and will represent the state in the national competition to be held in September.

John Parker, bus driver, was recognized for winning the Alabama School Bus Safety Road-E-O and placing 15th in the Southeastern State Pupil Transportation Road-E-O.

The following students were recognized for being featured in the *Birmingham Magazine* as Birmingham's Super Students: Joshua Sewell, Clay-Chalkville High School; Itia Dowdell, Minor High School; J. T. Edmonson, Hueytown High School; and Jarrod Hicks, Jefferson County International Baccalaureate School.

Enrollment for the first week of the 2011-2012 school year being 35,711.

Board member Karen Smith Nix was presented with a certificate for achieving Level 3 in the Alabama Association of School Boards Academy.

Later in the meeting, the superintendent recognized Ms. Sonja Anthony, director of child nutrition, who announced that several child nutrition employees will be going to the White House in October as part of the ceremony for the Healthy Schools Challenge.

The superintendent also recognized Dr. Julie Hannah who is serving as interim deputy superintendent for instructional services and Dr. Anna Vacca who recently returned to the central office as School Group Director.

PRESENTATION OF FINANCIAL STATEMENT FOR MONTH OF JULY 2011; REPORT ON BOND RATING; AND ANNOUNCEMENT OF HEARINGS ON FISCAL YEAR 2012 BUDGET - The

superintendent recognized Mrs. Sheila Jones, executive director of business and financial affairs, to present the financial statement for the month of July 2011. Mrs. Jones reported that the month of June ended with the general fund balance being \$75,096,603.15, special revenues \$19,090,118.58, debt service \$6,822,690.93, capital projects \$48,677,931.74, and fiduciary trust \$1,106,362.46. Mrs. Jones noted that with 83.33 percent of the fiscal year complete, local revenues are at 98.47 percent and total revenues are at 88.82 percent with total expenditures and transfers out at 82.37 percent. The superintendent noted that the general fund balance remains on target to end the fiscal year with over two months in reserve.

Mrs. Jones announced that following the financial review of the 2005 bond issue, Standard and Poors has upgraded the board's bond rating from A- to AA-. She pointed out that this is an upgrade of three spots and was justified by the board's stable investments, continuing economic growth in Jefferson County, i.e. the Norfolk Southern Intermodel facility, outlet center in Leeds, adequate procedures in place to meet debt, and conservation in issuing of debt.

The superintendent reported that projections are to end fiscal year 2011 with approximately \$60 million in reserve. He noted that over the last few years the reserve has served the system well in preserving jobs, providing advance placement classes, and arts education. The superintendent announced that the hearings on the budget for fiscal year 2012 will be held on Wednesday, September 7, at 5:00 p.m. and Tuesday, September 13, at 2:00 p.m.

BOARD APPROVES RENEWAL OF MEMBERSHIP IN SCHOOL SUPERINTENDENTS OF

ALABAMA - Upon recommendation of the superintendent, Mr. Rhodes moved and Mr. Little seconded a motion to renew the system membership in the School Superintendents of Alabama (SSA) for fiscal year 2012 at an annual cost of \$9,200 with the membership to include slots for the superintendent, the two deputy superintendents, and two school group directors and the dues including membership for the superintendent in the American Association of School Administrators (AASA). The motion was approved unanimously.

BOARD APPROVES SALARY SCHEDULE FOR 2010-2012 - Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve the Salary Schedule for 2011-2012 (effective July 1, 2011, with employee's contract year). The motion was approved unanimously.

(Salary Schedule here)

BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES – MR. LITTLE, CHAIRMAN; MRS. NIX, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. HANNAH, SECRETARY;

RECOMMENDATIONS AND REPORTS:

LEASE AGREEMENT FOR USE OF BOUTWELL MUNICIPAL AUDITORIUM FOR ANNUAL MUSIC FESTIVAL - Mr. Little noted that a recommendation was being made to approve the Lease Agreement with the City of Birmingham for use of Boutwell Municipal Auditorium for the Annual Music Festival with use of the facilities to be November 16-17, 2011 and cost in the amount of

\$3,800.00 (initial deposit of \$2,300.00) to be provided through the arts education department and Jefferson County Schools Public Education Foundation.

LEASE AGREEMENT FOR USE OF BIRMINGHAM BOTANICAL GARDENS FOR ELEMENTARY ART EXHIBIT

- Mr. Little reported that a recommendation was being made to approve the Garden Center Use Contract with the Birmingham Park and Recreation Board for use of facilities at the Birmingham Botanical Gardens for the Elementary Art Exhibit with the use of the facilities to be on October 26-27, 2011 and the rental cost of \$168.00 to be provided through the arts education department.

CONTRACTED SERVICES AGREEMENT WITH MIKE MARSH PIANO SERVICES FOR RENTAL OF PIANOS FOR MUSIC FESTIVAL

- Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreement with Mike Marsh Piano Services for the rental, delivery, pick-up, and tuning of pianos which shall include one baby grand piano and two studio pianos for the 2011 Music Festival to be held at Boutwell Auditorium. Mr. Little pointed out that the pianos will be delivered on November 15, 2011, and picked up on November 18, 2011, and the cost in the amount of \$1,550.00 will be provided through the arts education department.

ARTICULATION/DUAL ENROLLMENT AGREEMENT WITH LAWSON STATE COMMUNITY COLLEGE

- Mr. Little stated that a recommendation was being made to approve the Articulation/Dual Enrollment Agreement with Lawson State Community College for the 2011-2012 school year in the career and technical education areas of accounting; industrial hydraulics and pneumatics systems and maintenance; drafting; heating, ventilation, air conditioning, and refrigeration; painting and refinishing; electricity; machining technology; machining; welding; computer controls; electrical and electronic systems; construction; carpentry; cabinet making; photography; keyboarding; child development; business technology; cosmetology; hospitality and tourism; culinary arts; wiring; and horticulture.

CONTRACTED SERVICES AGREEMENT WITH KARLA ROBERTS TO PROVIDE INSTRUCTION FOR BAND AT CLAY-CHALKVILLE HIGH SCHOOL

- Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Karla Roberts who will provide woodwind and flute ensemble instruction for band students at Clay-Chalkville High School with the services to be provided from 8:00 a.m.-3:00 p.m. on Tuesdays during the 2011-2012 football season and 8:00-11:00 a.m. on Wednesdays for the 2011-2012 school year. Mr. Little pointed out that the cost of the services is \$25.00 per hour and the local school will pay the cost from its band account.

CONTRACTED SERVICES AGREEMENT WITH AMANDA WHITAKER TO PROVIDE DANCE INSTRUCTION AT MORTIMER JORDAN HIGH SCHOOL

- Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreement with Amanda Whitaker who will provide dance instruction, including choreography and instruction, for the dance team at Mortimer Jordan High School. He noted that the services will be provided August 10-October 28, 2011, 3:00-5:00 p.m. Monday-Thursday for a total of 94 hours and an additional 20 hours in November and December 2011 for competition routines. He pointed out that Ms. Whitaker will be paid \$7.50 per hour, 114 hours for a total of \$855.00 to be paid from the local school's dance team account.

CONTRACTED SERVICES AGREEMENT WITH SHANE PORTER TO PROVIDE MUSIC INSTRUCTION AT SHADES VALLEY HIGH SCHOOL

- Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Shane Porter who will provide music instruction for the band at Shades Valley High School primarily on Mondays and music arrangement at his personal residence during the 2011-2012 school year. Mr. Little noted that Mr. Porter will be paid a total of \$8,000.00 from the local school's band account and the term of agreement begins September 1, 2011, and ends September 1, 2012.

OTHER MATTERS:

PERSONNEL ACTIONS PRESENTED FOR APPROVAL - Mr. Little reported that a recommendation was being made to approve the personnel actions for both certificated and classified employees in the areas of appointments, resignations, retirements, etc.

(Personnel actions here)

SALARY SUPPLEMENTS FOR EMPLOYEES - Mr. Little stated that a recommendation was being made to approve the salary supplements for employees as follows:

(List of employees here)

CONTRACTING WITH JEFFERSON COUNTY SHERIFF'S DEPUTY TO DIRECT TRAFFIC AT MCADORY MIDDLE AND HIGH SCHOOLS - Mr. Little reported that a recommendation was being made to approve contracting with Brad Dickey, a Jefferson County Sheriff's Deputy, to work part-time on a rotating basis directing traffic in the mornings and afternoons at McAdory Middle and McAdory High schools for the 2011-2012 school year at the rate of pay of \$25.00 per hour with a two-hour minimum work assignment.

CONTRACTED SERVICES AGREEMENT WITH MUSIC OPPORTUNITY PROGRAM TO PROVIDE STRING INSTRUMENT INSTRUCTION - Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Marilyn Pipkin and Paul Merryman of Music Opportunity Program (MOP) to provide string instrument instruction, including weekly lessons, in selected schools during the 2011-2012 school year at a cost of \$33,000.00 to be funded through the Arts Education Department.

EMBEDDED ACADEMIC CREDIT RELATING TO SCIENCE CONTENT WITHIN CAREER TECHNICAL EDUCATION - Mr. Little stated that a recommendation was being made to approve the embedded academic credit courses relating to math content within career technical education courses beginning with the 2009-2010 school year:

| <u>Career and Technical Education Course</u> | <u>Embedded Science Hours</u> |
|----------------------------------------------|-------------------------------|
| Engineering Applications | 63 |
| Engineering Systems | 88 |
| Foundations of Engineering | 60 |
| Support Services | 27 |
| Sports Medicine | 35 |
| Therapeutic Services | 69 |
| Introduction to Pharmacy | 38 |
| Health Promotion and Wellness | 68 |
| Health Informatics | 47 |
| Emergency Services | 48 |
| Dental Assisting | 15 |
| Diagnostic Services | 47 |

Mr. Little pointed out that embedded credit is credit awarded as an elective science credit for the satisfactory completion of career and technical education courses containing sufficient academic science content with the following guidelines being applicable when awarding science embedded credit:

- A combination of career and technical education courses as listed must satisfy a minimum of 140 clock hours of science instruction.
- All career and technical education teachers must be highly qualified in science as defined under the *No Child Left Behind Act of 2001*.

- Students cannot receive both an embedded and substitute credit to satisfy science electives.
- Students cannot receive both science credit and career and technical education credit for the same courses within a combination of courses. For example, if a student takes three of the courses listed in the chart, he/she would receive two career and technical education course credits and one embedded science credit.

COOPERATIVE AGREEMENT WITH ALABAMA DEPARTMENT OF REHABILITATION SERVICES TO PROVIDE PARTIAL REIMBURSEMENT OF JOB COACHES' SALARIES, BENEFITS, AND ADMINISTRATIVE COSTS

Mr. Little stated that a recommendation was being made to approve the Cooperative Agreement for fiscal year 2011-2012 with the Alabama Department of Rehabilitation Services for the Department of Rehabilitation Services to provide reimbursement not to exceed \$74,401.69 for three job coaches' salaries, benefits, and administrative costs.

MEMORANDUM OF AGREEMENT WITH STATE DEPARTMENT OF EDUCATION FOR LANGUAGE INTERPRETER SERVICES

Mr. Little stated that a recommendation was being made to approve the Memorandum of Agreement with the State Department of Education whereby the board will act as fiscal agent for the provision of language interpreter services for an identified student served by the Alabama Clinical Schools. Mr. Little pointed out that the initial agreement cover the period of August 18 through September 30, 2011, and the second agreement for the period of October 1, 2011, through September 30, 2012.

CONTRACTED SERVICES AGREEMENT WITH KIMBERLY HUTCHENS TO PROVIDE CHOREOGRAPHY DUTIES FOR THEATRE DEPARTMENT AT CLAY-CHALKVILLE HIGH SCHOOL

Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Kimberly Hutchens who will provide choreography services for the theatre department at Clay-Chalkville High School during the period of January 1 through May 31, 2012, at a cost of \$25.00 per hour for a total not to exceed \$400.00. Mr. Little further noted that the local school's theatre department account will be the funding source.

LEASE AGREEMENT FOR TRUSSVILLE CIVIC CENTER AND CATERING SERVICES AGREEMENT WITH HAPPY CATERING COMPANY FOR CHALKVILLE HIGH SCHOOL'S PROM

Mr. Little stated that a recommendation was being made to approve the Use Agreement with the City of Trussville for lease of the Exhibit Hall and Cahaba Lilly Room at the Trussville Civic Center by Clay-Chalkville High School for its prom on March 30, 2012 at a cost of \$2,450.00 to be paid by the school.

Mr. Little further stated that a recommendation was being made to approve the agreement with The Happy Catering Company for catering services, including refreshments, for the Clay-Chalkville High School prom to be held on March 30, 2012, at a cost of \$2,858.35 to be paid by the local school.

CONTRACTED SERVICES AGREEMENT WITH ADAM BLEVINS TO PROVIDE BAND INSTRUCTION AT CLAY-CHALKVILLE HIGH SCHOOL

Mr. Little reported that a recommendation was being made to approve the Contracted Services Agreement with Adam Blevins who will provide marching percussion and percussion ensemble instruction at Clay-Chalkville High School, 3:00-6:00 p.m. on Mondays, Tuesdays and Thursdays during football season and 8:00-11:00 a.m. each Wednesday for the 2011-2012 school year. Mr. Little noted that Mr. Blevins will be paid \$20.00 per hour and the local school's band account will be the funding source.

CONTRACTED SERVICES AGREEMENT WITH ROBERT JONES TO PROVIDE BAND INSTRUCTION AT CLAY-CHALKVILLE MIDDLE SCHOOL

Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Robert Jones who will provide one-on-one and small group instruction for the band students at Clay-Chalkville Middle

School for the period of August 26, 2011 through May 11, 2011, with a maximum of five (5) days and a minimum of two (2) days per week as needed. Mr. Little further noted that Mr. Jones will be paid \$150.00 per day and the funding source will be the local school's band account.

CONTRACTED SERVICES AGREEMENT WITH TAG VIDEO - TERRY CAMPBELL TO VIDEO PERFORMANCES OF GARDENDALE HIGH SCHOOL'S ROCKETTES - Mr. Little stated that a recommendation was being made to approve the Contracted Services Agreement with Tag Video - Terry Campbell who will video performances and compile a DVD for the Gardendale High School's Rockettes highlighting performances at football and basketball games, pep rallies, parades and contests during the period of August 26, 2011-February 29, 2012. Mr. Little noted that the cost of the services is \$60.00 per DVD for sixteen (16) for a total cost of \$960.00 to be paid from the local school's Rockette account.

AGREEMENTS WITH PARAGON MARKETING GROUP FOR BROADCAST OF MCADORY HIGH VS. HUEYTOWN HIGH SCHOOLS VARSITY FOOTBALL GAME - Mr. Little reported that a recommendation was being made to approve the two (2) Agreements with Paragon Marketing Group, LLC, for Paragon to televise via the ESPN Network the boys' varsity football game between McAdory and Hueytown High Schools at the McAdory High stadium on September 16, 2011. Mr. Little noted that there is no cost associated with the agreement and in exchange for the school's participation, Paragon Marketing Group will pay each school the fee of \$500.00

CONTRACTED SERVICES AGREEMENT WITH LAUREL GILCHRIST TO PROVIDE CHOREOGRAPHY SERVICES TO DANCE LINE AT MCADORY HIGH SCHOOL - Mr. Little noted that a recommendation was being made to approve the Contracted Services Agreement with Laurel Gilchrist who will provide choreography services, including creating and teaching a routine, for the dance line at McAdory High School with the services to be provided during the 2011-2012 fall and spring sport seasons from 3:00-5:00 p.m. three days (3) days per week. Mr. Little pointed out that the cost is \$20.00 per hour and will be paid from the local school's auxiliary members account.

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUESTS - Mr. Little noted that a recommendation was being made to approve the following overnight/out-of-state field trip requests:

1. Teresa Gober, a teacher at Johnson Elementary School, to take twenty-nine (29) students and five (5) chaperones to Hunstville, Alabama, to participate in the Space and Rocket Center camp. The dates of the trip are February 22-24, 2012, and transportation will be by school bus.
2. Summer Basgier, Brooke Hawkins, LanJulian Pendleton, Jan Nicholson, Rosemary Dallam, Stephanie Hoffman, and George Cargile, teachers at McAdory High School, to take twenty-five (25) students and four (4) chaperones to Montgomery, Alabama, to participate in the Joint Leadership Development Conference and Marketing Expo. The dates of the trip are September 26-27, 2011, and transportation will be by school bus.
3. Susan Rheuby, Deanne Parker, Ronna Hall, Kay Burchfield, and Lydia Jones, teachers at Oak Grove High School, to take one-hundred thirty (130) students and forty (40) chaperones to Camp Cosby in Alpine, Alabama. The dates of the trip are September 14-16, 2011, and transportation will be by school bus.
4. Leigh Hammond and Paige Sciara, teachers at Snow Rogers Elementary School, to take thirty-five (35) students and twelve (12) chaperones to Columbiana, Alabama, to participate in the Coosa River Science School. The dates of the trip are October 27-28, 2011, and transportation will be by school bus.

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR INSTRUCTIONAL SERVICES - Upon recommendation of the superintendent, Mr. Little moved and Mrs. Nix seconded a motion to approve, as

presented, the recommendations and reports and other matters submitted by the board advisory committee for instructional services:

- Lease Agreement for Use of Boutwell Municipal Auditorium for Annual Music Festival
- Lease Agreement for Use of Birmingham Botanical Gardens for Elementary Art Exhibit
- Contracted Services Agreement with Mike Marsh Piano Services for Rental of Pianos for Music Festival
- Articulation /Dual Enrollment Agreement with Lawson State Community College
- Contracted Services Agreement with Karla Roberts to Provide Instruction for Band at Clay-Chalkville High School
- Contracted Services Agreement with Amanda Whitaker to Provide Dance Instruction at Mortimer Jordan High School
- Contracted Services Agreement with Shane Porter to Provide Music Instruction at Shades Valley High School
- Personnel Actions Presented for Approval
- Salary Supplements for Employees
- Contracting with Jefferson County Sheriff's Deputy to Direct Traffic at McAdory Middle and High Schools
- Contracted Services Agreement with Music Opportunity Program to Provide String Instrument Instruction
- Embedded Academic Credit Relating to Science Content within Career Technical Education Courses
- Cooperative Agreement with Alabama Department of Rehabilitation Services to Provide Partial Reimbursement of Job Coaches' Salaries, Benefits, and Administrative Costs
- Memorandum of Agreement with State Department of Education for Language Interpreter Services
- Contracted Services Agreement with Kimberly Hutchens to Provide Choreography Duties for Theatre Department at Clay-Chalkville High School
- Lease Agreement for Trussville Civic Center and Catering Services Agreement with Happy Catering Company for Clay-Chalkville High School Prom
- Contracted Services Agreement with Adam Blevins to Provide Band Instruction at Clay-Chalkville High School
- Contracted Services Agreement with Robert Jones to Provide Band Instruction at Clay-Chalkville Middle School
- Contracted Services Agreement with Tag Video-Terry Campbell to Video Performances of Gardendale High School Rockettes
- Agreements with Paragon Marketing Group for Broadcast of McAdory High vs. Hueytown High Schools Varsity Football Game
- Contracted Services Agreement with Laurel Gilchrist to Provide Choreography Services to Dance Line at McAdory High School
- Overnight/Out-of-State Field Trip Request

The motion was approved unanimously.

BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES – MR. RHODES, CHAIRMAN; MS. SMITH, CO-CHAIRMAN; MRS. PARSONS, EX-OFFICIO; AND DR. MORRIS, SECRETARY:

RECOMMENDATIONS AND REPORTS:

CHANGE ORDER NUMBER SIX FOR NEW BRIGHTON SCHOOL - Mr. Rhodes stated that a recommendation was being made to approve Change Order Number Six for the new Brighton School that included the following:

| | |
|---------------------------------------------------------------------|---------------|
| CP 62 Erosion control blankets at sloped areas | \$ 7,720.00 |
| CP 63 Imported topsoil for landscaping | \$ 42,655.00 |
| CP 65 Glass kits for music practice room doors | \$ 1,921.00 |
| CP 66 Miscellaneous electrical additions | \$ 3,847.00 |
| CP 67 Relocation of intercom/data at principal's office | \$ 812.00 |
| CP 68 Revised additional data lines at Family/Consumer Science Room | \$ 1,677.00 |
| CP 69 Tie eyewash drain into acid drain for hood | \$ 923.00 |
| CP 70 Add data outlets at speech room #204 | \$ 1,454.00 |
| CP 71 Added marker boards at Music room #239 | \$ 767.00 |
| CP73 EMC power feed for domestic water pump | \$ 4,619.00 |
| CP 74 Revised grading work at east side of site | \$ 7,774.00 |
| CP 75 Landscape and storm water changes | \$ 5,703.00 |
| CP 77 Sewer impact fees | \$ 21,544.00 |
| CP 78 6" fire/domestic water line tap | \$ 4,134.00 |
| CP 79 Irrigation system line tap | \$ 2,134.00 |
| Total | \$ 281,239.00 |

| | |
|-------------------------------------|----------------|
| Original Contingency Amount | \$1,000,000.00 |
| Less Change Orders 1-6 | \$ 595,523.00 |
| Original Contingency Balance | \$ 404,477.00 |
| Sales Tax Credit | \$ 584,548.84 |
| Total Credit Due to Contract Amount | \$9,89,025.84 |

The revised contract sum, including Change Order Number Six, is \$16,551,974.16.

DECLARATION OF EQUIPMENT AT VARIOUS SCHOOLS AND DEPARTMENTS AS SURPLUS PROPERTY

- Mr. Rhodes noted that a recommendation was being made to declare the equipment located in the following schools and departments as surplus property and delete such equipment as fixed assets/supplemental inventory items:

(List of equipment here)

CHANGE ORDER NUMBER TWO FOR MINOR HIGH SCHOOL FIELDHOUSE HVAC RETROFIT

- Mr. Rhodes reported that a recommendation was being made to approve Change Order Number Two for the Minor High School fieldhouse HVAC retrofit project that included the following:

| | |
|--------------------------------------|---------------|
| 1C HVAC Controls \$23,500.00 | (\$ 1,500.00) |
| 1D Alabama Power Company Contingency | (\$ 5,000.00) |
| Sales and Use Tax Savings Credit | \$ 7,850.94 |
| Total | (\$14,350.94) |

Change Order Number Two will decrease the contract sum resulting in a revised contract sum of \$188,538.47.

ACCEPTANCE OF BID FOR ICE DISPENSERS FOR CHILD NUTRITION PROGRAM

- Mr. Rhodes stated that a recommendation was being made to accept the bid (number 65-11) submitted by Hawk, Inc., for ice dispensers for the child nutrition program at a unit cost of \$1,429.02. Mr. Rhodes pointed out that the contract period is six months from the date of award with the option to renew up to one additional year and the child nutrition department will be the funding source.

BILLS AND PAYROLL FOR MONTH OF JULY 2012

- Mr. Rhodes noted that a recommendation was being made to accept the bills in the amount of \$5,577,006.89, county commission grant bills in the amount of \$3,614,946.95, and payroll in the amount of \$21,893,696.25 for the month of July. Mr.

Rhodes pointed out that as of August 12, 2011, all board and local school bank statements for July were reconciled.

OTHER MATTERS:

ACCEPTANCE OF BID FOR PLAYGROUND FOR GRESHAM ELEMENTARY SCHOOL -

Mr. Rhodes stated that a recommendation was being made to accept the bid (number 42-11) submitted by the low bidder Hammill Recreation, LLC, at a total base bid of \$20,430.92 and a contract period of six months from the date of award. Mr. Rhodes pointed out that the funding for the project is as follows:

| | |
|--------------------------------------|------------|
| Local school | \$9,477.05 |
| PTO | \$4,953.87 |
| Jefferson County Commission Grant | \$5,000.00 |
| Irondale City Education & Youth Fund | \$1,000.00 |

ACCEPTANCE OF BID FOR LAWN CARE SERVICES FOR PLEASANT GROVE HIGH SCHOOL -

Mr. Rhodes reported that a recommendation was being made to accept the bid (number 64-11) submitted by Alabama Landscape Maintenance for lawn care services for Pleasant Grove High School with a \$277.00 cost per visit that includes mowing, trimming, and debris removal and an hourly rate of \$35.00 and a ten percent (10%) cost plus for non-specified items. Mr. Rhodes pointed out that the contract period is one year from date of award with the possibility of up to two additional one-year extensions and the board's custodial allocation will be the funding source.

ACCEPTANCE OF RFP FOR VENDING AND DISPENSING RIGHTS AT CLAY-CHALKVILLE HIGH SCHOOL -

Mr. Rhodes noted that a recommendation was being made to accept the request for proposal (number 21-11) submitted by Birmingham Coca-Cola Bottling Company for the vending and dispensing rights at Clay-Chalkville High School for a three year period commencing September 15, 2011, and ending September 14, 2014. Mr. Rhodes explained that the decision was based on a competitive process with both Coca-Cola and Buffalo Rock being invited to submit proposal; Coca-Cola's financial benefits for the school; and Buffalo Rock choosing to submit a "no bid."

ACCEPTANCE OF BID FOR BAND INSTRUMENTS - Mr. Rhodes stated that a recommendation was being made to accept the bid (number 69-11) as follows for band instruments:

| | <u>Successful Bidder</u> |
|-------------------------------------------|--------------------------|
| Group #1 - Woodwind Instruments | Gadsden Music |
| Group #2 - Keyboards | Art's Music |
| Group #3 - Band Instrument Tuner | Art's Music |
| Group #4 - Marching Percussion Carriers | Gadsden Music |
| Group #5 - Concert Percussion Instruments | Gadsden Music |
| Group #6 - Concert Percussion Instruments | Gadsden Music |
| Group #7 - Digital Keyboards | Art's Music |
| Group #8 - Percussion | Art's Music |

Mr. Rhodes pointed out that the items identified and quantities specified were for bidding purposes only and were used in the evaluation of the bid to establish unit pricing for potential purchases of these and other non-specified items. He also noted that the contract period for these items is one year from the date of award with the possibility of up to two additional one-year extensions and the schools will purchase the items as needed.

BOARD APPROVES RECOMMENDATIONS AND REPORTS AND OTHER MATTERS FROM BOARD ADVISORY COMMITTEE FOR ADMINISTRATIVE SERVICES -

Upon recommendation of the superintendent, Mr. Rhodes moved and Mrs. Nix seconded a motion to approve,

as presented, the recommendations and reports and other matters submitted by the board advisory committee for administrative services:

- Change Order Number Six for New Brighton School Declaration of Equipment at Various Schools and Departments as Surplus Property
- Change Order Number Two for Minor High School Fieldhouse HVAC Retrofit
- Acceptance of Bid for Ice Dispensers for Child Nutrition Program
- Bills and Payroll for Month of July 2011
- Acceptance of Bid for Playground for Gresham Elementary School
- Acceptance of Bid for Lawn Care Services for Pleasant Grove High School
- Acceptance of RFP for Vending and Dispensing Rights at Clay-Chalkville High School
- Acceptance of Bid for Band Instruments

The motion was approved unanimously.

MEETING ADJOURNED - The superintendent announced the board meetings currently scheduled:

Special Board Meeting, September 7, 2011, 4:30 p.m.

Budget Hearing, September 7, 2011, 5:00 p.m.

Budget Hearing & Special Board Meeting, September 13, 2011, 2:00 p.m.

September 22, 2011, 10:00 a.m.

There being no further business, President Parsons adjourned the meeting at 10:45 a.m.